



MINUTES

General Meeting

25 August 2021

**MINUTES OF NORTH BURNETT REGIONAL COUNCIL
GENERAL MEETING
HELD AT THE
ON WEDNESDAY, 25 AUGUST 2021 AT 9.00AM**

COUNCILLORS: Mayor Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

OFFICERS: Rachel Cooper (Chief Executive Officer), Randall Percy (General Manager Works), Susie Glasson (GM Corporate and Community), Kat Bright (Executive Assistant to the CEO and Mayor), Jason Erbacher (Strategic Projects Manager) and Ajith Samarasekera (Fleet Stream Leader)

1 WELCOME/HOUSEKEEPING

The Mayor declared the meeting open at 9.00am and welcomed all attendees.

2 APOLOGIES/LEAVE OF ABSENCE

Nil

3 DEPUTATIONS/PETITIONS

Nil

4 DECLARATIONS OF INTEREST

Nil

5 CONFIRMATION OF MINUTES

5.1 MINUTES OF THE GENERAL MEETING HELD ON 28 JULY 2021

OFFICERS RECOMMENDATION

That the Minutes of the General Meeting held on 28 July 2021 be confirmed.

MOTION

Moved: Cr Giddins

Seconded: Cr Radel

That the Minutes of the General Meeting held on 28 July 2021 be confirmed.

In Favour: Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

CARRIED 7/0

THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.

RESOLUTION 2021/113

That the Minutes of the General Meeting held on 30 June 2021 be confirmed.

NOTE: Cr Giddins noted the seconder for the first resolution (resolution 2021/91) was missing. Cr Rachel Chambers confirmed that this would be updated for the final confirmed minutes.

NOTE: Cr Payne highlighted a spelling error and requested that “clarification sort” and “sort clarification” was corrected with “clarification sought” and “sought clarification”. Through the Chair, Rachel Cooper (CEO) noted that this typo would be corrected for the final confirmed minutes.

202108_1 ITEM 5.1 QON

Cr Hotz queried who the successful fuel tender was. Through the Chair, Rachel Cooper (CEO) responded to Cr Hotz noting that the question would be taken on notice.

6 OFFICE OF THE CHIEF EXECUTIVE OFFICER**6.1 THE 125TH LGAQ ANNUAL CONFERENCE****OFFICERS RECOMMENDATION**

That Council resolves to:

1. To appoint the Mayor, Deputy Mayor and Councillors as representatives of the North Burnett Regional Council to attend the Local Government Association of Queensland (the 'LGAQ') Annual Conference to be held in Mackay 25 - 27 October 2021.
2. That Council resolve which Councillors are to attend the LGAQ Annual Conference.

MOTION

Moved: Cr Payne

Seconded: Cr Dingle

That Council resolves to:

1. To appoint the Mayor, Deputy Mayor and Councillors as representatives of the North Burnett Regional Council to attend the Local Government Association of Queensland (the 'LGAQ') Annual Conference to be held in Mackay 25 - 27 October 2021.
2. That Council resolve which Councillors are to attend the LGAQ Annual Conference.

CR PAYNE WITHDREW THE MOTION ON THE GROUNDS OF NEEDING FURTHER CLARITY AS TO ATTENDANCE.

MOTION

Moved: Cr Payne

Seconded: Cr Jones

That Council resolves to:

1. To appoint the Mayor, Deputy Mayor and Councillors as representatives of the North Burnett Regional Council to attend the Local Government Association of Queensland (the 'LGAQ') Annual Conference to be held in Mackay 25 - 27 October 2021.
2. That Council resolve which Councillors are to attend the LGAQ Annual Conference being Cr Jones and Cr Payne.

AMENDMENT (ONE)

Moved: Cr Hotz

Seconded: Cr Dingle

That Council resolves to:

1. To appoint the Mayor, Deputy Mayor, CEO, Cr Jones and Cr Payne as representatives of the North Burnett Regional Council to attend the Local Government Association of Queensland (the 'LGAQ') Annual Conference to be held in Mackay 25 - 27 October 2021.

In Favour: Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

CARRIED 7/0

THE AMENDMENT WAS CARRIED AND BECAME THE MOTION.

MOTION

That Council resolves to:

1. To appoint the Mayor, Deputy Mayor, CEO, Cr Jones and Cr Payne as representatives of the North Burnett Regional Council to attend the Local Government Association of Queensland (the 'LGAQ') Annual Conference to be held in Mackay 25 - 27 October 2021.

