

Attendees	Agenda Item 1	Attendees
Councillors	Cr DG Waugh, Mayor Cr FO Whelan, Deputy Mayor Cr KS Wendt OAM BEM Cr JF Dowling Cr PW Lobegeier Cr WJ Bowen	
Officers	Chief Executive Officer, MJP Pitt Deputy Chief Executive Officer, D Wiskar Executive Assistant, NJ Zillman	
Welcome	Agenda Item 2	Welcome / Housekeeping
	The Mayor declared the meeting open at 9:00am and welcomed all attendees to the meeting.	
	The Minister of Gayndah Wesley and Methodist Church, Scott Griffith led the meeting in prayer and a minute silence was observed.	
Condolences 531-11-2015	Cr DG Waugh moved and Cr FO Whelan seconded: That North Burnett Regional Council extend their deepest sympathy, thoughts and support to the families and people involved in the recent attacks in Paris, Baghdad and Lebanon and further, that North Burnett Regional Council Mayor, Councillors and Executive staff observe a minute's silence in honour of those who perished or were seriously injured in these recent attacks. CARRIED 6/0	
	Scott Griffith withdrew from the meeting at 9:05am.	
Apologies 532-11-2015	Agenda Item 3	Apologies
	Cr PW Lobegeier moved and Cr FO Whelan seconded: That an apology be received for the General Manager of Engineering and Environmental Services, B Pearce and Cr PW Francis. CARRIED 6/0	
Declaration	Agenda Item 4	Declaration of Interest
	Nil Declarations.	
Deputations	Agenda Item 5	Deputations/Petitions
	5.1	John Bolger – Acting Assistant Commissioner, North Coast Region, Queensland Fires and Emergency Services.
	5.2	John Perry – Mead Perry Group
533-11-2015	5.3	Gympie Regional Council – Industry Briefing and Consultation Invitation
	Resolved: That the Gympie Regional Council – Industry Briefing and Consultation Invitation be received.	

Minutes	Agenda Item 6	Confirmation of Minutes
General 534-11-2015	6.1	10 – October – General Meeting – Minutes – Mundubbera– 141015 Cr FO Whelan moved and Cr WJ Bowen seconded: That the minutes of the General Meeting held in Mundubbera on 14 October 2015, appearing on pages 201-204 of the minute book be received. CARRIED 6/0
Policy and Planning 535-11-2015	6.2	11 – November – Policy and Planning – Minutes – Biggenden – 041115 Cr JF Dowling moved and Cr KS Wendt OAM BEM seconded: That the Minutes of the Policy and Planning Meeting held in Biggenden on 04 November 2015, appearing on pages 207-216 of the minute book be received. CARRIED 6/0
Technical Services 536-11-2015	6.3	11 – November – Technical Services – Minutes – Biggenden – 041115 Cr WJ Bowen moved and Cr FO Whelan seconded: That the Minutes of the Technical Services Meeting held in Biggenden on 04 November 2015, appearing on pages 217-220 of the minute book be received. CARRIED 6/0
Governance 537-11-2015	Agenda Item 7	Governance Report
538-11-2015	7.1	Equal Employment Opportunity Policy 101 Cr PW Lobegeier moved and Cr KS Wendt OAM BEM seconded: That Council adopt the updated North Burnett Regional Council – Statutory Policy 101 – Equal Employment Opportunity. CARRIED 6/0
539-11-2015	7.2	Policy Update – Procurement Policy Cr FO Whelan moved and Cr PW Lobegeier seconded: That Council adopt the changes to the Procurement Policy and Appendix A – Effective Immediately. CARRIED 6/0 The Manager of Finance LA Benham entered the meeting at 9:11am.
540-11-2015	7.3	New Policy – Domestic Violence Leave and Support Cr PW Lobegeier moved and Cr FO Whelan seconded: That Council adopt the North Burnett Regional Council – General Policy – Domestic Violence Leave and Support Policy. CARRIED 6/0
	7.4	Finance Report Cr KS Wendt OAM BEM moved and Cr WJ Bowen seconded: That the Finance Report as presented be adopted and the contents noted. CARRIED 6/0 The Manager of Finance withdrew from the meeting at 9:22am

541-11-2015

7.5 Annual Report

Cr FO Whelan moved and Cr WJ Bowen seconded: That Council endorse the North Burnett Regional Council Annual Report and Financial Statements for the 2014-2015 year (with amendments) and that Councillors return all comments to the Deputy Chief Executive Officer by close of business Friday 20 November 2015. **CARRIED 6/0**

Economic

Agenda Item 8 Economic Report

542-11-2015

8.1 Development and Compliance Statistics

Cr FO Whelan moved and Cr KS Wendt seconded: That the Development and Compliance Statistics Report be received for information and the contents noted. **CARRIED 6/0**

Cr KS Wendt OAM BEM proposed a possible conflict of interest in the Application for Reconfiguration in Biggenden due to previous discussions with the applicants. The meeting concluded that the Councillor was able to make an independent decision and that there was no material interest or conflict of interest.

