



MINUTES

General Meeting

22 September 2021

**MINUTES OF NORTH BURNETT REGIONAL COUNCIL
GENERAL MEETING
HELD AT THE
ON WEDNESDAY, 22 SEPTEMBER 2021 AT 9.00AM**

COUNCILLORS: Mayor Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins, Cr Michael Dingle

OFFICERS: Susie Glasson (General Manager Corporate and Community), Kat Bright (Executive Assistant to the CEO and Mayor), Jason Erbacher (Strategic Projects Manager), Shaun Johnston (Water and Wastewater Manager)

1 WELCOME/HOUSEKEEPING

The Mayor declared the meeting open at 9.00am and welcomed all attendees.

2 APOLOGIES/LEAVE OF ABSENCE

An apology had been received for Rachel Cooper (Chief Executive Officer) due to a family illness and Randall Percy (General Manager Works) due to illness.

MOTION

Moved: Cr Giddins
Seconded: Cr Payne

That apologies be received for Rachel Cooper (Chief Executive Officer) due to a family illness and Randall Percy (General Manager Works) due to illness.

In Favour: Cr Rachel Chambers Cr Robert Radel, Cr Melinda Jones, Cr Susan Payne, Cr Leslie Hotz, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

CARRIED 7/0

THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.

RESOLUTION 2021/125

That apologies be received for Rachel Cooper (Chief Executive Officer) due to a family illness and Randall Percy (General Manager Works) due to illness.

3 DEPUTATIONS/PETITIONS

Peter Sharp, Mary Herbison, Trevor Gleeson and Jack Muller from the Monto & District Ratepayers & Residents Association attended the meeting at 9.23am to present to Council regarding the Monto Water Dispenser.

MOTION

Moved: Cr Jones
Seconded: Cr Hotz

That the CEO delegate to staff to present to the Monto & District Ratepayers & Residents Association within the next four weeks and be available to answer questions at a meeting to be held during usual business hours.

In Favour: Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

CARRIED 7/0

THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.

RESOLUTION 2021/126

That the CEO delegate to staff to present to the Monto & District Ratepayers & Residents Association within the next four weeks and be available to answer questions at a meeting to be held during usual business hours.

4 DECLARATIONS OF INTEREST

Nil

5 CONFIRMATION OF MINUTES

5.1 MINUTES OF THE GENERAL MEETING HELD ON 25 AUGUST 2021

OFFICERS RECOMMENDATION

That the Minutes of the General Meeting held on 25 August 2021 be confirmed.

MOTION

Moved: Cr Giddins

Seconded: Cr Dingle

That the Minutes of the General Meeting held on 25 August 2021 be confirmed.

In Favour: Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

CARRIED 7/0

THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.

RESOLUTION 2021/127

That the Minutes of the General Meeting held on 25 August 2021 be confirmed.

NOTE: Cr Giddins highlighted that the 202108_3 ITEM 7.1 QON on page 10 of the Minutes of the General Meeting held on 25 August 2021 (page 16 of the Agenda), had incorrectly noted her name in the response from Rachel Cooper (CEO). Through the Chair, Kat Bright (Executive Assistant to the CEO and Mayor) noted that this was a typo and would be corrected for the confirmed minutes.

6 OFFICE OF THE CHIEF EXECUTIVE OFFICER**6.1 CHANGE TO ORDINARY MEETING DATE - JANUARY 2022****OFFICERS RECOMMENDATION**

That Council resolves:

1. To change the scheduled Ordinary Meeting of Council from Wednesday 2 February 2022, to Thursday 27 January 2022, and make the updated Council Meeting schedule for 2022 publicly available.

MOTION

Moved: Cr Radel

Seconded: Cr Payne

That Council resolves:

1. To change the scheduled Ordinary Meeting of Council from Wednesday 2 February 2022, to Thursday 27 January 2022, and make the updated Council Meeting schedule for 2022 publicly available.

In Favour: Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

CARRIED 7/0

THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.

RESOLUTION 2021/128

That Council resolves:

1. To change the scheduled Ordinary Meeting of Council from Wednesday 2 February 2022, to Thursday 27 January 2022, and make the updated Council Meeting schedule for 2022 publicly available.

