



# **MINUTES**

**General Meeting**

**27 January 2021**

**MINUTES OF NORTH BURNETT REGIONAL COUNCIL GENERAL MEETING  
HELD AT THE MUNDUBBERA BOARDROOM  
ON WEDNESDAY, 27 JANUARY 2021 AT 9.00AM**

**COUNCILLORS:** Mayor Cr Rachel Chambers, Deputy Mayor Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins, Cr Michael Dingle

**OFFICERS:** Rachel Cooper (Chief Executive Officer), Randall Percy (General Manager Works), Deborah Woolfenden (Executive Assistant), Susie Glasson (GM Corporate and Community)

**1 WELCOME/HOUSEKEEPING**

The Mayor declared the meeting open at 9.04am and welcomed all attendees.

**2 APOLOGIES/LEAVE OF ABSENCE**

Nil

**3 DEPUTATIONS/PETITIONS**

Tex Burnham, Bruce Burnham, Grant Burnham and Mark Salisbury entered the meeting at 9.45am to discuss Mt Margaret Road.

Tex Burnham, Bruce Burnham, Grant Burnham and Mark Salisbury departed the meeting at 10.43am.

**4 DECLARATIONS OF INTEREST**

Nil.

**5 CONFIRMATION OF MINUTES**

**5.1 MINUTES OF THE GENERAL MEETING HELD ON 16 DECEMBER 2020**

**RESOLUTION 2021/01**

Moved: Deputy Mayor Robert Radel

Seconded: Cr Dael Giddins

That the Minutes of the General Meeting held on 16 December 2020 be confirmed.

**CARRIED 7/0**

**RESOLUTION 2021/02**

Moved: Deputy Mayor Robert Radel

Seconded: Cr Les Hotz

Resolution 2020/154 at the December 2020 Meeting was amended to form two parts, being:

1, 2 and 4 was moved as one motion;

3 was moved and carried as a separate motion

**CARRIED 7/0**

**6 OFFICE OF THE CHIEF EXECUTIVE OFFICER****6.1 2020-2021 OPERATIONAL REPORT - QUARTER 2 PROGRESS REPORT****RESOLUTION 2021/03**

Moved: Deputy Mayor Robert Radel

Seconded: Cr Melinda Jones

That in accordance with section 174(3) of the *Local Government Regulation 2012*, Council receives the 2020-21 Operational Plan – Q2 Progress Report for the period 1 October 2020 through to 31 December 2020.

**CARRIED 7/0**

**7 CORPORATE AND COMMUNITY****7.1 NORTH BURNETT REGIONAL COUNCIL - ANNUAL VALUATION 2021****RESOLUTION 2021/04**

Moved: Cr Dael Giddins

Seconded: Cr Susan Payne

The report is provided for information purposes and that the report details be noted.

**CARRIED 7/0**

**7.2 FINANCE REPORT TO 31 DECEMBER 2020****RESOLUTION 2021/05**

Moved: Cr Susan Payne

Seconded: Deputy Mayor Robert Radel

That in accordance with s204 Local Government Regulation 2012 (Qld), Council notes the Finance Report for the period ended 31 December 2020.

**CARRIED 7/0**

**7.3 2019-20 FINANCIAL AUDIT - FINAL MANAGEMENT REPORT****RESOLUTION 2021/06**

Moved: Cr Susan Payne

Seconded: Cr Melinda Jones

That pursuant to section 213 of the *Local Government Regulation 2012*, Council adopts the Auditor-General's Final Management Report for the year ended 30 June 2020.

**CARRIED 7/0**

**202101\_01 ITEM 7.3 QON**

Councillor Les Hotz

- 2019-20 Financial Audit – Final Management Report, further explanation of the Audit fees to be provided.

#### **7.4 INSPECTIONS FROM WORKPLACE HEALTH AND SAFETY QUEENSLAND**

##### **RESOLUTION 2021/07**

Moved: Cr Dael Giddins

Seconded: Cr Susan Payne

That consultation with staff, contractors and industry specialists e.g. auditors, be prioritised to ensure that hazards in the workplace are identified and managed effectively.

That the external WHS Audit planned for April be brought forward and started in February 2021.

**CARRIED 7/0**

##### **RESOLUTION 2021/08**

Moved: Mayor Rachel Chambers

Seconded: Cr Dael Giddins

That a Safety Management Plan be presented to Council as soon as possible.

**CARRIED 7/0**

#### **8 WORKS**

Nil

#### **9 CONFIDENTIAL REPORTS**

##### **RESOLUTION 2021/09**

Moved: Deputy Mayor Robert Radel

Seconded: Cr Melinda Jones

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275(1) of the *Local Government Regulation 2012*:

**CARRIED 7/0**

##### **RESOLUTION 2021/10**

Moved: Deputy Mayor Robert Radel

Seconded: Cr Les Hotz

##### **Update - Recovery of Outstanding Rates**

This matter is considered to be confidential under Section 254J(3)(a)-(i) - e of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against local government.

**CARRIED 7/0**

**RESOLUTION 2021/11**

Moved: Cr Dael Giddins

Seconded: Cr Melinda Jones

That Council moves out of Closed Session into Open Session.

**CARRIED 7/0**

**10.1 UPDATE - RECOVERY OF OUTSTANDING RATES**

**RESOLUTION 2021/12**

Moved: Deputy Mayor Robert Radel

Seconded: Cr Les Hotz

That Council receives the report – update on recovery of outstanding rates

**CARRIED 7/0**

**10 CLOSURE OF MEETING**

The Meeting closed at 10.50am.



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**CHAIRPERSON**