



# **MINUTES**

## **Policy and Planning Standing Committee Meeting**

**1 August 2018**

**MINUTES OF NORTH BURNETT REGIONAL COUNCIL  
POLICY AND PLANNING STANDING COMMITTEE MEETING  
HELD AT THE MUNDUBBERA BOARDROOM  
ON WEDNESDAY, 1 AUGUST 2018 AT 9:00AM**

## **1 ATTENDEES**

**COUNCILLORS:** Mayor Cr Rachel Chambers, Cr Paul Lobegeier (Division 1), Cr Peter Webster (Division 2), Cr John Zahl (Division 4) and Cr John Bowen (Division 5)

**OFFICERS:** Brad Duke (General Manager Corporate and Community), Trevor Harvey (General Manager of Strategy, Innovation and Assets), Michael Pickering (Acting General Manager Works), Justin Kronk (Asset Services Manager) and Natalie Zillman (Information Coordinator)

## **2 WELCOME/HOUSEKEEPING**

The Mayor declared the meeting open and welcomed all attendees.

## **3 APOLOGIES**

### **COMMITTEE RESOLUTION PP/2018/40**

Moved: Cr Paul Lobegeier

Seconded: Cr John Zahl

That the apology received from Deputy Mayor, Cr Faye Whelan (Division 3) and Cr Robert Radel (Division 6) be accepted and leave of absence granted. **CARRIED**

## **4 DECLARATION OF INTEREST**

The Mayor, Cr Chambers declared a perceived conflict of interest in agenda item 5.2 'Review of Statutory Policy and Terms of Reference – Audit and Risk Committee' (as defined in section 173 of the *Local Government Act 2009*) due to being Chair of the Audit and Risk Committee. Cr Chambers determined that this personal interest is not of sufficient significance that it will lead to her making a decision on this matter that is contrary to the public interest. Cr Chambers will best perform her responsibility of serving the overall public interest of the whole of Council's area by participating in the discussion and voting on this matter.

Cr Paul Lobegeier declared a perceived conflict of interest in agenda item 7.1 'Approval to Paint a Mural on the Mundubbera Library Wall Easement to the Art Gallery to Commemorate the 10<sup>th</sup> Anniversary of the Gallery' (as defined in section 173 of the *Local Government Act 2009*) due to being Chair of the RADF Committee. Cr Lobegeier determined that this personal interest is not of sufficient significance that it will lead to him making a decision on this matter that is contrary to the public interest. Cr Lobegeier will best perform his responsibility of serving the overall public interest of the whole of Council's area by participating in the discussion and voting on this matter.

Cr John Zahl declared a perceived conflict of interest in agenda item 7.1 'Approval to Paint a Mural on the Mundubbera Library Wall Easement to the Art Gallery to Commemorate the 10<sup>th</sup> Anniversary of the Gallery' (as defined in section 173 of the *Local Government Act 2009*) due to being a member on the RADF Committee. Cr Zahl determined that this personal interest is not of sufficient significance that it will lead to him making a decision on this matter that is contrary to the public interest. Cr Zahl will best perform his responsibility of serving the overall public interest of the whole of Council's area by participating in the discussion and voting on this matter.

## 5 GOVERNANCE REPORTS

### 5.1 CONFIRMATION OF POLICY AND PLANNING STANDING COMMITTEE MINUTES 04 JULY 2018

#### COMMITTEE RESOLUTION PP/2018/41

Moved: Cr Paul Lobegeier

Seconded: Cr John Zahl

That the Policy and Planning Standing Committee minutes from the 04 July 2018 be confirmed.

**CARRIED**

#### Declaration of Conflict of Interest

- a. At 9:05am, the Mayor Cr Chambers declared a perceived conflict of interest (as defined in section 175D of the *Local Government Act 2009*) in agenda item 5.2 'Review of Statutory Policy and Terms of Reference – Audit and Risk Committee';
- b. Cr Chambers outlined the nature of interest was due to being Chair of the Committee;
- c. In accordance with Section 175E(4) Councillors considered Cr Chambers' perceived conflict of interest and decided that Cr Chambers may participate in the meeting in relation to the matter, including by voting on the matter;
- d. Cr Chambers participated in the meeting during consideration of this matter;
- e. Cr Chambers voted in support of the resolution; and
- f. The majority of Councillors voted in favour of the resolution on this item.

