



# **MINUTES**

**General Meeting**

**26 June 2024**

**MINUTES OF NORTH BURNETT REGIONAL COUNCIL  
GENERAL MEETING  
HELD AT THE MUNDUBBERA BOARDROOM  
ON WEDNESDAY, 26 JUNE 2024 AT 9:00 AM**

**1 WELCOME/HOUSEKEEPING**

The Mayor declared the meeting open at 9.00am and welcomed all attendees.

**2 ATTENDEES**

<b>COUNCILLORS:</b>	Cr Leslie Hotz	(Mayor)
	Cr Melinda Jones	(Deputy Mayor / Division 1)
	Cr Trina Vaughan	(Division 2)
	Cr Susan Payne	(Division 3)
	Cr Renee McGilvery	(Division 4)
	Cr Michael Dingle	(Division 5)
	Cr Moira Thompson	(Division 6)
<b>OFFICERS:</b>	Anna Scott	(Acting Chief Executive Officer)
	Kim Mahoney	(General Manager Corporate and Community)
	Shaun Johnston	(Acting General Manager Works)
	Jenny Hall	(Customer Experience & Communities Manager)*^
	Jess Marteene	(Administration Officer – Executive Services)
	Kat Bright	(Senior Executive Assistant to the CEO & Mayor)
	Kath Hamilton	(Executive Assistant to the GM C&C)
	Marlene Carstens	(Executive Assistant to the GM Works)^
	Merrilyn Cox	(Financial Services Manager)*^
	Michael Cartwright	(Governance, Policy and Risk Advisor)^
	Rhys Habermann	(Strategic Relationships Manager)

*\*attended part of the meeting      ^attended via Microsoft Teams*

At 9.01am, Cr Jones joined the meeting.

**3 APOLOGIES/LEAVE OF ABSENCE**

Nil.

**4 ACKNOWLEDGEMENT OF COUNTRY**

On behalf of Council, the Mayor extended an Acknowledgement of Country.

**5 MOMENT OF SILENCE AND REFLECTION**

The Mayor called for a moment of silence to pay respects to those who have passed in our region.

<i>John Bird</i>	<i>Biggenden</i>
<i>Pamelia Templeman</i>	<i>Biggenden</i>
<i>Stanley Guyatt</i>	<i>Gayndah</i>
<i>Carmel Holcombe</i>	<i>Monto</i>
<i>Helen Wade</i>	<i>Mundubbera</i>
<i>Rosalie Evans</i>	<i>Mundubbera</i>

## 6 DEPUTATIONS/PETITIONS

Nil.

## 7 DECLARATIONS OF INTEREST

I, Cr Renee McGilvery, inform this meeting that pursuant to Section 150EQ of the Local Government Act 2009, that I have a declarable conflict of interest with regards to Item 10.1 – RADF Program - Round 3 2023-24. The conflict of interest arises as I provided a letter of support as a Councillor to the Gayndah and District Historical Society who made an application for funding under the program.

I, Cr Traina Vaughan, inform this meeting that pursuant to Section 150EQ of the Local Government Act 2009, that I have a declarable conflict of interest with regards to an urgent matter of business that Mayor Hotz intends on raising in relation to a Change in Operating Hours for Eidsvold Customer Service and Library. The conflict of interest arises as prior to being an elected member, I signed a community petition to change the hours of operation.

I, Cr Melinda Jones, inform this meeting that pursuant to Section 150EQ of the Local Government Act 2009, that I have a declarable conflict of interest with regards to Item 10.1 – RADF Program - Round 3 2023-24 as I am an Executive of an organisation that provided letters of support and/or made application for funding under the program. Although the conflict of interest was dealt with at the RADF Committee meeting, I intend to leave the room whilst the matter is debated and voted on.

The Mayor acknowledged the declarations received and advised that each declaration would be addressed prior to the respective items.

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Mayor Hotz advised the meeting of his intention to raise two (2) matters of urgent business under item 13:

### 1. Change in Operating Hours for Eidsvold Customer Service and Library

On 14 February 2024, Ms Croner made a Deputation at the Councillor Information Workshop regarding the Eidsvold Library Opening Hours. Following this presentation, I will be proposing the following motion, noting that this motion is intended to supplement Resolution 2024/67, acknowledging that a comprehensive review may require considerable time.

**Proposed Motion:** The Council approves the change of operating hours for the Eidsvold Customer Service and Library to be open from 8:30 AM to 4:30 PM, Monday to Friday commencing Monday 15 July 2024.

