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Policy Title:	Free use of Meeting Rooms for Not-For-Profit Organisations
Policy No:	269
Directorate:	Corporate & Community Services
Responsible Officer:	Deputy Chief Executive Officer
Adopted Date:	General Meeting 20/07/2016
Review Date:	20/07/2018

VERSION	MEETING APPROVED	MEETING DATE	HISTORY
1	General Meeting	20/07/2016	New Policy

Authorities: Part 5, Section 194 and 195 of the *2012 Local Government Regulations*

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### Free use of Supper Rooms Principles

This policy provides guidance for Council staff, Community, organisations and the public around the free use of Council's Supper Rooms to ensure appropriate use and bookings are made. All Local (North Burnett) Not-For-Profit Organisations defined as per Policy 113 can use a designated room in each Community, Free of Charge.

### Free use Conditions

All booking rules and conditions of Policy 235 - Council Community Halls and Room Hire apply. No waiver forms are required. Council staff will provide no support setting up the rooms or cleaning up / putting away chairs and tables after the use thereof. The use of kitchen facilities is not included, in such cases pricing per Council Fees and Charges applies.

Venue	Room
Biggenden Memorial Hall	Foyer
Eidsvold Community Hall	Supper Room
Eidsvold Community Hall	Meeting Room
Gayndah Community Hall	Supper Room
Monto Community Hall	Supper Room
Monto Community Hall	Function Room
Mundubbera Shire Hall	Supper Room #1
Mundubbera Shire Hall	Supper Room #2
Mount Perry Memorial Room	In effect the Mt Perry Chambers