



# **MINUTES**

**General Meeting**

**20 October 2021**

**MINUTES OF NORTH BURNETT REGIONAL COUNCIL  
GENERAL MEETING  
HELD AT THE  
ON WEDNESDAY, 20 OCTOBER 2021 AT 9.00AM**

**COUNCILLORS:** Mayor Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins, Cr Michael Dingle

**OFFICERS:** Susie Glasson (General Manager Corporate and Community), Randall Percy (General Manager Works), Kat Bright (Executive Assistant to the CEO and Mayor), Jason Erbacher (Strategic Projects Manager), Carl Bacon (Civil Works Manager)

**1 WELCOME/HOUSEKEEPING**

The Mayor declared the meeting open at 9.01am and welcomed all attendees.

**2 APOLOGIES/LEAVE OF ABSENCE**

Nil

**3 DEPUTATIONS/PETITIONS**

Geoff Bentley was scheduled to attend the meeting at 9.30am to discuss his property with Councillors. However, at 9.28am our Contact Centre was advised that Mr Bentley would not be attending following legal advice he had received.

**4 DECLARATIONS OF INTEREST**

Nil

**5 CONFIRMATION OF MINUTES**

**5.1 MINUTES OF THE GENERAL MEETING HELD ON 22 SEPTEMBER 2021**

**OFFICERS RECOMMENDATION**

That the Minutes of the General Meeting held on 22 September 2021 be confirmed.

**MOTION**

Moved: Cr Giddins  
Seconded: Cr Dingle

That the Minutes of the General Meeting held on 22 September 2021 be confirmed.

In Favour: Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

**CARRIED 7/0**

**THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.**

**RESOLUTION 2021/138**

That the Minutes of the General Meeting held on 22 September 2021 be confirmed.

## 6 OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 6.1 BY-ELECTION BUDGET ALLOCATION

#### **OFFICERS RECOMMENDATION**

It is recommended that:

1. Pursuant to section 45AA of the *Local Government Electoral Act 2011*, Council apply to the Deputy Premier, Minister for State Development, Infrastructure, Local Government and Planning for the by-election poll to be conducted by full postal ballot for all of the local government's area.
2. Should the Minister approve a full postal ballot, then by resolution Council budget the maximum amount of \$52,000.00 plus GST for the purposes of the North Burnett Regional Council Mayoral By-Election.
3. Should the Minister approve a predominate attendance ballot, and not approve a full postal ballot, then by Resolution Council budget the maximum amount of \$80,000.00 plus GST for the purposes of the North Burnett Regional Council Mayoral By-Election.

#### **MOTION**

Moved: Cr Dingle

Seconded: Cr Radel

That:

1. Pursuant to section 45AA of the *Local Government Electoral Act 2011*, Council apply to the Deputy Premier, Minister for State Development, Infrastructure, Local Government and Planning for the by-election poll to be conducted by full postal ballot for all of the local government's area.
2. Should the Minister approve a full postal ballot, then by resolution Council budget the maximum amount of \$52,000.00 plus GST for the purposes of the North Burnett Regional Council Mayoral By-Election.
3. Should the Minister approve a predominate attendance ballot, and not approve a full postal ballot, then by Resolution Council budget the maximum amount of \$80,000.00 plus GST for the purposes of the North Burnett Regional Council Mayoral By-Election.

In Favour: Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

**CARRIED 7/0**

**THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.**

#### **RESOLUTION 2021/139**

That:

1. Pursuant to section 45AA of the *Local Government Electoral Act 2011*, Council apply to the Deputy Premier, Minister for State Development, Infrastructure, Local Government and Planning for the by-election poll to be conducted by full postal ballot for all of the local government's area.
2. Should the Minister approve a full postal ballot, then by resolution Council budget the maximum amount of \$52,000.00 plus GST for the purposes of the North Burnett Regional Council Mayoral By-Election.
3. Should the Minister approve a predominate attendance ballot, and not approve a full postal ballot, then by Resolution Council budget the maximum amount of \$80,000.00 plus GST for the purposes of the North Burnett Regional Council Mayoral By-Election.

**6.2 2021-2022 OPERATIONAL PLAN - Q4 PROGRESS REPORT****OFFICERS RECOMMENDATION**

That in accordance with section 174(3) of the *Local Government Regulation 2012 (Qld)*, Council receives the 2021-22 Operational Plan – Q1 Progress Report for the period 1 July 2021 to 30 September 2021.

**MOTION**

Moved: Cr Jones

Seconded: Cr Giddins

That in accordance with section 174(3) of the *Local Government Regulation 2012 (Qld)*, Council receives the 2021-22 Operational Plan – Q1 Progress Report for the period 1 July 2021 to 30 September 2021.

In Favour: Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

**CARRIED 7/0**

**THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.**

**RESOLUTION 2021/140**

That in accordance with section 174(3) of the *Local Government Regulation 2012 (Qld)*, Council receives the 2021-22 Operational Plan – Q1 Progress Report for the period 1 July 2021 to 30 September 2021.

**202110\_1 ITEM 6.2 QON**

Cr Jones requested an update on the Mundubbera Library Merge project (page 38 of the Agenda). Through the Chair, Rachel Cooper (CEO) responded to Cr Jones noting that an update would be provided at an upcoming Councillor Workshop.

**202110\_2 ITEM 6.2 QON**

Cr Giddins requested an update on the Asbestos Removal Program (page 31 of the Agenda). Through the Chair, Rachel Cooper (CEO) responded to Cr Giddins noting that an update would be provided at an upcoming Councillor Workshop.

