



# **MINUTES**

**General Meeting**

**13 March 2024**

**MINUTES OF NORTH BURNETT REGIONAL COUNCIL  
GENERAL MEETING  
HELD AT THE MOUNT PERRY  
ON WEDNESDAY, 13 MARCH 2024 AT 9:00 AM**

**1 WELCOME/HOUSEKEEPING**

The Mayor declared the meeting open at 9.00am and welcomed all attendees.

**2 ATTENDEES**

**COUNCILLORS:** Cr Leslie Hotz (Mayor)  
Cr Robert Radel (Deputy Mayor)  
Cr Dael Giddins  
Cr Kingsley Mesner  
Cr Melinda Jones  
Cr Michael Dingle  
Cr Susan Payne

**OFFICERS:** Margot Stork (CEO)  
Anna Scott (General Manager Works)  
Kim Mahoney (General Manager Corporate and Community)  
Jenny Hall (Community Development Stream Leader)^\*  
Jess Marteene (Administration Officer – Executive Services)  
Kat Bright (Senior Executive Assistant to the CEO and Mayor)^  
Kath Hamilton (Executive Assistant to the GM Corporate and Community)^  
Marlene Carstens (Executive Assistant to the GM Works)^  
Merilyn Cox (Financial Services Manager)  
Michael Cartwright (Governance, Policy and Risk Advisor)  
Mike Lisle (Planning and Environment Manager)  
Rhys Habermann (Acting Strategic Relationships Manager)

*^ attended the meeting via Microsoft Teams \* attended part of the meeting only*

**3 APOLOGIES/LEAVE OF ABSENCE**

Nil.

**4 ACKNOWLEDGEMENT OF COUNTRY**

On behalf of Council, the Mayor extended an Acknowledgement of Country.

**5 MOMENT OF SILENCE AND REFLECTION**

The Mayor to call for a moment of silence to pay respects to those who have passed in our region.

<i>Colin Bucholz</i>	<i>Gayndah</i>
<i>Gayle Donnolly</i>	<i>Mount Perry</i>
<i>Wayne Roebuck</i>	<i>Mount Perry</i>
<i>Ian Williams</i>	<i>Mundubbera</i>

**6 DEPUTATIONS/PETITIONS**

Nil.

## 7 DECLARATIONS OF INTEREST

I, Cr Melinda Jones, inform this meeting that pursuant to *Section 150EQ of the Local Government Act 2009*, that I have a declarable conflict of interest with regards to Item 10.2 – RADF Program - Round 2 2023-24 as I am an Executive of an organisation that provided letters of support and/or made application for funding under the program.

The conflict of interest was dealt with at the RADF Committee meeting and as such, I proposed to remain in the room whilst the matter is debated and participate in the vote.

The Mayor acknowledged the declaration and advised that it would be addressed prior to the item being discussed.

## 8 CONFIRMATION OF MINUTES

### 8.1 MINUTES OF THE GENERAL MEETING HELD ON 28 FEBRUARY 2024

#### OFFICERS RECOMMENDATION

That the Minutes of the General Meeting held on 28 February 2024 be confirmed.

#### RESOLUTION 2024/29

Moved: Cr Dael Giddins

Seconded: Cr Kingsley Mesner

That the Minutes of the General Meeting held on 28 February 2024 be confirmed.

In Favour: Crs Leslie Hotz, Robert Radel, Melinda Jones, Susan Payne, Dael Giddins, Michael Dingle and Kingsley Mesner

Against: Nil

**CARRIED 7/0**

## 9 OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 9.1 OUTSTANDING COUNCIL RESOLUTIONS AND QUESTIONS ON NOTICE REPORT

#### OFFICERS RECOMMENDATION

That Council receive the Outstanding Council Resolutions and Questions on Notice Report from 30 June 2021 to 4 March 2024.

#### RESOLUTION 2024/30

Moved: Deputy Mayor Robert Radel

Seconded: Cr Michael Dingle

That Council receive the Outstanding Council Resolutions and Questions on Notice Report from 30 June 2021 to 4 March 2024.

In Favour: Crs Leslie Hotz, Robert Radel, Melinda Jones, Susan Payne, Dael Giddins, Michael Dingle and Kingsley Mesner

Against: Nil

**CARRIED 7/0**

## 10 CORPORATE AND COMMUNITY

### 10.1 FINANCE REPORT TO 29 FEBRUARY 2024

#### OFFICERS RECOMMENDATION

That Council, in accordance with section 204 *Local Government Regulation 2012*, receives the Finance Report for the period ended 29 February 2024.

#### RESOLUTION 2024/31

Moved: Cr Kingsley Mesner

Seconded: Cr Dael Giddins

That Council, in accordance with section 204 *Local Government Regulation 2012*, receives the Finance Report for the period ended 29 February 2024.