A copy of Ms Croner's presentation will be included in the Meeting Minutes for context.

### 2. Deputy Mayor's Attendance at the Australian Local Government Association (ALGA) National General Assembly (NGA)

I will be proposing the following motion noting that it is intended to supplement Resolution 2024/4, acknowledging that Acting CEO, Ms Scott, does not wish to/is unable to attend the Australian Local Government Association (ALGA) National General Assembly (NGA) in Canberra from 2-4 July 2024.

**Proposed Motion:** That Council, in accordance with the Statutory Policy Reimbursement and Provision of Facilities for Mayor and Councillors, appoints the Deputy Mayor as a representative in lieu of the CEO to attend the 2024 Australian Local Government Association National General Assembly in Canberra from 2-4 July 2024.

## 8 CONFIRMATION OF MINUTES

### 8.1 MINUTES OF THE GENERAL MEETING HELD ON 29 MAY 2024

#### OFFICERS RECOMMENDATION

That the Minutes of the General Meeting held on 29 May 2024 be confirmed.

#### RESOLUTION 2024/119

Moved: Cr Renee McGilvery

Seconded: Cr Michael Dingle

That the Minutes of the General Meeting held on 29 May 2024 be confirmed.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

**CARRIED 7/0**

### 8.2 MINUTES OF THE AUDIT AND RISK COMMITTEE MEETING HELD ON 30 MAY 2024

#### OFFICERS RECOMMENDATION

That the Minutes of the Audit and Risk Committee Meeting held on 30 May 2024 be noted.

#### RESOLUTION 2024/120

Moved: Cr Susan Payne

Seconded: Cr Renee McGilvery

That the Minutes of the Audit and Risk Committee Meeting held on 30 May 2024 be noted.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

**CARRIED 7/0**

### 8.3 MINUTES OF THE SPECIAL MEETING HELD ON 12 JUNE 2024

#### OFFICERS RECOMMENDATION

That the Minutes of the Special Meeting held on 12 June 2024 be confirmed.

#### RESOLUTION 2024/121

Moved: Cr Moira Thompson

Seconded: Cr Renee McGilvery

That the Minutes of the Special Meeting held on 12 June 2024 be confirmed.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

**CARRIED 7/0**

## 9 OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 9.1 OUTSTANDING COUNCIL RESOLUTIONS, QUESTIONS ON NOTICE AND ACTIONS REPORT

#### OFFICERS RECOMMENDATION

That Council receives the Outstanding Council Resolutions, Questions on Notice and Actions Report from 30 June 2021 to 17 June 2024.

#### RESOLUTION 2024/122

Moved: Cr Renee McGilvery

Seconded: Cr Susan Payne

That Council receives the Outstanding Council Resolutions, Questions on Notice and Actions Report from 30 June 2021 to 17 June 2024.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

**CARRIED 7/0**

### GM ACTION 14 QON - CLARIFICATION OF SIGNAGE FOR BIGGENDEN MEMORIAL RSL HALL

Cr Thompson raised a query regarding item 1, page 54 of the Agenda, concerning the Biggenden RSL Memorial Hall signage noting that the RSL is unaware of Council's authorisation to erect signage on the front of the building. Through the Chair, Ms Scott (Acting CEO) responded, advising that an Officer will clarify with the RSL that permission has been granted to erect the signage, after which the item can be closed as completed.

**GM ACTION 15 QON - FUNDING STATUS AND UPDATE FOR BIGGENDEN RURAL FIRE BRIGADE FACILITY**

Cr Payne requested information regarding outstanding resolution number 4, relating to the Biggenden Rural Fire Brigade, specifically concerning funding. Through the Chair, Ms Mahoney (General Manager Corporate & Community) responded, noting that there is a state funding budget allocation to establish the facility. Ms Mahoney added that a further update would be provided on Councils contribution, clarifying what funds have been released/allocated and what remaining funds may be available.

**9.2 PROPOSED DIVESTMENT OF RESERVE****OFFICERS RECOMMENDATION**

That Council:

1. Authorises the Chief Executive Officer to enter into a Deed of Agreement to Transfer Trusteeship of the Wolca Reserve to the Mount Perry Community Development Board Inc.; and
2. If the Mount Perry Community Development Board Inc. elects to not consent to the Terms of Agreement to Transfer, then the Chief Executive Officer be authorised pursuant to section 50 of the *Land Act 1994*, to file a Notice of Vacation of Office by Trustee with the State Government Department of Resources.