In Favour: Cr Rachel Chambers, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne and Cr Dael Giddins

Against: Cr Robert Radel and Cr Michael Dingle

CARRIED 5/2

THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.

RESOLUTION 2021/114

That Council resolves to:

1. To appoint the Mayor, Deputy Mayor, CEO, Cr Jones and Cr Payne as representatives of the North Burnett Regional Council to attend the Local Government Association of Queensland (the 'LGAQ') Annual Conference to be held in Mackay 25 - 27 October 2021.

6.2 CHANGE TO ORDINARY MEETING DATE - OCTOBER 2021**OFFICERS RECOMMENDATION**

That Council resolves:

1. To change the scheduled Ordinary Meeting of Council from Wednesday 27 October 2021, to Wednesday 20 October 2021; and
2. That the Ordinary Meeting of Council will be held in the Council Boardroom, Mount Perry QLD, commencing at 9.00am.

MOTION

Moved: Cr Giddins

Seconded: Cr Radel

That Council resolves:

1. To change the scheduled Ordinary Meeting of Council from Wednesday 27 October 2021, to Wednesday 20 October 2021; and
2. That the Ordinary Meeting of Council will be held in the Council Boardroom, Mount Perry QLD, commencing at 9.00am.

In Favour: Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

CARRIED 7/0

THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.

RESOLUTION 2021/115

That Council resolves:

1. To change the scheduled Ordinary Meeting of Council from Wednesday 27 October 2021, to Wednesday 20 October 2021; and
2. That the Ordinary Meeting of Council will be held in the Council Boardroom, Mount Perry QLD, commencing at 9.00am.

6.3 COUNCIL GENERAL MEETING SCHEDULE 2022**OFFICERS RECOMMENDATION**

That Council adopt the attached Council meeting schedule for 2022, with meetings to commence at 9.00am.

MOTION

Moved: Cr Giddins

Seconded: Cr Dingle

That Council adopt the attached Council meeting schedule for 2022, with meetings to commence at 9.00am.

In Favour: Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

CARRIED 7/0

THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.

RESOLUTION 2021/116

That Council adopt the attached Council meeting schedule for 2022, with meetings to commence at 9.00am.

202108_2 ITEM 6.3 QON

Cr Radel noted the Local Government Regulation 2012 states that a local government must meet at least once in each month. With this in mind, Cr Radel queried if Council could hold two meetings in February 2022 without holding one in January 2022 as proposed. Through the Chair, Rachel Cooper (CEO) responded to Cr Radel noting that the question would be taken on notice.

6.4 ANNUAL REVIEW - COUNCIL TO CEO STATUTORY DELEGATIONS

OFFICERS RECOMMENDATION

That Council:

1. In accordance with section 257 of the *Local Government Act 2009*, Council resolves to delegate the exercise of powers contained within the Delegations Register – Council to Chief Executive Officer (Attachment 1); and
2. The powers must only be exercised subject to:
 - (a) Limitations contained in the Delegations Register as listed; and
 - (b) General conditions and limitations (Attachment 2).

MOTION

Moved: Cr Payne

Seconded: Cr Radel

That Council:

1. In accordance with section 257 of the *Local Government Act 2009*, Council resolves to delegate the exercise of powers contained within the Delegations Register – Council to Chief Executive Officer (Attachment 1); and
2. The powers must only be exercised subject to:
 - (a) Limitations contained in the Delegations Register as listed; and
 - (b) General conditions and limitations (Attachment 2).

PROCEDURAL MOTION

Moved: Cr Hotz

Seconded: Cr Dingle

That Council resolves to leave this matter lay on the table.

In Favour: Cr Melinda Jones, Cr Leslie Hotz, Cr Dael Giddins and Cr Michael Dingle

Against: Cr Rachel Chambers, Cr Robert Radel and Cr Sue Payne

CARRIED 4/3

THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.

RESOLUTION 2021/117

That Council resolves to leave this matter lay on the table.

6.5 BIGGENDEN NBN UPGRADE PROJECT

OFFICERS RECOMMENDATION

That Council note the paper.

MOTION

Moved: Cr Radel

Seconded: Cr Jones

That Council note the paper.

In Favour: Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

CARRIED 7/0

THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.

RESOLUTION 2021/118

That Council note the paper.

7 CORPORATE AND COMMUNITY

7.1 FINANCE REPORT TO 31 JULY 2021

OFFICERS RECOMMENDATION

That in accordance with section 204 *Local Government Regulation 2012 (Qld)*, Council receives the Finance Report for the period ended 31 July 2021.

