

# Application for Property Search

Rates, Health, Town Planning, Plumbing and Building



Folder: 119217

Workflow: Rates - Search

Doc ID:

Box No:

Council keeps a record of every parcel of rateable land within its boundaries. Written search reports are created by generating & extracting specific data relevant to a particular property from our property systems & are accurate at the time of data extraction.

## APPLICANT DETAILS

Surname		Given Names	
Company Name		Your Reference	
Postal Address		State	Postcode
Contact Number	Email Address		

## PROPERTY DETAILS

Vendor		Purchaser	
Settlement Date	Date Search Required By	Real Property Description Lot on Plan	
Property Address		Assessment Number	

## RATES SEARCH

This report includes rates, ownership & services information.

- Ordinary - 5 working days (includes water meter reading where applicable) - \$197.00
- Urgent - less than 3 working days (includes water meter reading where applicable) - \$313.00

Council can supply an additional Special Water Meter Reading for a specific date if required, at cost. Please contact Council to discuss. Please note that a Water Meter Reading is provided as part of the Rates Search and is read within the 5 working days that the search is requested.

## HEALTH PROPERTY INSPECTION REPORT

This search includes a physical inspection of the property by Councils Environmental Health Officer for compliance with health requirements - 4 to 10 working days. Refer to below regarding occupancy.

- Food Premises: Inspection of Premises on Request/Compliance Search  
Search Fees will be dependent upon Food Business Licence Category. For details of the current Food Business Licence Category for the property in question please contact Council's Environmental Health Team on 1300 696 272.  
Fees range from \$170.00 to \$550.00 for Standard Health Searches & from \$290.00 to \$660.00 for Urgent Health Searches (within 48 hours).

## TOWN PLANNING CERTIFICATE

Includes NBRC Planning Scheme zones and overlays, State planning provisions, designations, development permits (MCU, reconfiguration, operational works and exemption certificates) and any infrastructure charges owing.

- Limited Planning & Development Certificate - 5 business days - \$302.00
- Standard Planning & Development Certificate - 10 business days - \$612.00
- Full Town Planning & Development Certificate - 30 business days - \$1,215.00
- Urgent - an additional fee of 20% of the original fee cost

## BUILDING PROPERTY INSPECTION REPORT

This report includes a physical inspection of the property by Councils Building Surveyor. This checks for illegal building work, however major structural defects will be noted. Maintenance items & plumbing/drainage are not included - 10 working days

- Class 1 & 10 - Domestic - \$480.00  
 Class 2 to 9 - Commercial - \$535.00

## BUILDING APPROVALS REPORT

This search ONLY details approved building works on the property as per Council records. Plumbing/drainage are not included - 10 working days

- Class 1 & 10 - Domestic - \$245.00  
 Class 2 to 9 - Commercial - \$375.00

## PLUMBING APPROVALS REPORT

This search ONLY details approved plumbing works on the property as per Councils records. Inspection not included - 10 working days

- Class 1 & 10 - Domestic - \$230.00  
 Class 2 to 9 - Commercial - \$360.00

## TO BE COMPLETED BY APPLICANTS OF THE PROPERTY INSPECTION REPORT

Applicant is responsible & must advise the current occupier/owner that this inspection has been requested

<b>Is the Building Occupied?</b> Yes    No	<b>Occupants Name</b> (Requested by Inspector to be Present)	<b>Occupants Number</b>
<b>Is the Building Vacant?</b> Yes    No	<b>Representatives Name</b> (Person to Give Access to Inspector)	<b>Representatives Number</b>

It is understood & agreed:

- This inspection & provision of building information does not include a survey of the boundaries of the property, nor of the position of any building work in relation to those boundaries.
- The information supplied will be taken from the onsite inspection & Council's Development Services' records & will include details of building approval if any, & detail of inspections carried out under any recorded building approval.
- Only a visual inspection will be performed & no sampling or physical testing will take place.
- The inspection will not be carried out in such a way as to reveal concealed defects.
- The property inspection report is not offered or provided with the intention that persons will rely on its accuracy or completeness for the purpose of making decisions with financial or other legal implications. Accordingly, neither the Council nor its officers will be liable in contract, negligence or otherwise for the consequences of any deficiency, inaccuracy or error in the information supplied, or for the consequences of any person acting in reliance on that information.
- Should access not be readily available due to failure to provide the correct information as requested above, A REINSPECTION FEE MAY BE LEVIED.

<b>Applicants Signature</b>	<b>Dated</b>
-----------------------------	--------------

This section allows for the owner's consent to authorise the request. If there are multiple owners, the consent of each owner is required. If the owner is a company, signature under Company seal is required.

<b>Owner's Signature</b>	<b>Dated</b>
--------------------------	--------------

## LODGEMENT OF YOUR APPLICATION

**MAIL:** Chief Executive Officer, PO Box 390, Gayndah, QLD 4625

**EMAIL:** [admin@northburnett.qld.gov.au](mailto:admin@northburnett.qld.gov.au)    **TELEPHONE:** 1300 MY NBRC (1300 696 272)

**IN PERSON:** Visit our Customer Administration Offices from 8:30 - 4:30 (closed 11:30 - 12:30)

**CREDIT CARD PAYMENT**

<b>Card Type</b> Visa    MasterCard	<b>Card Number</b>	<b>Expiry</b> /	<b>Amount</b> \$
<b>Name on Card</b>	<b>Business Hours Contact Number</b>	<b>Signature</b>	