543-11-2015

8.2 Application for Reconfiguration Biggenden

Cr PW Lobegeier moved and Cr FO Whelan seconded:

1. That the application for Reconfiguration of Kimber Street Biggenden under section 324 of the Sustainable Planning Act 2009 be approved in full subject to conditions; and
2. That the Council notify the Applicant and Referral Agency in accordance with the requirements set out in the Sustainable Planning Act 2009. **CARRIED 6/0**

Social

Agenda Item 9 Social Report

544-11-2015

9.1 Grants to Community Organisations

Cr FO Whelan moved and Cr PW Lobegeier seconded: That Council approve the Community Grant funding applications as received in Attachment A for financial and in-kind assistance, under Policy 102 Grants to Community Organisations. **CARRIED 6/0**

565-11-2015

Resolved: That the Deputy Chief Executive Officer review Council Policy 102 Community Grants to clarify the eligibility of cash donations to the community.

**NORTH BURNETT REGIONAL COUNCIL
GENERAL MEETING
MINUTES – GAYNDAH – 17 NOVEMBER 2015**



**ATTACHMENT A - APPLICATIONS FOR NORTH BURNETT REGIONAL COUNCIL FOR
COMMUNITY GRANT FUNDING UNTIL 2014/2015**

Doc ID	Date Received	Organisation	Proposal Description	Event Date	Details	2013/2014 Sponsorship	Requested Cash Amount	Requested Inkind Estimate	Deputy CEO's Recommended Cash Donation	Deputy CEO's Recommended Inkind Donation	Project Comments
730500	02/11/2015	Tayleigh Fry-Allen	Sports event	20/11 to 27/11/2015	Pacific School Games - Swimming	\$0	\$750	\$0	750	00.0	Recommended cash donation inline with international level support of \$750
731387	09/11/2015	Riverland's Church	Carols by the River	13/12/2015	Carols by the River event, seeking funding to hire jumping castle and trackless train toys	\$0	\$994	\$0	\$0	\$0	Recommended for rejection under Council's no cash donations policy

Donations Requested			
Request for Cash Donations		\$1,744	
Request for In Kind Donations			\$0
Total Donations requested			\$0

GM Recommended			
Recommended Request for Cash Donations			\$750
Recommended Request for In Kind Donations			\$0.00
Total Recommended for approval			\$0.00

- 545-11-2015** 9.2 Three Moon Historical and Cultural Complex Minutes
- Cr PW Lobegeier moved and Cr KS Wendt OAM BEM seconded: That the Three Moon Historical and Cultural Complex Minutes be received and the contents noted.
- CARRIED 6/0***
- 546-11-2015** Cr PW Lobegeier moved and Cr FO Whelan seconded: That Council acknowledge the organisation and work completed by the Monto Community Development Officer for the Light Horse Plaque at the Memorial Park in Monto.
- CARRIED 6/0***
- 547-11-2015** 9.3 Mundubbera Welcome Hub
- Cr PW Lobegeier moved and Cr WJ Bowen seconded:
1. That Council send a letter of thanks to working bee participants;
 2. Establish an agreement between the Orchardists and Council to contribute towards the electricity cost;
 3. Re establish a seasonal workers advisory committee consisting of representations from Orchards, Seasonal Workers Campsite and Council; and
 4. Look at having 3 meetings a year, once pre-season, mid-season and end season.
- CARRIED 6/0***
- Councillor Reports **Agenda Item 10** **Councillor Reports**
- 548-11-2015** Cr KS Wendt OAM BEM moved and Cr PW Lobegeier seconded: That the Councillor Reports be received.
- CARRIED 6/0***
- The Chief Executive Officer provided an update on the resumption of Hawkwood Road and advised that the resumption is progressing well.
- Cr WJ Bowen withdrew from the meeting at 9:55am.
- 549-11-2015** Cr FO Whelan moved and Cr KS Wendt OAM BEM seconded: That Council withdraws the Notification of Intention to Resume for the compulsory acquisition of Hawkwood Road.
- CARRIED 5/0***
- Cr WJ Bowen re-entered the meeting at 9:56am.
- General Business **Agenda Item 11** **General Business**
- Mingo Crossing
550-11-2015 Cr WJ Bowen moved and Cr JF Dowling seconded: That the Deputy Chief Executive Officer investigate an alternate electrical source for the Mingo Crossing Caravan and Recreational Park as a result of no power due to Ergon maintenance. ***CARRIED 6/0***
- Mingo Plaque
551-11-2015 Resolved: That the General Manager of Engineering and Environmental Services progress the clean-up of the rubble pile and weeds at Mingo Crossing in preparation for the positioning of the Ryan family plaque.
- Tree Planting
552-11-2015 Resolved: That the Chief Executive Officer investigate the progress of the request from Mr R White to plant memorial trees in Biggenden.

