

# RATES REFUND/TRANSFER OF CREDIT FORM

Rates



OWNER DETAILS			
Surname		Given Names	
Postal Address			
Suburb/Town		State	Postcode
Contact Number		Email Address	

PROPERTY DETAILS	
Assessment Number (1)	Property Address
Assessment Number (2)	Property Address
Assessment Number (3)	Property Address

OPTION ONE – RATES REFUND	
I hereby request the amount of \$_____ to be refunded into the below bank account at your earliest convenience.	
BANK DETAILS	
Account Name	
BSB	Account Number

OPTION TWO – TRANSFER OF CREDIT	
I hereby request the amount of \$_____ to be transferred to the following rates account at your earliest convenience.	
From	
Assessment	Property Address
To	
Assessment	Property Address

AUTHORISATION	
Signature	Dated
Signature	Dated
<i>*Signatures are required by all owners of the property, as listed on your Rates Notice</i>	

LODGEMENT OF APPLICATION	
MAIL Chief Executive Officer, PO Box 390, GAYNDAH QLD 4625	
EMAIL <a href="mailto:admin@northburnett.qld.gov.au">admin@northburnett.qld.gov.au</a>	TELEPHONE 1300 MY NBRC (1300 696 272)
IN PERSON Visit our Customer Service & Library Centres (check Council's website for opening times in your area)	

The North Burnett Regional Council is collecting your personal information to process your application for refund or transfer. The information will be only accessed by authorised council employees. Your information will not be given to any other person or agency unless you have given us permission, or we are required to by law.