## 5.2 REVIEW OF STATUTORY POLICY AND TERMS OF REFERENCE - AUDIT AND RISK COMMITTEE

### COMMITTEE RESOLUTION PP/2018/42

Moved: Cr Paul Lobegeier

Seconded: Cr Peter Webster

That:

1. Council adopt revised Statutory Policy 109 "Appointment of Audit and Risk Committee" including the Terms of Reference (TOR); and
2. From Tuesday 7 August 2018, Council resolves to abolish the existing Audit and Risk Committee and that all committee members and officers be thanked for their participation and involvement in the business of the Committee; and
3. Council resolves to establish a new Audit and Risk Committee consistent with the Local Government Act 2012, Statutory Policy 109, and the 2017-18 Interim Management Report prepared by Pitchers Partners (on behalf of the Qld Audit Office); and
4. Council resolves to appoint the following two (2) Councillors to the new Audit and Risk Committee, Mayor Councillor Rachel Chambers and Councillor John Zahl; and
5. Public advertising to occur for the following (independent) roles:
  - Chair, North Burnett Regional Council Audit and Risk Committee
  - Committee Member, North Burnett Regional Council Audit and Risk Committee; and
6. All applications received for the above positions be considered with the subsequent appointments being determined by Council resolution; and
7. The Chief Executive Officer be given delegated authority to conclude all terms, conditions and remuneration applicable for independent members on the Audit and Risk Committee

**CARRIED**

## 6 ECONOMIC REPORTS

### 6.1 MOUNTAIN VIEW CARAVAN PARK

#### COMMITTEE RESOLUTION PP/2018/43

Moved: Cr Peter Webster

Seconded: Cr John Zahl

1. That approval be given for the development of a lease document for Mountain View Caravan Park, in consultation with Council's legal advisors.
2. That Mountain View Caravan Park be leased for a total of ten (10) years (5 years with the option to renew for a further 5 years).

**CARRIED**

#### Declaration of Conflict of Interest

- a. At 9:25am, Cr Paul Lobegeier declared a perceived conflict of interest (as defined in section 175D of the *Local Government Act 2009*) in agenda item 7.1 'Approval to Paint a Mural on the Mundubbera Library Wall Easement to the Art Gallery to Commemorate the 10th Anniversary of the Gallery';

- b. Cr Lobegeier outlined the nature of interest was due to being Chair of the RADF Committee;
- c. In accordance with Section 175E(4) Councillors considered Cr Lobegeier's perceived conflict of interest and decided that Cr Lobegeier may participate in the meeting in relation to the matter, including by voting on the matter;
- d. Cr Lobegeier participated in the meeting during consideration of this matter;
- e. Cr Lobegeier voted in support of the resolution; and
- f. The majority of Councillors voted in favour of the resolution on this item.

#### **Declaration of Conflict of Interest**

- a. At 9:25am, Cr John Zahl declared a perceived conflict of interest (as defined in section 175D of the *Local Government Act 2009*) in agenda item 7.1 'Approval to Paint a Mural on the Mundubbera Library Wall Easement to the Art Gallery to Commemorate the 10th Anniversary of the Gallery';
- b. Cr Zahl outlined the nature of interest was due to being a member of the RADF Committee;
- c. In accordance with Section 175E(4) Councillors considered Cr Zahl's perceived conflict of interest and decided that Cr Zahl may participate in the meeting in relation to the matter, including by voting on the matter;
- d. Cr Zahl participated in the meeting during consideration of this matter;
- e. Cr Zahl voted in support of the resolution; and
- f. The majority of Councillors voted in favour of the resolution on this item.

### **7 SOCIAL REPORTS**

- 7.1 APPROVAL TO PAINT A MURAL ON THE MUNDUBBERA LIBRARY WALL EASEMENT TO THE ART GALLERY TO COMMEMORATE THE 10TH ANNIVERSARY OF THE GALLERY.**

#### **COMMITTEE RESOLUTION PP/2018/44**

Moved: Cr John Bowen

Seconded: Cr John Zahl

That subject to approving the final design, Council:

1. will allow the painting of a mural on the library wall (opposite the former Council Chambers), which is located in the easement that leads to the main entry of the Mundubbera Art Gallery; and
2. provide a letter to the Mundubbera Art Gallery Committee congratulating them on their initiative here and their ongoing commitment to arts and culture in the North Burnett Region.

**CARRIED**

### **8 GENERAL BUSINESS**

Nil

### **9 CLOSURE OF MEETING**

**The Meeting closed at 9:35am.**

**The minutes of this meeting were confirmed at the Policy and Planning Standing Committee Meeting held on 5 September 2018.**

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**CHAIRPERSON**