MOTION

Moved: Cr Giddins

Seconded: Cr Radel

That in accordance with section 204 *Local Government Regulation 2012 (Qld)*, Council receives the Finance Report for the period ended 31 July 2021.

In Favour: Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

CARRIED 7/0

THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.

RESOLUTION 2021/119

That in accordance with section 204 *Local Government Regulation 2012 (Qld)*, Council receives the Finance Report for the period ended 31 July 2021.

202108_3 ITEM 7.1 QON

Cr Payne queried the composition of the Community Service Fees. Through the Chair, Susie Glasson (GM Corporate and Community) responded to Cr Payne noting that the question would be taken on notice.

7.2 RMWABLC EOI UPDATE**OFFICERS RECOMMENDATION**

That Council notes this paper and receives a further update in October 2021.

MOTION

Moved: Cr Radel

Seconded: Cr Dingle

That Council notes this paper and receives a further update in October 2021.

In Favour: Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

CARRIED 7/0

THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.

RESOLUTION 2021/120

That Council notes this paper and receives a further update in October 2021.

Attendance: At 9.45am, Randall Percy (General Manager Works) joined the meeting.

7.3 NOMINATION OF NORTH BURNETT REGION SHOW HOLIDAYS 2022**OFFICERS RECOMMENDATION**

That Council nominates the following 2022 Show Holiday dates:

- a) Mundubbera – Friday 6 May 2022; and
- b) Biggenden, Eidsvold, Gayndah, Mt Perry and Monto - Monday, 8 August 2022.

MOTION

Moved: Cr Payne

Seconded: Cr Radel

That Council nominates the following 2022 Show Holiday dates:

- a) Mundubbera – Friday 6 May 2022; and
- b) Biggenden, Eidsvold, Gayndah, Mt Perry and Monto - Monday, 8 August 2022.

In Favour: Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones and Cr Susan Payne

Against: Cr Dael Giddins, Cr Leslie Hotz and Cr Michael Dingle

CARRIED 4/3

THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.

RESOLUTION 2021/121

That Council nominates the following 2022 Show Holiday dates:

- a) Mundubbera – Friday 6 May 2022; and
- b) Biggenden, Eidsvold, Gayndah, Mt Perry and Monto - Monday, 8 August 2022.

202108_4 ITEM 7.3 QON

Cr Radel requested clarification on if the Biggenden show would be over 1 day or 2 days in 2022. Through the Chair, Rachel Cooper (CEO) responded to Cr Radel noting that the question would be taken on notice.

7.4 NORTH BURNETT COMMUNITY SERVICES ADVISORY COMMITTEE**OFFICERS RECOMMENDATION**

That Council:

- 1) In pursuant to *Section 265 of the Local Government Regulation 2012*, Council dissolves the North Burnett Community Services Advisory Committee.

MOTION

Moved: Cr Jones

Seconded: Cr Payne

That Council:

- 1) In pursuant to *Section 265 of the Local Government Regulation 2012*, Council dissolves the North Burnett Community Services Advisory Committee.

In Favour: Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

CARRIED 7/0

THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.

RESOLUTION 2021/122

That Council:

- 1) In pursuant to *Section 265 of the Local Government Regulation 2012*, Council dissolves the North Burnett Community Services Advisory Committee.

7.5 CUSTOMER SERVICE AND LIBRARY SERVICE DELIVERY INTENT CONFIRMATION

OFFICERS RECOMMENDATION

That Council adopts the proposed model #3 for Customer Service and Libraries, which is:

- a) The centres with the highest transactions, being Monto, Mundubbera and Gayndah provide a service five days a week, with current opening hours.
- b) The centres with the lower transactions, being Eidsvold, Mt Perry and Biggenden provide a service five days a week, with reduced opening hours, based on visitor and transaction numbers.

MOTION

Moved: Cr Payne

Seconded: Cr Radel

That Council adopts the proposed model #3 for Customer Service and Libraries, which is:

- a) The centres with the highest transactions, being Monto, Mundubbera and Gayndah provide a service five days a week, with current opening hours.
- b) The centres with the lower transactions, being Eidsvold, Mt Perry and Biggenden provide a service five days a week, with reduced opening hours, based on visitor and transaction numbers.

AMENDMENT (ONE)

Moved: Cr Hotz

Seconded:

That Council adopts the proposed model #1 as per the report.

THE AMENDMENT WAS LOST DUE TO NO SECONDER.