**202110\_3 ITEM 6.2 QON**

Cr Giddins queried the budget allocation for the Mingo Crossing Caravan Park Rectification project (page 31 of the Agenda). Through the Chair, Rachel Cooper (CEO) responded to Cr Giddins noting that an update would be provided at an upcoming Councillor Workshop.

## 7 CORPORATE AND COMMUNITY

### 7.1 FINANCE REPORT TO 30 SEPTEMBER 2021

#### **OFFICERS RECOMMENDATION**

That in accordance with section 204 *Local Government Regulation 2012 (Qld)*, Council receives the Finance Report for the period ended 30 September 2021.

#### **MOTION**

Moved: Cr Giddins  
Seconded: Cr Payne

That in accordance with section 204 *Local Government Regulation 2012 (Qld)*, Council receives the Finance Report for the period ended 30 September 2021.

In Favour: Cr Rachel Chambers, Cr Robert Radel, Cr Melinda Jones, Cr Leslie Hotz, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Nil

**CARRIED 7/0**

**THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.**

#### **RESOLUTION 2021/141**

That in accordance with section 204 *Local Government Regulation 2012 (Qld)*, Council receives the Finance Report for the period ended 30 September 2021.

#### **202110\_4 ITEM 7.1 QON**

Cr Payne queried what makes up Licenses and Registration Fees (page 45 of the Agenda). Through the Chair, Susie Glasson (General Manager Corporate and Community) responded to Cr Payne noting that the question would be taken on notice.

#### **202110\_5 ITEM 7.1 QON**

Cr Payne queried why Trade Waste and Recycling revenue had increased (page 45 of the Agenda). Through the Chair, Susie Glasson (General Manager Corporate and Community) responded to Cr Payne noting that the question would be taken on notice.

#### **202110\_6 ITEM 7.1 QON**

Cr Giddins requested an explanation around the increase in Other Fees and Charges specifically due to aviation fuel sales (page 45 of the Agenda). Through the Chair, Susie Glasson (General Manager Corporate and Community) responded to Cr Giddins noting that the question would be taken on notice.

## 7.2 SDR CUSTOMER SERVICE AND LIBRARIES - CONSULTATION

### **OFFICERS RECOMMENDATION**

That Council adopts the proposed model #3 for Customer Service and Libraries, which is:

- (a) The centres with the highest transactions, being Monto, Mundubbera and Gayndah provide a service five days a week, with current opening hours.
- (b) The centres with the lower transactions, being Eidsvold, Mt Perry and Biggenden provide a service five days a week, open a minimum of 4 hours daily to be regionally consistent.

### **MOTION**

Moved: Cr Payne

Seconded: Cr Dingle

That Council adopts the proposed model #3 for Customer Service and Libraries, which is:

- (a) The centres with the highest transactions, being Monto, Mundubbera and Gayndah provide a service five days a week, with current opening hours.
- (b) The centres with the lower transactions, being Eidsvold, Mt Perry and Biggenden provide a service five days a week, open a minimum of 4 hours daily to be regionally consistent.

### **AMENDMENT (ONE)**

Moved: Cr Hotz

Seconded:

That Council leave the Customer Service and Libraries operational for 5 days a week as per current delivery in all centres.

**THE AMENDMENT WAS LOST DUE TO NO SECONDER.**

### **AMENDMENT (TWO)**

Moved: Cr Jones

Seconded: Cr Hotz

That Council does not adopt the proposed model #3 for Customer Service and Libraries and that the centres being Monto, Mundubbera, Gayndah, Eidsvold, Mt Perry and Biggenden provide a service five days a week, with current opening hours.

In Favour: Cr Melinda Jones and Cr Leslie Hotz

Against: Cr Rachel Chambers, Cr Robert Radel, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

**LOST 2/5**

**THE AMENDMENT WAS LOST THEREFORE THE ORIGINAL MOTION STANDS.**

### **MOTION**

Moved: Cr Payne

Seconded: Cr Dingle

That Council adopts the proposed model #3 for Customer Service and Libraries, which is:

- (a) The centres with the highest transactions, being Monto, Mundubbera and Gayndah provide a service five days a week, with current opening hours.

- (b) The centres with the lower transactions, being Eidsvold, Mt Perry and Biggenden provide a service five days a week, open a minimum of 4 hours daily to be regionally consistent.

In Favour: Cr Rachel Chambers, Cr Robert Radel, Cr Susan Payne, Cr Dael Giddins and Cr Michael Dingle

Against: Cr Melinda Jones and Cr Leslie Hotz

**CARRIED 5/2**

**THE MOTION WAS CARRIED AND BECAME THE RESOLUTION.**

#### **RESOLUTION 2021/142**

That Council adopts the proposed model #3 for Customer Service and Libraries, which is:

- (a) The centres with the highest transactions, being Monto, Mundubbera and Gayndah provide a service five days a week, with current opening hours.
- (b) The centres with the lower transactions, being Eidsvold, Mt Perry and Biggenden provide a service five days a week, open a minimum of 4 hours daily to be regionally consistent.

#### **202110\_7 ITEM 7.2 QON**

Cr Radel requested that staff provide an update on their deliberations when considering potential operating hours. Through the Chair, Rachel Cooper (CEO) responded to Cr Radel noting that an update would be provided at an upcoming Councillor Workshop.

#### **8 WORKS**

Nil

#### **9 COUNCILLOR REPORTS**

Nil

#### **10 CONFIDENTIAL REPORTS**

Nil

#### **11 CLOSURE OF MEETING**

**The Meeting closed at 10.05am.**

**The minutes of this meeting were confirmed at the General Meeting held on 24 November 2021.**



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**CHAIRPERSON**