6.2 CONTACT WITH A LOBBYIST - GOVERNANCE POLICY**OFFICERS RECOMMENDATION**

That Council adopt by resolution:

1. Governance Policy Contact with a Lobbyist.
2. Procedure – Contact with a Lobbyist.

MOTION

Moved: Cr Giddins

Seconded: Cr Jones

That Council adopt by resolution:

1. Governance Policy Contact with a Lobbyist.
2. Procedure – Contact with a Lobbyist.

In Favour: Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

CARRIED 7/0

THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.

RESOLUTION 2021/129

That Council adopt by resolution:

1. Governance Policy Contact with a Lobbyist.
2. Procedure – Contact with a Lobbyist.

6.3 GIFTS AND BENEFITS - GOVERNANCE POLICY**OFFICERS RECOMMENDATION**

That Council adopt by resolution:

1. Governance Policy – Gifts and Benefits.
2. Procedure – Gifts and Benefits.

MOTION

Moved: Cr Radel

Seconded: Cr Dingle

That Council adopt by resolution:

1. Governance Policy – Gifts and Benefits.
2. Procedure – Gifts and Benefits.

In Favour: Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

CARRIED 7/0

THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.

RESOLUTION 2021/130

That Council adopt by resolution:

1. Governance Policy – Gifts and Benefits.
2. Procedure – Gifts and Benefits.

6.4 ENTERTAINMENT AND HOSPITALITY - STATUTORY POLICY**OFFICERS RECOMMENDATION**

That Council adopt by resolution:

1. Statutory Policy – Entertainment and Hospitality.
2. Procedure – Entertainment and Hospitality.

MOTION

Moved: Cr Radel

Seconded: Cr Giddins

That Council adopt by resolution:

1. Statutory Policy – Entertainment and Hospitality.
2. Procedure – Entertainment and Hospitality.

In Favour: Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

CARRIED 7/0

THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.

RESOLUTION 2021/131

That Council adopt by resolution:

1. Statutory Policy – Entertainment and Hospitality.
2. Procedure – Entertainment and Hospitality.

6.5 REIMBURSEMENT AND PROVISION OF FACILITIES MAYOR AND COUNCILLORS - STATUTORY POLICY

OFFICERS RECOMMENDATION

That Council adopt by resolution:

1. Statutory Policy – Reimbursement and Provision of Facilities Mayor and Councillors.
2. Procedure – Reimbursement and Provision of Facilities Mayor and Councillors.

MOTION

Moved: Cr Radel

Seconded: Cr Jones

That Council adopt by resolution:

1. Statutory Policy – Reimbursement and Provision of Facilities Mayor and Councillors.
2. Procedure – Reimbursement and Provision of Facilities Mayor and Councillors.

PROCEDURAL MOTION

Moved: Cr Payne

Seconded: Cr Giddins

That the Statutory Policy – Reimbursement and Provision of Facilities Mayor and Councillors and Procedure – Reimbursement and Provision of Facilities Mayor and Councillors lay on the table.

In Favour: Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

CARRIED 7/0

THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.

RESOLUTION 2021/132

That the Statutory Policy – Reimbursement and Provision of Facilities Mayor and Councillors and Procedure – Reimbursement and Provision of Facilities Mayor and Councillors lay on the table.

202109_1 ITEM 6.5 QON

Cr Payne sort further clarification on the Discretionary Training limit of \$370 noted on page 3 of the Procedure (page 68 of the Agenda) - How was this limit selected? Through the Chair, Susie Glasson (General Manager Corporate and Community) responded to Cr Payne noting that the question would be taken on notice.

202109_2 ITEM 6.5 QON

Cr Payne queried the wording “as deemed necessary by the Mayor” noted in section 2.1 Local Government Sector Events on page 3 of the Procedure (page 68 of the Agenda) - Should this not be ‘as deemed necessary by Council’? Through the Chair, Susie Glasson (General Manager Corporate and Community) responded to Cr Payne noting that the question would be taken on notice.

6.6 THE LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND'S (LGAQ) WASTE FORUM

OFFICERS RECOMMENDATION

That pursuant to Councils Statutory Policy Reimbursement and Provision of Facilities for Mayor and Councillors, Guidelines section 1.1, Council hereby resolves:

1. To appoint Cr Sue Payne as representative to attend the LGAQ Waste Forum 2021 in Brisbane 28-29 September 2021.

MOTION

That pursuant to Councils Statutory Policy Reimbursement and Provision of Facilities for Mayor and Councillors, Guidelines section 1.1, Council hereby resolves:

1. To appoint Cr Sue Payne as representative to attend the LGAQ Waste Forum 2021 in Brisbane 28-29 September 2021.

THE MOTION LAPSED FOR WANT OF A MOVER.

