



MINUTES

General Meeting

22 November 2023

**MINUTES OF NORTH BURNETT REGIONAL COUNCIL
GENERAL MEETING
HELD AT THE GAYNDAH BOARDROOM
ON WEDNESDAY, 22 NOVEMBER 2023 AT 9.00AM**

1 WELCOME/HOUSEKEEPING

The Mayor declared the meeting open at 09.03am and welcomed all attendees.

2 ATTENDEES

COUNCILLORS: Cr Leslie Hotz (Mayor)
Cr Robert Radel (Deputy Mayor)
Cr Dael Giddins
Cr Kingsley Mesner
Cr Melinda Jones
Cr Michael Dingle
Cr Susan Payne

OFFICERS: Anna Scott (Acting CEO)
Kim Mahoney (General Manager – Corporate and Community)
Allan Hull (Civil Works Manager)*
Kath Hamilton (Executive Assistant to the General Manager – Corporate and Community)
Marlene Carstens (Executive Assistant to the General Manager - Works)
Michael Cartwright (Governance, Policy and Risk Advisor)^
Michael Wallace (Contracts and Leasing Officer)^*
Rhys Habermann (Acting Strategic Relationships Manager)
Tegan Bauer (Executive Assistant to the Mayor)

*^ attended the meeting via Microsoft Teams * attended part of the meeting only*

3 APOLOGIES/LEAVE OF ABSENCE

As per Resolution 2023/179, it was noted that Margot Stork (CEO) is on a period of leave. Anna Scott (General Manager Works) is Acting CEO.

4 ACKNOWLEDGEMENT OF COUNTRY

On behalf of Council, the Mayor extended an Acknowledgement of Country.

5 MOMENT OF SILENCE AND REFLECTION

The Mayor called for a moment of silence to pay respects to those who have passed in our region.

<i>George Cross</i>	<i>Biggenden</i>
<i>Joy Duggan</i>	<i>Gayndah</i>
<i>Robbyn Slack</i>	<i>Gayndah</i>
<i>Beryl Bleys</i>	<i>Monto</i>
<i>Colin Harris</i>	<i>Monto</i>
<i>Joan Ruthenberg</i>	<i>Mundubbera</i>
<i>Mervyn (Clive) Augustine</i>	<i>Mundubbera</i>
<i>Robert Pott</i>	<i>Mundubbera</i>

6 DEPUTATIONS/PETITIONS

Nil.

7 DECLARATIONS OF INTEREST

Nil.

8 CONFIRMATION OF MINUTES

8.1 MINUTES OF THE GENERAL MEETING HELD ON 25 OCTOBER 2023

OFFICER'S RECOMMENDATION

That the Minutes of the General Meeting held on 25 October 2023 be confirmed.

RESOLUTION 2023/203

Moved: Cr Dael Giddins
Seconded: Cr Michael Dingle

That the Minutes of the General Meeting held on 25 October 2023 be confirmed.

In Favour: Crs Leslie Hotz, Robert Radel, Melinda Jones, Susan Payne, Dael Giddins, Michael Dingle and Kingsley Mesner

Against: Nil

CARRIED 7/0

9 OFFICE OF THE CHIEF EXECUTIVE OFFICER

9.1 OUTSTANDING COUNCIL RESOLUTIONS REPORT

OFFICER'S RECOMMENDATION

That Council receive the Outstanding Council Resolutions Report from 30 June 2021 to 14 November 2023.

RESOLUTION 2023/204

Moved: Cr Susan Payne

Seconded: Cr Robert Radel

That Council receive the Outstanding Council Resolutions Report from 30 June 2021 to 14 November 2023.

In Favour: Crs Leslie Hotz, Robert Radel, Melinda Jones, Susan Payne, Dael Giddins, Michael Dingle and Kingsley Mesner

Against: Nil

CARRIED 7/0

9.2 2022-2023 ANNUAL REPORT**OFFICER'S RECOMMENDATION**

That Council, pursuant to *section 182(2) of the Local Government Regulation 2012 QLD*, adopts the 2022-2023 Annual Report.

OFFICER'S RECOMMENDATION REVISED ON 22 NOVEMBER 2023

That Council, pursuant to *section 182(2) of the Local Government Regulation 2012 QLD*, adopts the 2022-2023 Annual Report, and authorise the Chief Executive Officer to make minor grammatical and/or formatting amendments to the 2022-2023 Annual Report, if required, prior to publication.

202311_1 ITEM 9.2 QON - GOOROOLBA NOT LISTED

Cr Giddins requested that Gooroolba be added to the list of villages on page 54 of the Agenda. In response, Anna Scott (Acting CEO) conveyed to Cr Giddins through the Chair, noting that the correction would be made in the Final Draft of the NBRC 2022-2023 Annual Report before its publication on the website.