AMENDMENT (TWO)

Moved: Cr Giddins

Seconded: Cr Dingle

That Council adopts the proposed model #3 for Customer Service and Libraries, which is:

- a) The centres with the highest transactions, being Monto, Mundubbera and Gayndah provide a service five days a week, with current opening hours.
- b) The centres with the lower transactions, being Eidsvold, Mt Perry and Biggenden provide a service five days a week, open a minimum of 4 hours daily to be regionally consistent.

In Favour: Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Cr Leslie Hotz

CARRIED 6/1

THE AMENDMENT WAS CARRIED AND BECAME THE MOTION.

MOTION

That Council adopts the proposed model #3 for Customer Service and Libraries, which is:

- a) The centres with the highest transactions, being Monto, Mundubbera and Gayndah provide a service five days a week, with current opening hours.
- b) The centres with the lower transactions, being Eidsvold, Mt Perry and Biggenden provide a service five days a week, open a minimum of 4 hours daily to be regionally consistent.

In Favour: Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Cr Leslie Hotz

CARRIED 6/1

THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.

RESOLUTION 2021/123

That Council adopts the proposed model #3 for Customer Service and Libraries, which is:

- a) The centres with the highest transactions, being Monto, Mundubbera and Gayndah provide a service five days a week, with current opening hours.
- b) The centres with the lower transactions, being Eidsvold, Mt Perry and Biggenden provide a service five days a week, open a minimum of 4 hours daily to be regionally consistent.

8 WORKS

8.1 UTILISATION OF COUNCIL PLANT BY EXTERNAL PARTIES

OFFICERS RECOMMENDATION

That Council resolves:

- 1) Effective 1 October 2021, to cease providing fully maintained plant to community organisations and alternately offer this plant as donations. Where the offers are not accepted the plant to be returned to Council for disposal.
- 2) Effective 1 October 2021, to cease the dry hiring of Council plant to the public and where appropriate dispose this plant.

That Council note:

- 1) Future lease agreements will not provide Council maintained plant.

Attendance: At 10.16am, Jason Erbacher (Strategic Projects Manager) left the meeting.

Attendance: At 10.17am, Jason Erbacher (Strategic Projects Manager) returned to the meeting and Ajith Samarasekera (Fleet Stream Leader) joined the meeting.

MOTION

Moved: Cr Payne

Seconded: Cr Dingle

That Council resolves:

- 1) Effective 1 October 2021, to cease providing fully maintained plant to community organisations and alternately offer this plant as donations. Where the offers are not accepted the plant to be returned to Council for disposal.
- 2) Effective 1 October 2021, to cease the dry hiring of Council plant to the public and where appropriate dispose this plant.

That Council note:

- 1) Future lease agreements will not provide Council maintained plant.

AMENDMENT (ONE)

Moved: Cr Jones

Seconded: Cr Hotz

That Council resolves:

- 1) Effective 1 October 2021, to cease providing fully maintained plant to community organisations and alternately offer this plant as donations. Where the offers are not accepted the plant to be returned to Council for disposal.
- 2) Effective 1 October 2021, to cease the dry hiring of Council plant to the public and where appropriate dispose this plant as per the table in the report on page 604.

That Council note:

- 1) Future lease agreements will not provide Council maintained plant.

In Favour: Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

CARRIED 7/0**THE AMENDMENT WAS CARRIED AND BECAME THE MOTION.****MOTION**

That Council resolves:

- 1) Effective 1 October 2021, to cease providing fully maintained plant to community organisations and alternately offer this plant as donations. Where the offers are not accepted the plant to be returned to Council for disposal.
- 2) Effective 1 October 2021, to cease the dry hiring of Council plant to the public and where appropriate dispose this plant as per the table in the report on page 604.

That Council note:

- 1) Future lease agreements will not provide Council maintained plant.

In Favour: Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

CARRIED 7/0**THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.****RESOLUTION 2021/124**

That Council resolves:

- 1) Effective 1 October 2021, to cease providing fully maintained plant to community organisations and alternately offer this plant as donations. Where the offers are not accepted the plant to be returned to Council for disposal.
- 2) Effective 1 October 2021, to cease the dry hiring of Council plant to the public and where appropriate dispose this plant as per the table in the report on page 604.

That Council note:

- 1) Future lease agreements will not provide Council maintained plant.

9 COUNCILLOR REPORTS

Nil

10 CONFIDENTIAL REPORTS

Nil

11 CLOSURE OF MEETING**The Meeting closed at 10.27am.****The minutes of this meeting were confirmed at the General Meeting held on 22 September 2021.****CHAIRPERSON**