**NORTH BURNETT REGIONAL COUNCIL
GENERAL MEETING
MINUTES – GAYNDAH – 17 NOVEMBER 2015**



Councillor Function 553-11-2015	Resolved: That the Councillor Christmas Party be held in Biggenden at the Coffee Pozzee on 05 December 2015.
RV Homebase 554-11-2015	Cr KS Wendt OAM BEM moved and Cr WJ Bowen seconded: That the Deputy Chief Executive Officer investigate possible opportunities for a caravan housing development and provide a report to Council with recommendations. CARRIED 6/0
Asbestos Award	Cr JF Dowling presented a certificate to the Mayor on behalf of Asbestos Awareness Week and the visiting promotional 'Betty' the trailer.
Acknowledgement 555-11-2015	Cr PW Lobegeier moved and Cr FO Whelan seconded: That Council formally congratulate Eidsvold Administration Officer, Heidi Young for her work on the North Burnett Bus Services. CARRIED 6/0
Rotary Conference	The Mayor informed the meeting of the success of the North Burnett Rotary Conference held at Cania and that the bus tour was well received by conference attendees.
Morning Tea	The meeting adjourned for Morning Tea at 10:23am with a presentation of flowers to Mrs Barbara Burnett in thanks of her nomination of North Burnett Regional Council for the Spinal Injuries Awards. North Burnett Transport Service was awarded the State Championship for the Inclusive Community Champions Award. The meeting resumed at 11:12am.
EBA	The Chief Executive Officer provided a progress update on the Enterprise Bargaining Act negotiations.
Gayndah Amenities 556-11-2015	Resolved: That the Works Engineer provide a report to Council on the scheduled maintenance cleaning for the public amenities in the Gayndah town area, specifically Jaycees Park and Dowset Park.
Multicultural Hub 557-11-2015	Resolved: That the Deputy Chief Executive Officer liaise with Cr Dowling to investigate funding options and potential sites for a Multicultural Hub in Gayndah.
Narayan	Discussion on the Narayan Lease to be deferred until after the next Narayan Meeting.
Wellcamp	The Mayor advised the meeting of the Wellcamp Open Day with a Cathay freighter on 23 November 2015.
Congratulations 558-11-2015	Resolved: That Council send a letter of congratulations to Frankie Carroll for his appointment to Director General of the Department of Infrastructure, Local Government and Planning.
QRA Visit	The Mayor advised the meeting about the deputation in Monto from the Queensland Reconstruction Authority to discuss Category C submissions. The Finance Manager and John Perry from Mead Perry Group entered the meeting at 11:38am.

Confidential Reports	Agenda Items 12	Confidential Reports
Closed Session 559-11-2015	Cr PW Lobegeier moved and Cr JF Dowling seconded: That in accordance with Section 275 of the Local Government Regulation 2012, the meeting be closed to the public to allow discussion regarding other businesses for which a public discussion would be likely to prejudice the interest of the local government or someone else, or enable a person to gain financial advantage. Cr FO Whelan withdrew from the meeting at 11:52am. Cr KS Wendt OAM BEM withdrew from the meeting at 12:26am and re-entered at 12:27pm.	CARRIED 6/0
Lunch	The meeting adjourned for lunch at 12:35pm and resumed at 2:03pm. The Mayor withdrew from the meeting at 2:17pm and Cr KS Wendt OAM BEM took the position of the Chair.	
Re-Open Session 560-11-2015	Cr PW Lobegeier moved and Cr JF Dowling seconded: That in accordance with Section 275 of the Local Government Regulation 2012, the meeting be reopened to the public.	CARRIED 4/0
Road Repair 564-11-2015	12.1 Cr PW Lobegeier moved and Cr WJ Bowen seconded: That the correspondence presented with regards to road repair in the Monto are be received for information and the contents noted.	CARRIED 4/0
Wash Down Inspection 561-11-2015	12.2 Cr PW Lobegeier moved and Cr JF Dowling seconded: That the North Burnett Regional Council 2015-16 Cost Recovery and Non-Regulatory Charges for Vehicle Wash Down Inspection be amended to be \$79.75 per hour with a minimum 1 hour charge effective immediately.	CARRIED 4/0
Q1 562-11-2015	12.3 Cr WJ Bowen moved and Cr JF Dowling seconded: That the North Burnett Regional Council 2015-16 Amended Budget Statements including: <ul style="list-style-type: none">• Statement of Comprehensive Income and Long Term Forecast• Balance Sheet and Long Tem Forecast• Cash Flow Statement and Long Term Forecast• Statement of Changes in Equity and Long Term Forecast• Financial Sustainability Ratios• Rate and Utility Charges Analysis	CARRIED 4/0
Splinter Creek 563-11-2015	Resolved: That the Splinter Creek Bridge opening be adopted to be held on the 15 December 2015 to coincide with the General Meeting in Monto.	
Cattle Drive	The Chief Executive Officer discussed the Eidsvold Cattle Drive and the continued support from Council.	
Closure of Meeting	Agenda Item 13	Closure of Meeting
	There being no further business the meeting closed at 2:45pm.	