RESOLUTION 2023/205

Moved: Cr Melinda Jones

Seconded: Cr Dael Giddins

That Council, pursuant to *section 182(2) of the Local Government Regulation 2012 QLD*, adopts the 2022-2023 Annual Report, and authorise the Chief Executive Officer to make minor grammatical and/or formatting amendments to the 2022-2023 Annual Report, if required, prior to publication.

In Favour: Crs Leslie Hotz, Robert Radel, Melinda Jones, Susan Payne, Dael Giddins, Michael Dingle and Kingsley Mesner

Against: Nil

CARRIED 7/0

9.3 DRAFT LOCAL HOUSING ACTION PLAN (LHAP)**OFFICER'S RECOMMENDATION**

That Council endorses the draft North Burnett Local Housing Action Plan (LHAP) for community consultation purposes.

202311_2 ITEM 9.3 QON - COMMUNITY ENGAGEMENT (LHAP)

Cr Payne requested that the details of the LHAP community engagement be advertised through the local paper and in a Mayoral release. Through the Chair, Anna Scott (Acting CEO) noted the request.

NOTE: Through the Chair, Anna Scott (Acting CEO) noted that an update will be tabled at the Councillor Information Workshop scheduled for 6 December on the Community Engagement approach for the LHAP.

202311_3 ITEM 9.3 QON - FUTURE REPORTS SEEKING COUNCIL ENDORSEMENT

Cr Jones requested that details of proposed community engagement activities be included in future reports where community engagement activities are noted. Through the Chair, Anna Scott (acting, CEO) stated that proposed consultation activities could be provided in future reports.

202311_4 ITEM 9.3 QON - REFERRING TO THE DEWLLING SIZE

Cr Jones requested an amendment to page 188, item 5.6.1 (first point) of the Agenda of the Draft – NBRC Local Housing Action Plan (LHAP), specifying 'fit for purpose' when describing the dwelling size. Through the Chair, Anna Scott (action, CEO), acknowledged the request, stating that the LHAP will be revised accordingly.

RESOLUTION 2023/206

Moved: Cr Dael Giddins

Seconded: Cr Michael Dingle

That Council endorses the draft North Burnett Local Housing Action Plan (LHAP) for community consultation purposes.

In Favour: Crs Leslie Hotz, Robert Radel, Melinda Jones, Susan Payne, Dael Giddins, Michael Dingle and Kingsley Mesner

Against: Nil

CARRIED 7/0

**9.4 LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND ANNUAL CONFERENCE
2023 REPORT****OFFICER'S RECOMMENDATION**

That Council note the report on attendance at the 2023 Local Government Association of Queensland Annual Conference.

**202311_5 ITEM 9.4 QON - FUTURE AGNEDA AND REPORTS ON CONFERENCE
ATTENDANCE**

Cr Radel requested that future reports on conference attendance include a copy of the agenda so non-attending Councillors can raise questions about topics of interest. Through the Chair, Anna Scott (Acting CEO) noted that future reports will include both the agenda and the outcome of any motions, limited to North Burnett.

RESOLUTION 2023/207

Moved: Cr Susan Payne
Seconded: Cr Kingsley Mesner

That Council note the report on attendance at the 2023 Local Government Association of Queensland Annual Conference.

In Favour: Crs Leslie Hotz, Robert Radel, Melinda Jones, Susan Payne, Dael Giddins, Michael Dingle and Kingsley Mesner

Against: Nil

CARRIED 7/0**RESOLUTION 2023/208**

Moved: Cr Susan Payne
Seconded: Cr Robert Radel

A report be presented at the next Council meeting with the outcomes of the North Burnett Regional Council motions and a copy of the agenda for the 2023 Local Government Association Queensland conference to facilitate potential discussions.

In Favour: Crs Leslie Hotz, Robert Radel, Melinda Jones, Susan Payne, Dael Giddins, Michael Dingle and Kingsley Mesner

Against: Nil

CARRIED 7/0

10 CORPORATE AND COMMUNITY**10.1 FINANCE REPORT TO 31 OCTOBER 2023****OFFICER'S RECOMMENDATION**

That Council, in accordance with section 204 *Local Government Regulation 2012 (Qld)*, receives the Finance Report for the period ended 31 October 2023.

202311_6 ITEM 10.1 QON - ESCALATION IN UNPAID RATES, MOUNT PERRY

Cr Dingle sought clarification on the escalation in unpaid rates in Mount Perry. Through the Chair, Kim Mahoney (Corporate and Community) responded to Cr Dingle, noting that the question would be taken on notice and a response would be provided.