NOTE: All Councillors are scheduled to meet with the Department of State Development, Infrastructure, Local Government and Planning to discuss the Wide Bay Burnett Regional Plan on 29 September 2021 resulting in no Councillor being available to attend the LGAQ Waste Forum.

7 CORPORATE AND COMMUNITY

7.1 LOCAL DISASTER MANAGEMENT LEVY - GOVERNANCE POLICY

OFFICERS RECOMMENDATION

That Council adopt by resolution Governance Policy 2261 Local Disaster Management Levy.

MOTION

Moved: Cr Giddins
Seconded: Cr Payne

That Council adopt by resolution Governance Policy 2261 Local Disaster Management Levy.

In Favour: Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

CARRIED 7/0

THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.

RESOLUTION 2021/133

That Council adopt by resolution Governance Policy 2261 Local Disaster Management Levy.

NOTE: Cr Chambers noted that further information in future reports on this matter would be helpful i.e. noting the difference between Levies and General Rates, a comparison of other Councils etc.

7.2 FINANCE REPORT TO 31 AUGUST 2021

OFFICERS RECOMMENDATION

That in accordance with section 204 *Local Government Regulation 2012 (Qld)*, Council receives the Finance Report for the period ended 31 August 2021.

MOTION

Moved: Cr Giddins
Seconded: Cr Hotz

That in accordance with section 204 *Local Government Regulation 2012 (Qld)*, Council receives the Finance Report for the period ended 31 August 2021.

In Favour: Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

CARRIED 7/0

THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.

RESOLUTION 2021/134

That in accordance with section 204 *Local Government Regulation 2012 (Qld)*, Council receives the Finance Report for the period ended 31 August 2021.

202109_3 ITEM 7.2 QON

Cr Chambers requested further information to understand the breakdown of operating expenditure over budget and the materials and services below budget noted on page 87 of the Agenda. Through the Chair, Susie Glasson (General Manager Corporate and Community) responded to Cr Chambers noting that the question would be taken on notice.

NOTE: For future Finance Reports, the reduction in rates overdue is to be shown as a percentage of all overdue rates (page 89 of the Agenda).

8 WORKS

Nil

9 COUNCILLOR REPORTS

Nil

10 CONFIDENTIAL REPORTS

OFFICERS RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275(1) of the *Local Government Regulation 2012*:

10.1 UPDATE - RECOVERY OF OUTSTANDING RATES

This matter is considered to be confidential under Section 254J(3)(a)-(i) - e of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against local government.

MOTION

Moved: Cr Giddins
Seconded: Cr Dingle

That Council considers the confidential report(s) Update – Recovery of Outstanding Rates in a meeting closed to the public in accordance with Section 275(1) of the *Local Government Regulation 2012*:

10.1 UPDATE - RECOVERY OF OUTSTANDING RATES

This matter is considered to be confidential under Section 254J(3)(a)-(i) - e of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against local government.

In Favour: Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

CARRIED 7/0

THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.

RESOLUTION 2021/135

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275(1) of the *Local Government Regulation 2012*:

10.1 UPDATE - RECOVERY OF OUTSTANDING RATES

This matter is considered to be confidential under Section 254J(3)(a)-(i) - e of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against local government.

THE MEETING MOVED INTO A CLOSED SESSION AT 10.00AM.

MOTION

Moved: Cr Giddins
Seconded: Cr Jones

That Council moves out of Closed Session into Open Session.

In Favour: Mayor Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

CARRIED 7/0

THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.

RESOLUTION 2021/136

That Council moves out of Closed Session into Open Session.

THE MEETING MOVED BACK INTO AN OPEN SESSION AT 10.13AM.

10.1 UPDATE - RECOVERY OF OUTSTANDING RATES**OFFICERS RECOMMENDATION**

That Council receives the report.

MOTION

Moved: Cr Jones
Seconded: Cr Payne

That Council receives the report.

In Favour: Mayor Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

CARRIED 7/0

THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.

RESOLUTION 2021/137

That Council receives the report.

11 CLOSURE OF MEETING

The Meeting closed at 10.14am.

The minutes of this meeting were confirmed at the General Meeting held on 20 October 2021.



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CHAIRPERSON