



MINUTES

Confidential Special Meeting

12 June 2024

**MINUTES OF NORTH BURNETT REGIONAL COUNCIL
CONFIDENTIAL SPECIAL MEETING HELD AT THE MUNDUBBERA BOARDROOM
ON WEDNESDAY, 12 JUNE 2024 AT 4:00PM**

1 WELCOME/HOUSEKEEPING

The Mayor declared the meeting open at 4.00pm and welcomed all attendees.

2 ATTENDEES

COUNCILLORS:	Cr Leslie Hotz	(Mayor)
	Cr Melinda Jones	(Deputy Mayor / Division 1)
	Cr Trina Vaughan	(Division 2)^
	Cr Susan Payne	(Division 3)
	Cr Renee McGilvery	(Division 4)
	Cr Michael Dingle	(Division 5)
	Cr Moira Thompson	(Division 6)
OFFICERS:	Jess Marteene	(Administration Officer, Executive Services)
	Michael Cartwright	(Governance, Policy and Risk Advisor)^

^ attended the meeting via Microsoft Teams

** attended part of the meeting only*

3 APOLOGIES/LEAVE OF ABSENCE

Nil.

4 ACKNOWLEDGEMENT OF COUNTRY

On behalf of Council, the Mayor extended an Acknowledgement of Country.

5 DECLARATIONS OF INTEREST

Nil.

6 CONFIDENTIAL REPORTS

OFFICERS RECOMMENDATION

That Council considers the confidential report listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*.

6.1 Appointment of Interim Chief Executive Officer

This matter is considered to be confidential under 254J(3)(a) of the Local Government Regulation 2012, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the appointment, discipline or dismissal of the Chief Executive Officer.

RESOLUTION 2024/116

Moved: Cr Michael Dingle
Seconded: Cr Renee McGilvery

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*.

6.1 Appointment of Interim Chief Executive Officer

This matter is considered to be confidential under 254J(3)(a) of the Local Government Regulation 2012, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the appointment, discipline or dismissal of the Chief Executive Officer.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

CARRIED 7/0

THE MEETING MOVED INTO A CLOSED SESSION AT 4.01PM.

NOTE: During the confidential closed session, Councillors discussed the confidential reports listed above.

RESOLUTION 2024/117

Moved: Cr Michael Dingle
Seconded: Cr Renee McGilvery

That Council moves out of Closed Session into Open Session.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

CARRIED 7/0

THE MEETING MOVED BACK INTO AN OPEN SESSION AT 4.18PM.

6.1 APPOINTMENT OF INTERIM CHIEF EXECUTIVE OFFICER

OFFICERS RECOMMENDATION

That Council:

1. Approve under section 195 (a) of the *Local Government Act 2009*, the appointment of the preferred candidate, as discussed in confidential session, as the Acting Chief Executive Officer of the North Burnett Regional Council.
2. Delegate authority to the Mayor to negotiate, finalise and execute on behalf of Council, all necessary documents associated with the appointment referred to in (1) above.
3. Approve that the appointment referred to in (1) above commence on 8 July 2024 and remain in effect until a Chief Executive Officer has been appointed by Council under section 194 (1) of the *Local Government Act 2009* and has commenced duties.
4. Authorise the Mayor to make public, the name, qualifications, and experience of the appointee to the position of Acting Chief Executive Officer of the North Burnett Regional Council, once the employment arrangements have been agreed by all parties.

RESOLUTION 2024/118

Moved: Cr Renee McGilvery

Seconded: Cr Melinda Jones

That Council:

1. Approve under section 195 (a) of the *Local Government Act 2009*, the appointment of the preferred candidate, as discussed in confidential session, as the Acting Chief Executive Officer of the North Burnett Regional Council.
2. Delegate authority to the Mayor to negotiate, finalise and execute on behalf of Council, all necessary documents associated with the appointment referred to in (1) above.
3. Approve that the appointment referred to in (1) above commence on 8 July 2024 and remain in effect until a Chief Executive Officer has been appointed by Council under section 194 (1) of the *Local Government Act 2009* and has commenced duties.
4. Authorise the Mayor to make public, the name, qualifications, and experience of the appointee to the position of Acting Chief Executive Officer of the North Burnett Regional Council, once the employment arrangements have been agreed by all parties.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

CARRIED 7/0

7 CLOSURE OF MEETING

The Meeting closed at 4.20pm.

The minutes of this meeting were confirmed at the General Meeting held on 26 June 2024.

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CHAIRPERSON