202311_7 ITEM 10.1 QON - REDUCTION IN INCOME FOR WASHDOWN BAYS

Cr Susan Payne referred to income on page 199 of the Agenda of the Finance Report – October 2023, highlighting a decrease of \$15k in washdown bays' income. She requested clarification on the reason behind this reduction. Through the Chair, Kim Mahoney (Corporate and Community), responded to Cr Payne, stating that the mentioned decrease was a reference to a reduction compared to the budgeted predictions. Kim Mahoney (Corporate and Community) noted that the question would be taken on notice, and a response would be provided.

RESOLUTION 2023/209

Moved: Cr Dael Giddins

Seconded: Cr Kingsley Mesner

That Council, in accordance with section 204 *Local Government Regulation 2012 (Qld)*, receives the Finance Report for the period ended 31 October 2023.

In Favour: Crs Leslie Hotz, Robert Radel, Melinda Jones, Susan Payne, Dael Giddins, Michael Dingle and Kingsley Mesner

Against: Nil

CARRIED 7/0

10.2 COMMUNITY FINANCIAL REPORT - 2022-2023**OFFICER'S RECOMMENDATION**

That Council adopts the Community Financial Report – 2022-2023 as recommended by the Audit and Risk Committee.

202311_8 ITEM 10.2 QON - COMMUNITY FINANCIAL REPORT PUBLISHED, STAND ALONE MENT

Cr Payne requested that the Community Financial Report be published on Councils website as a standalone document, in addition to being part of the Annual Report. Through the Chair, Kim Mahoney (Corporate and Community) confirmed that the Community Financial Report will be published as a standalone document on Councils website.

RESOLUTION 2023/210

Moved: Cr Susan Payne
Seconded: Cr Robert Radel

That Council adopts the Community Financial Report – 2022-2023 as recommended by the Audit and Risk Committee.

In Favour: Crs Leslie Hotz, Robert Radel, Melinda Jones, Susan Payne, Dael Giddins, Michael Dingle and Kingsley Mesner

Against: Nil

CARRIED 7/0

10.3 DRAINAGE EASEMENT - FIELDING STREET, GAYNDAH**OFFICER'S RECOMMENDATION**

That Council resolve to grant an Easement for Drainage purposes over part of Lot 2 RP194226, in favour of the Indigenous Wellbeing Centre Ltd; pursuant to *Sections 224 (6), 236 1(b)(ii), 236 (2) of Local Government Regulation 2012.*

At 9.47am, Michael Wallace (Contracts & Leasing Officer) joined the meeting via Microsoft Teams.

RESOLUTION 2023/211

Moved: Cr Dael Giddins

Seconded: Cr Kingsley Mesner

That Council resolve to grant an Easement for Drainage purposes over part of Lot 2 RP194226, in favour of the Indigenous Wellbeing Centre Ltd; pursuant to *Sections 224 (6), 236 1(b)(ii), 236 (2) of Local Government Regulation 2012.*

In Favour: Crs Leslie Hotz, Robert Radel, Melinda Jones, Susan Payne, Dael Giddins, Michael Dingle and Kingsley Mesner

Against: Nil

CARRIED 7/0

At 9.53am, Michael Wallace (Contracts & Leasing Officer) left the meeting.

11 WORKS**11.1 MOUNT PERRY STAIRS****OFFICER'S RECOMMENDATION**

That Council resolves to permanently close the stairs at the front of the Mount Perry Customer Service Centre and Library.

At 9.52am, Allan Hull (Civil Works Manager) joined the meeting in person.

RESOLUTION 2023/212

Moved: Cr Michael Dingle
Seconded: Cr Kingsley Mesner

Council resolves to reinstate the stairs and retaining wall in front of the Mount Perry Customer Service and Library Centre to reflect their original state. The tendered cost and estimated total project costs to be presented to Council before starting works.

In Favour: Crs Leslie Hotz, Melinda Jones, Susan Payne, Dael Giddins, Michael Dingle and Kingsley Mesner

Against: Cr Robert Radel

CARRIED 6/1

At 10.28am, Allan Hull (Civil Works Manager) left the meeting.

12 COUNCILLOR REPORTS

12.1 MAYOR AND COUNCILLORS REPORTS

OFFICER'S RECOMMENDATION

That Council receives the Councillor Reports for the period 1 October 2023 to 31 October 2023.

RESOLUTION 2023/213

Moved: Cr Kingsley Mesner

Seconded: Cr Dael Giddins

That Council receives the Councillor Reports for the period 1 October 2023 to 31 October 2023.

In Favour: Crs Leslie Hotz, Robert Radel, Melinda Jones, Susan Payne, Dael Giddins, Michael Dingle and Kingsley Mesner

Against: Nil

CARRIED 7/0

13 URGENT BUSINESS

Nil.

14 CONFIDENTIAL REPORTS

Nil.

15 CLOSURE OF MEETING

The Meeting closed at 10.45am.

The minutes of this meeting were confirmed at the General Meeting held on 13 December 2023.

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CHAIRPERSON