**RESOLUTION 2024/123**

Moved: Cr Renee McGilvery

Seconded: Cr Michael Dingle

That Council:

1. Authorises the Chief Executive Officer to enter into a Deed of Agreement to Transfer Trusteeship of the Wolca Reserve to the Mount Perry Community Development Board Inc.; and
2. If the Mount Perry Community Development Board Inc. elects to not consent to the Terms of Agreement to Transfer, then the Chief Executive Officer be authorised pursuant to section 50 of the *Land Act 1994*, to file a Notice of Vacation of Office by Trustee with the State Government Department of Resources.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

**CARRIED 7/0**

### 9.3 LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND (LGAQ) ANNUAL CONFERENCE 2024 MOTIONS

#### OFFICERS RECOMMENDATION

That Council:

1. Adopt the following motions and authorise the Acting Chief Executive Officer (CEO) to submit same to the Local Government Association of Queensland seeking inclusion in the Local Government Association Queensland schedule of motions for debate at the Annual Conference in October 2024:
  - a) That the Local Government Association of Queensland (LGAQ) calls on the federal and state governments to consider Goods and Services Tax (GST) reforms, which may include an increase to the overall percentage rate, legislating that at least 2.5% of all GST revenue is to be allocated to local governments through existing untied grant funding schemes, such as the Financial Assistance Grant Scheme (FAGS), reducing the financial burden of local government services on ratepayers, and noting that all community members benefit from the services of local government.
  - b) That the Local Government Association of Queensland (LGAQ) calls on the state and federal governments to provide support through recurrent operational grants on a square metre basis, and regular one-off capital renewal grants, to secure the future of public pools in regional and remote Queensland.
  - c) That the Local Government Association of Queensland (LGAQ) calls on the state government to provide recurrent operational grants to low population councils, subsidising 80-100% of the operational costs of kerbside recycling collection, paid in arrears on a fixed price, per bin lift basis.
2. Authorise the Acting Chief Executive Officer (CEO) to negotiate with the Local Government Association of Queensland regarding minor changes to the motions.

#### RESOLUTION 2024/124

Moved: Cr Susan Payne

Seconded: Cr Trina Vaughan

That Council:

1. Adopt the following motions and authorise the Acting Chief Executive Officer (CEO) to submit same to the Local Government Association of Queensland seeking inclusion in the Local Government Association Queensland schedule of motions for debate at the Annual Conference in October 2024:
  - a) That the Local Government Association of Queensland (LGAQ) calls on the federal and state governments to consider Goods and Services Tax (GST) reforms, which may include an increase to the overall percentage rate, legislating that at least 2.5% of all GST revenue is to be allocated to local governments through existing untied grant funding schemes, such as the Financial Assistance Grant Scheme (FAGS), reducing the financial burden of local government services on ratepayers, and noting that all community members benefit from the services of local government.
  - b) That the Local Government Association of Queensland (LGAQ) calls on the state and federal governments to provide support through recurrent operational grants on a square metre basis, and regular one-off capital renewal grants, to secure the future of public pools in regional and remote Queensland.
  - c) That the Local Government Association of Queensland (LGAQ) calls on the state

government to provide recurrent operational grants to low rate base councils, subsidising 100% of the operational costs of kerbside recycling collection, paid in arrears on a fixed price, per bin lift basis.

- d) That the Local Government Association of Queensland (LGAQ) calls on the federal government to ban the importation and use of products containing PFAS-group chemicals by the end of 2026, including products not covered by the Industrial Chemicals Environmental Management Standard (cosmetics, personal care products, food packaging, clothing), rather than requiring local government water service providers to upgrade treatment technology to protect community health and the environment from these chemicals.

2. Authorise the Acting Chief Executive Officer (CEO) to negotiate with the Local Government Association of Queensland regarding minor changes to the motions.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

**CARRIED 7/0**

#### **9.4 NORTH BURNETT REGION - TOURISM AND EVENTS QUEENSLAND (TEQ) ALIGNMENT**

##### **OFFICERS RECOMMENDATION**

That Council:

1. Endorse a country tourism marketing alignment as the preferred positioning for the region's tourism, noting that the region will be reallocated to the Queensland Country Tourism portfolio for marketing purposes;  
OR
2. Endorse a coastal tourism marketing alignment as the preferred positioning for the region's tourism, noting that the region will remain part of the Bundaberg Tourism portfolio for marketing purposes.

