



# **MINUTES**

**General Meeting**

**26 May 2021**

**MINUTES OF NORTH BURNETT REGIONAL COUNCIL  
GENERAL MEETING  
HELD AT THE  
ON WEDNESDAY, 26 MAY 2021 AT 9.00AM**

**COUNCILLORS:** Mayor Cr Rachel Chambers, Deputy Mayor Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins, Cr Michael Dingle

**OFFICERS:** Rachel Cooper (Chief Executive Officer), Susie Glasson (GM Corporate and Community), Lindsay McLeod (Acting General Manager Works), Desiree Tomas (Customer Experience & Communities Manager), Kat Bright (Executive Assistant to the CEO and Mayor)

**1 WELCOME/HOUSEKEEPING**

The Mayor declared the meeting open at 9.05am and welcomed all attendees.

**Attendance:**

Kevin Edwards and John O'Brien joined the meeting at 9.05am.

**2 APOLOGIES/LEAVE OF ABSENCE**

Randall Percy (General Manager Works).

**3 DEPUTATIONS/PETITIONS**

Kevin Edwards, President of the Biggenden Chamber of Commerce, attended the meeting to present issues of concern raised by members at 9.56am.

Cr Radel thanked Mr Edwards for his attendance and congratulated The Chamber of Commerce for their community advocacy.

**Attendance:**

Kevin Edwards and John O'Brien left the meeting at 10.08am

**4 DECLARATIONS OF INTEREST**

Nil

**5 CONFIRMATION OF MINUTES**

**5.1 MINUTES OF THE GENERAL MEETING HELD ON 28 APRIL 2021**

**RESOLUTION 2021/46**

Moved: Cr Dael Giddins

Seconded: Cr Michael Dingle

That the Minutes of the General Meeting held on 28 April 2021 be confirmed.

In Favour: Mayor Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

**CARRIED 7/0**

**6 OFFICE OF THE CHIEF EXECUTIVE OFFICER****6.1 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION NATIONAL ASSEMBLY AND CHANGE TO COUNCIL MEETING DATE****MOTION**

Moved: Cr Sue Payne

Seconded: Cr Les Hotz

That in accordance with the provisions of section 254B(4) of the *Local Government Regulation 2012*, Council hereby resolves:

1. To change the scheduled Ordinary Meeting of Council from Wednesday 23 June 2021, to Wednesday 30 June 2021; and
2. That the Ordinary Meeting of Council will be held in the Council Boardroom, 34 Capper Street, Gayndah, QLD 4625, commencing at 9.00am.

That in accordance with section 1.1 of Statutory Policy 103, Reimbursement and Provision of Facilities for Mayor and Councillors, Council hereby resolves:

1. To appoint the Mayor, Deputy Mayor and CEO or delegate as representatives to attend the Australian Local Government Association (the 'ALGA') National General Assembly (the 'NGA') 2021 in Canberra 20 - 23 June 2021.

**AMENDMENT TO THE MOTION**

Moved: Cr Dael Giddins

Seconded: Cr Robert Radel

That in accordance with the provisions of section 254B(4) of the *Local Government Regulation 2012*, Council hereby resolves:

1. To change the scheduled Ordinary Meeting of Council from Wednesday 23 June 2021, to Wednesday 30 June 2021; and
2. That the Ordinary Meeting of Council will be held in the Council Boardroom, 34 Capper Street, Gayndah, QLD 4625, commencing at 9.00am.

That in accordance with section 1.1 of Statutory Policy 103, Reimbursement and Provision of Facilities for Mayor and Councillors, Council hereby resolves:

1. To appoint two (2) representatives being the Mayor and CEO to attend the Australian Local Government Association (the 'ALGA') National General Assembly (the 'NGA') 2021 in Canberra 20 - 23 June 2021.

**CARRIED: 4/3**

**THE AMENDMENT BECAME THE MOTION****MOTION**

Moved: Cr Dael Giddins

Seconded: Cr Robert Radel

That in accordance with the provisions of section 254B(4) of the *Local Government Regulation 2012*, Council hereby resolves:

1. To change the scheduled Ordinary Meeting of Council from Wednesday 23 June 2021, to Wednesday 30 June 2021; and
2. That the Ordinary Meeting of Council will be held in the Council Boardroom, 34 Capper



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1. To appoint two (2) representatives being the Mayor and CEO to attend the Australian Local Government Association (the 'ALGA') National General Assembly (the 'NGA') 2021 in Canberra 20 - 23 June 2021.

#### **AMENDMENT TO THE MOTION**

Moved: Cr Sue Payne

Seconded: Cr Les Hotz

That in accordance with the provisions of section 254B(4) of the *Local Government Regulation 2012*, Council hereby resolves:

1. To change the scheduled Ordinary Meeting of Council from Wednesday 23 June 2021, to Wednesday 30 June 2021; and
2. That the Ordinary Meeting of Council will be held in the Council Boardroom, 34 Capper Street, Gayndah, QLD 4625, commencing at 9.00am.