In Favour: Crs Leslie Hotz, Robert Radel, Melinda Jones, Susan Payne, Dael Giddins, Michael Dingle and Kingsley Mesner

Against: Nil

**CARRIED 7/0**

#### DECLARATION OF INTEREST - CR JONES

#### RESOLUTION 2024/32

Moved: Cr Dael Giddins

Seconded: Cr Kingsley Mesner

That in accordance with Section 150EQ of the Local Government Act 2009, Cr Jones remains in the room for the discussion and subsequent voting on **ITEM 10.2 – RADF PROGRAM - ROUND 2 2023-24** as the conflict of interest was dealt with at the RADF Committee meeting.

In Favour: Crs Leslie Hotz, Robert Radel, Melinda Jones, Susan Payne, Dael Giddins, Michael Dingle and Kingsley Mesner

Against: Nil

**CARRIED 7/0**

At 9.19am, Jenny Hall (Community Development Stream Leader) joined the meeting.

**10.2 REGIONAL ARTS DEVELOPMENT FUND (RADF) PROGRAM - ROUND 2 2023-24****OFFICERS RECOMMENDATION**

That Council:

1. Endorse the following 2023-24 Round 2 RADF applications as recommended by the North Burnett Arts and Cultural Advisory Committee (NBACAC):
  - (a) **RADF2324R200048** Monto Performing Arts - auspiced by Monto Magic Tourism Action Group: You Too Can Sing Workshops - \$3,332
  - (b) **RADF2324R200051** Noosa Film Academy Pty Ltd - auspiced by Monto Magic Tourism Action Group: Workshops and Red-Carpet Community Screening Celebrations - \$10,714.
2. Decline the following 2023-24 Round 2 RADF applications on the recommendation of the NBACAC:
  - (a) **RADF2324R200052 Monto Magic Tourism Action Group** - Conduct youth craft workshops in conjunction with Monto's Festival of the Centenary - \$5,280
  - (b) **RADF2324R200053** Monto Magic Tourism Action Group - Conduct balloon twisting workshops in conjunction with Monto's Festival of the Centenary - \$1,830.
3. Endorse the following RADF Committee Initiatives on the recommendation of the NBACAC:
  - (a) **Initiative 1:** Arts, Culture and Heritage community grant writing workshops - \$6,500
  - (b) **Initiative 2:** Professional development opportunity for artists and arts workers to attend a Public Art Masterclass in Bundaberg - \$3,000.
4. Endorse the following 2022-23 RADF Outcome Reports for successful acquittal on the recommendation of the NBACAC:
  - (a) **RADF2223R1039** Kaiden Ratcliff – auspiced by Gayndah Development Association (GDA): First Nations Art Exhibition - \$7,110
  - (b) **RADF2223R200002** Loraine Maskell - Professional Development: Russell Shakespeare Portrait and Documentary Photography workshop - \$1,315
  - (c) **RADF2223R1041** Noosa Film Academy Pty Ltd - auspiced by Monto Magic Tourism Action Group: Youth Acting and Screen Production - \$10,761
  - (d) **RADF2223R300044** Monto Art Group - Artist workshop with Lizzie Taylor - \$1,702
  - (e) **RADF2223R300047** Rachel Koster - North Burnett Regional Songwriting Workshop - \$5,750.

**RESOLUTION 2024/33**

Moved: Cr Robert Radel

Seconded: Cr Michael Dingle

That Council:

1. Endorse the following 2023-24 Round 2 RADF applications as recommended by the North Burnett Arts and Cultural Advisory Committee (NBACAC):
  - (a) **RADF2324R200048** Monto Performing Arts - auspiced by Monto Magic Tourism Action Group: You Too Can Sing Workshops - \$3,332
  - (b) **RADF2324R200051** Noosa Film Academy Pty Ltd - auspiced by Monto Magic Tourism Action Group: Workshops and Red-Carpet Community Screening Celebrations - \$10,714.
2. Decline the following 2023-24 Round 2 RADF applications on the recommendation of the

**NBACAC:**

- (a) **RADF2324R200052 Monto Magic Tourism Action Group** - Conduct youth craft workshops in conjunction with Monto's Festival of the Centenary - \$5,280
  - (b) **RADF2324R200053 Monto Magic Tourism Action Group** - Conduct balloon twisting workshops in conjunction with Monto's Festival of the Centenary - \$1,830.
3. Endorse the following RADF Committee Initiatives on the recommendation of the NBACAC:
- (a) **Initiative 1:** Arts, Culture and Heritage community grant writing workshops - \$6,500
  - (b) **Initiative 2:** Professional development opportunity for artists and arts workers to attend a Public Art Masterclass in Bundaberg - \$3,000.
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- (a) **RADF2223R1039** Kaiden Ratcliff – auspiced by Gayndah Development Association (GDA): First Nations Art Exhibition - \$7,110
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  - (c) **RADF2223R1041** Noosa Film Academy Pty Ltd - auspiced by Monto Magic Tourism Action Group: Youth Acting and Screen Production - \$10,761
  - (d) **RADF2223R300044** Monto Art Group - Artist workshop with Lizzie Taylor - \$1,702
  - (e) **RADF2223R300047** Rachel Koster - North Burnett Regional Songwriting Workshop - \$5,750.