That in accordance with section 1.1 of Statutory Policy 103, Reimbursement and Provision of Facilities for Mayor and Councillors, Council hereby resolves:

1. To appoint two (2) representatives being the Mayor, Deputy Mayor or delegates to attend the Australian Local Government Association (the 'ALGA') National General Assembly (the 'NGA') 2021 in Canberra 20 - 23 June 2021.

#### **THE AMENDMENT BECAME THE RESOLUTION**

#### **RESOLUTION 2021/47**

Moved: Cr Sue Payne

Seconded: Cr Les Hotz

That in accordance with the provisions of section 254B(4) of the *Local Government Regulation 2012*, Council hereby resolves:

1. To change the scheduled Ordinary Meeting of Council from Wednesday 23 June 2021, to Wednesday 30 June 2021; and
2. That the Ordinary Meeting of Council will be held in the Council Boardroom, 34 Capper Street, Gayndah, QLD 4625, commencing at 9.00am.

That in accordance with section 1.1 of Statutory Policy 103, Reimbursement and Provision of Facilities for Mayor and Councillors, Council hereby resolves:

1. To appoint two (2) representatives being the Mayor, Deputy Mayor or delegates to attend the Australian Local Government Association (the 'ALGA') National General Assembly (the 'NGA') 2021 in Canberra 20 - 23 June 2021.

**CARRIED: 5/2**

Mayor Chambers sort clarification on the location of the 30 June 2021 Council General Meeting. Kat Bright confirmed that Gayndah was the correct location.

## 6.2 GOVERNANCE POLICY 2213 RISK MANAGEMENT

### RESOLUTION 2021/48

Moved: Cr Michael Dingle

Seconded: Cr Dael Giddins

Council adopt by resolution Governance Policy 2213 Enterprise Risk Management.

In Favour: Mayor Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

**CARRIED 7/0**

Cr Jones sort clarification on the resolution wording as the Risk Management Policy is referred to as the Enterprise Risk Mangement Policy. Rachel Cooper concurred noting that the correct title is Enterprise Risk Mangement Policy.

Cr Jones extended her thanks to the Governance Policy and Risk Advisor for ensuring that Council is compliant and up to date with its policies.

## 6.3 REQUEST TO CHANGE FROM OUTER REGIONAL TO REMOTE CLASSIFICATION FOR FUNDING OPPORTUNITIES

### RESOLUTION 2021/49

Moved: Cr Robert Radel

Seconded: Cr Melinda Jones

That Council accept the report as presented and

1. Endorse the Mayor and CEO to advocate for and request a change to the North Burnett's Remoteness Area classification from "Outer Regional" to "Remote".

In Favour: Mayor Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

**CARRIED 7/0**

**7 CORPORATE AND COMMUNITY****7.1 FINANCE REPORT TO 30 APRIL 2021****RESOLUTION 2021/50**

Moved: Cr Dael Giddins

Seconded: Cr Michael Dingle

That in accordance with s204 Local Government Regulation 2012 (Qld), Council notes the Finance Report for the period ended 30 April 2021.

In Favour: Mayor Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

**CARRIED 7/0**

Cr Giddins extended her thanks to those involved in preparing the Finance Report.

**202105\_01 ITEM 7.1 QON**

Cr Hotz enquired if there had been any progress on the collection of overdue rates. Susie Glasson confirmed that progress had been made and noted that the Debt Recovery Policy is being reviewed and will be table at the June Council General meeting. Rachel Cooper noted that the policy will recommend the shortening of the debt recovery timeframe.

**202105\_02 ITEM 7.1 QON**

Cr Payne queried the budget variation with Caravan Park takings down by \$12, 426.00.



## 7.2 COMMUNITY GRANTS POLICY AND GUIDELINES

### MOTION

Moved: Cr Jones  
Seconded: Cr Dingle

That Council adopt by resolution Community Grants Policy 1004 and Community Grants Guidelines.

### AMENDMENT TO THE MOTION

Moved: Cr Jones  
Seconded: Cr Dingle

That Council adopt by resolution Community Grants Policy 1004 and Community Grants Guidelines with commencement of policy beginning 1 October 2021 to allow community time to adjust to these changes.

### THE AMENDMENT BECAME THE MOTION

### MOTION

Moved: Cr Jones  
Seconded: Cr Dingle

That Council adopt by resolution Community Grants Policy 1004 and Community Grants Guidelines with commencement of policy beginning 1 October 2021 to allow community time to adjust to these changes.

### AMENDMENT TO THE MOTION

Moved: Cr Les Hotz  
Seconded: Cr Robert Radel

That Council adopt by resolution Community Grants Policy 1004 and Community Grants Guidelines with commencement of policy beginning 1 October 2021 to allow Council time to engage with the community. Further, in the Guidelines under High Priority, removal of the following wording in point 1: and/or First Nations (Aboriginal or Torres Strait Islander) business; and removal of point 2 in its entirety.

### THE AMENDMENT BECAME THE RESOLUTION

### RESOLUTION 2021/51

Moved: Cr Les Hotz  
Seconded: Cr Robert Radel

That the Amendment becomes the Motion and the full Resolution becomes:

That Council adopt by resolution Community Grants Policy 1004 and Community Grants Guidelines with commencement of policy beginning 1 October 2021 to allow Council time to engage with the community. Further, in the Guidelines under High Priority, removal of the following wording in point 1: and/or First Nations (Aboriginal or Torres Strait Islander) business; and removal of point 2 in its entirety.

In Favour: Mayor Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

**CARRIED 7/0**



**202105\_03 ITEM 7.1 QON**

Mayor Chambers queried how an Acknowledgement of Country would feature in events supported by council.

**202105\_04 ITEM 7.1 QON**

Cr Giddins noted that point 1 under Conditions of the Guidelines (page 44 of the Agenda) contradicted point 5. Cr Giddins queried if point 5 could be removed.

**202105\_05 ITEM 7.1 QON**

Mayor Chambers queried how community needs are identified as per 5b of the Principles (page 41 of the Agenda). Desiree Tomas noted that community needs are identified during the funding application through letters of support, other organisations or groups supporting the event etc.

**202105\_06 ITEM 7.1 QON**

Mayor Chambers queried the sentiment behind point 4 under the Emerging and Major Events Conditions (page 45 of the Agenda). Desiree Tomas noted that this point is about sustainability and diversifying the way groups seek funds.

**202105\_07 ITEM 7.1 QON**

Mayor Chambers asked if point 4 under the Emerging and Major Events Conditions (page 45 of the Agenda), could be matched funding of cash and/or in-kind. Desiree Tomas confirmed this would be possible.

**202105\_08 ITEM 7.1 QON**

Cr Hotz sort clarification around point 2 under the Emerging and Major Events Conditions (page 45 of the Agenda). Desiree Tomas confirmed that no cash and/or in-kind support would be provided if the applicant had an outstanding debt with Council.

**202105\_09 ITEM 7.1 QON**

Cr Payne queried how delaying the commencement of the Policy to 1 October 2021 would affect the budget. Rachel Cooper noted that upcoming funding rounds would be accounted for. Rachel Cooper confirmed that community engagement would commence on 1 July 2021 with funding opening on 1 October 2021.

**7.3 OFFER FOR LEASE - RM WILLIAMS AUSTRALIAN BUSH LEARNING CENTRE****RESOLUTION 2021/52**

Moved: Cr Radel

Seconded: Cr Hotz

That Council receive this report as presented and resolves to:

1. Call Expressions of Interest for the possible disposal of the asset through lease or sale of the RM Williams Australian Bush Learning Centre in accordance with the requirements of Section 228 of the *Local Government Regulation 2012*; and
2. Council conducts a community survey to gather community sentiment on the future of the RM Williams Australian Bush Learning Centre; and
3. Further consider a report on the outcome of the Expressions of Interest and survey feedback at the August 2021 General Meeting.

In Favour: Mayor Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

**CARRIED 7/0****202105\_10 ITEM 7.1 QON**

Cr Hotz requested a breakdown of costs for the RMW Centre. Susie Glasson noted that Councillors can expect this by the beginning of next week.

**8 WORKS**

Nil

**9 COUNCILLOR REPORTS**

Nil

**10 CONFIDENTIAL REPORTS****RESOLUTION 2021/53**

Moved: Cr Radel  
Seconded: Cr Giddins

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275(1) of the *Local Government Regulation 2012*:

**10.1 Update - Recovery of Outstanding Rates**

This matter is considered to be confidential under Section 254J(3)(a)-(i) - e of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken be or against local government.

In Favour: Mayor Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

**CARRIED 7/0**

The meeting moved into a Closed session at 10.08am.

**RESOLUTION 2021/54**

Moved: Cr Radel  
Seconded: Cr Giddins

That Council moves out of Closed Session into Open Session.

In Favour: Mayor Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

**CARRIED 7/0**

The meeting moved back into an Open Session at 10.12am.

**10.1 UPDATE - RECOVERY OF OUTSTANDING RATES****RESOLUTION 2021/55**

Moved: Cr Radel  
Seconded: Cr Hotz

That Council receives the report – update on recovery of outstanding rates.

In Favour: Mayor Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

**CARRIED 7/0**

**11 CLOSURE OF MEETING**

**The Meeting closed at 10.14am.**

**The minutes of this meeting were confirmed at the General Meeting held on 23 June 2021.**



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**CHAIRPERSON**