In Favour: Crs Leslie Hotz, Robert Radel, Melinda Jones, Susan Payne, Dael Giddins, Michael Dingle and Kingsley Mesner

Against: Nil

**CARRIED 7/0**

At 9.23am, Jenny Hall (Community Development Stream Leader) left the meeting.

### 10.3 REGULATED DOG INSPECTION PROGRAM

#### OFFICERS RECOMMENDATION

1. That Council resolves, in accordance with the Section 113 of the *Animal Management (Cats and Dogs) Act 2008*, to approve a Selective Inspection Program under which an authorised person may enter a place to monitor compliance with this Act.
2. That Council notes:
  - a. the Selective Inspection Program will commence on 1 April 2024 and conclude on 30 September 2024
  - b. inspections under the Selective Inspection Program will be conducted by Authorised Officers between 7am and 5pm, Monday to Friday.

#### RESOLUTION 2024/34

Moved: Cr Dael Giddins

Seconded: Cr Robert Radel

1. That Council resolves, in accordance with the Section 113 of the *Animal Management (Cats and Dogs) Act 2008*, to approve a Selective Inspection Program under which an authorised

person may enter a place to monitor compliance with this Act.

2. That Council notes:

- a. the Selective Inspection Program will commence on 1 April 2024 and conclude on 30 September 2024
- b. inspections under the Selective Inspection Program will be conducted by Authorised Officers between 7am and 5pm, Monday to Friday.

In Favour: Crs Leslie Hotz, Robert Radel, Melinda Jones, Susan Payne, Dael Giddins, Michael Dingle and Kingsley Mesner

Against: Nil

**CARRIED 7/0**

## 11 WORKS

Nil.

## 12 COUNCILLOR REPORTS

### 12.1 OVERVIEW OF MAYOR AND COUNCILLORS ACTIVITIES - FEBRUARY 2024

#### OFFICERS RECOMMENDATION

That Council receives the Councillor Reports for the period 1 February 2024 to 29 February 2024.

#### RESOLUTION 2024/35

Moved: Cr Melinda Jones

Seconded: Cr Kingsley Mesner

That Council receives the Councillor Reports for the period 1 February 2024 to 29 February 2024.

In Favour: Crs Leslie Hotz, Robert Radel, Melinda Jones, Susan Payne, Dael Giddins, Michael Dingle and Kingsley Mesner

Against: Nil

**CARRIED 7/0**

## 13 URGENT BUSINESS

Nil.

## 14 CONFIDENTIAL REPORTS

### OFFICERS RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

#### 14.1 2024 Audit & Risk Committee Briefing Paper

This matter is considered to be confidential under 254J - 254J(3)(i) of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

#### RESOLUTION 2024/36

Moved: Cr Kingsley Mesner

Seconded: Cr Robert Radel

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

#### 14.1 2024 Audit & Risk Committee Briefing Paper

This matter is considered to be confidential under 254J - 254J(3)(i) of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

In Favour: Crs Leslie Hotz, Robert Radel, Melinda Jones, Susan Payne, Dael Giddins, Michael Dingle and Kingsley Mesner

Against: Nil

**CARRIED 7/0**

### THE MEETING MOVED INTO A CLOSED SESSION AT 9.33am.

**NOTE:** During the confidential closed session, Councillors discussed the content in the confidential report listed above.

#### RESOLUTION 2024/37

Moved: Cr Robert Radel

Seconded: Cr Melinda Jones

That Council moves out of Closed Session into Open Session.

In Favour: Crs Leslie Hotz, Robert Radel, Melinda Jones, Susan Payne, Dael Giddins, Michael Dingle and Kingsley Mesner

Against: Nil

**CARRIED 7/0**

### THE MEETING MOVED BACK INTO AN OPEN SESSION AT 9.35am.



**14.1 2024 AUDIT & RISK COMMITTEE BRIEFING PAPER****OFFICERS RECOMMENDATION**

That Council notes the 2024 Audit & Risk Committee QAO Briefing Paper, as recommended by the Audit and Risk Committee.

**RESOLUTION 2024/38**

Moved: Cr Dael Giddins

Seconded: Cr Kingsley Mesner

That Council notes the 2024 Audit & Risk Committee QAO Briefing Paper, as recommended by the Audit and Risk Committee.

In Favour: Crs Leslie Hotz, Robert Radel, Melinda Jones, Susan Payne, Dael Giddins, Michael Dingle and Kingsley Mesner

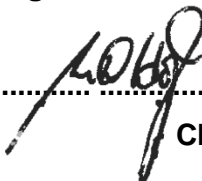
Against: Nil

**CARRIED 7/0**

**15 CLOSURE OF MEETING**

The Meeting closed at 9.36am.

The minutes of this meeting were confirmed at the General Meeting held on 24 April 2024.

  
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CHAIRPERSON