##### **RESOLUTION 2024/125**

Moved: Cr Susan Payne

Seconded: Cr Michael Dingle

That Council endorse a country tourism marketing alignment as the preferred positioning for the region's tourism, noting that the region will be reallocated to the Queensland Country Tourism portfolio for marketing purposes.

In Favour: Crs Susan Payne and Michael Dingle

Against: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Renee McGilvery and Moira Thompson

**LOST 2/5**

##### **RESOLUTION 2024/126**

Moved: Cr Melinda Jones

Seconded: Cr Renee McGilvery

That Council continues to endorse a coastal tourism marketing alignment as the preferred



positioning for the region's tourism, noting that the region will remain part of the Bundaberg Tourism portfolio for marketing purposes.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Renee McGilvery and Moira Thompson

Against: Crs Susan Payne and Michael Dingle

**CARRIED 5/2**

## 10 CORPORATE AND COMMUNITY

### DECLARATION OF INTEREST - CR MCGILVERY

I, Cr Renee McGilvery, inform this meeting that pursuant to Section 150EQ of the Local Government Act 2009, that I have a declarable conflict of interest with regards to Item 10.1 – RADF Program - Round 3 2023-24. The conflict of interest arises as I provided a letter of support as a Councillor to the Gayndah and District Historical Society who made an application for funding under the program.

### RESOLUTION 2024/127

Moved: Cr Moira Thompson

Seconded: Cr Trina Vaughan

That in accordance with Section 150EQ of the Local Government Act 2009, Cr McGilvery remains in the room for the discussion and subsequent voting on Item 10.1 – RADF Program - Round 3 2023-24.

In Favour: Crs Leslie Hotz, Trina Vaughan and Moira Thompson

Against: Cr Michael Dingle

Ineligible to vote: Crs Melinda Jones, Susan Payne and Renee McGilvery

**CARRIED 3/1**

### DECLARATION OF INTEREST - CR PAYNE

I, Cr Susan Payne, inform this meeting that pursuant to Section 150EQ of the Local Government Act 2009, that I have a declarable conflict of interest with regards to Item 10.1 – RADF Program - Round 3 2023-24 as I am an Executive of the North Burnett Community Service that made application for funding under the program. I intend to remain in the room for the debate and vote as I believe I have no personal gain in participating.

**RESOLUTION 2024/128**

Moved: Cr Moira Thompson  
Seconded: Cr Renee McGilvery

That in accordance with Section 150EQ of the Local Government Act 2009, Cr Payne remains in the room for the discussion and subsequent voting on Item 10.1 – RADF Program - Round 3 2023-24.

In Favour: Crs Leslie Hotz and Moira Thompson  
Against: Crs Trina Vaughan and Michael Dingle  
Ineligible to vote: Crs Melinda Jones, Susan Payne and Renee McGilvery

**CARRIED 3/2**

**DECLARATION OF INTEREST – CR JONES**

I, Cr Melinda Jones, inform this meeting that pursuant to Section 150EQ of the Local Government Act 2009, that I have a declarable conflict of interest with regards to Item 10.1 – RADF Program - Round 3 2023-24 as I am an Executive of an organisation that provided letters of support and/or made application for funding under the program. Although the conflict of interest was dealt with at the RADF Committee meeting, I intend to leave the room whilst the matter is debated and voted on.

At 9:42 am, Cr Melinda Jones left the meeting.

**10.1 REGIONAL ARTS DEVELOPMENT FUND (RADF) PROGRAM - ROUND 3 2023-24****OFFICERS RECOMMENDATION**

That Council:

1. Endorse the following 2023-24 Round 3 RADF applications as recommended by the North Burnett Arts and Cultural Advisory Committee (Committee):
  - (a) **RADF2324R300053** Monto Landcare Group Inc: Festival of Small Halls Monto - \$4,450
  - (b) **RADF2324R300055** Boyne Burnett Inland Rail Trail: Art on the Rail Trail - \$5,890
  - (c) **RADF2324R300058** Mundubbera and District Historical Society Inc: Collection Recording (Stage One) - \$4,185
  - (d) **RADF2324R300059** Mundubbera Regional Art Gallery - auspiced by Mundubbera Enterprise Association Inc: Mixed Media Art Workshop - \$1,810
  - (e) **RADF2324R300060** Monto Art Group: Jo Stacey Workshop - \$2,044
  - (f) **RADF2324R300061** Gayndah and District Historical Society: Traditional Blacksmithing Workshop - \$4,740
  - (g) **RADF2324R300062** North Burnett Community Service: Young Artists School Holiday Program - \$3,000
  - (h) **RADF2324R300064** Monto Museum of Art: Building Place-Based Art Workshops - \$6,095
2. Decline the following 2023-24 Round 3 RADF application as recommended by the Committee:
  - (a) **RADF2324R300066** Holly Milner: Professional Development – Mentor in Art Judging Cultural Events - \$1,500
3. Endorse the following RADF project variation as recommended by the Committee:
  - (a) **Committee Initiative:** Arts, Culture and Heritage Community Grant Writing Workshops – additional funding allocation to enable the facilitator to deliver a workshop in each North Burnett town - \$1500

**RESOLUTION 2024/129**

Moved: Cr Moira Thompson

Seconded: Cr Michael Dingle

That Council:

1. Endorse the following 2023-24 Round 3 RADF applications as recommended by the North Burnett Arts and Cultural Advisory Committee (Committee):
  - (a) **RADF2324R300053** Monto Landcare Group Inc: Festival of Small Halls Monto - \$4,450
  - (b) **RADF2324R300055** Boyne Burnett Inland Rail Trail: Art on the Rail Trail - \$5,890
  - (c) **RADF2324R300058** Mundubbera and District Historical Society Inc: Collection Recording (Stage One) - \$4,185
  - (d) **RADF2324R300059** Mundubbera Regional Art Gallery - auspiced by Mundubbera Enterprise Association Inc: Mixed Media Art Workshop - \$1,810
  - (e) **RADF2324R300060** Monto Art Group: Jo Stacey Workshop - \$2,044
  - (f) **RADF2324R300061** Gayndah and District Historical Society: Traditional Blacksmithing Workshop - \$4,740

(g)	<b>RADF2324R300062</b> North Burnett Community Service: Young Artists School Holiday Program - \$3,000
(h)	<b>RADF2324R300064</b> Monto Museum of Art: Building Place-Based Art Workshops - \$6,095
2.	Decline the following 2023-24 Round 3 RADF application as recommended by the Committee:
(a)	<b>RADF2324R300066</b> Holly Milner: Professional Development – Mentor in Art Judging Cultural Events - \$1,500
3.	Endorse the following RADF project variation as recommended by the Committee:
(a)	<b>Committee Initiative:</b> Arts, Culture and Heritage Community Grant Writing Workshops – additional funding allocation to enable the facilitator to deliver a workshop in each North Burnett town - \$1500
<u>In Favour:</u>	Crs Leslie Hotz, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson
<u>Against:</u>	Nil
<b>CARRIED 6/0</b>	

At 9:45 am, Cr Melinda Jones returned to the meeting.

## 10.2 FINANCE REPORT TO 31 MAY 2024

### OFFICERS RECOMMENDATION

That Council, in accordance with section 204 *Local Government Regulation 2012*, receives the Finance Report for the period ended 31 May 2024.

<b>RESOLUTION 2024/130</b>	
Moved:	Cr Renee McGilvery
Seconded:	Cr Moira Thompson
That Council, in accordance with section 204 Local Government Regulation 2012, receives the Finance Report for the period ended 31 May 2024.	
<u>In Favour:</u>	Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson
<u>Against:</u>	Nil
<b>CARRIED 7/0</b>	

### GM ACTION 16 QON - NON-CURRENT PROVISION

Cr Payne queried the non-current liabilities on page 79 of the agenda, specifically asking if a change or variance in the provisions is expected and if this will realign before the end of the financial year. Through the Chair, Ms Cox (Financial Services Manager) responded noting that the question would be taken on notice. Ms Cox noted that she would provide confirmation further but was of the belief that a large proportion of the provision, \$12m, is for landfill restoration, representing the estimated amount required to restore the landfill to its original state over time.

**GM ACTION 17 QON - TRADE WASTE AND RECYCLING INCREASE**

Cr Payne queried the increase in Trade Waste & Recycling by \$46,000 on page 78 of the agenda. Through the Chair, Ms Cox (Financial Services Manager) responded noting that further investigation is needed and took the question on notice.

**11 WORKS**

Nil.

**12 COUNCILLOR REPORTS****12.1 OVERVIEW OF MAYOR AND COUNCILLORS ACTIVITIES - MAY 2024****OFFICERS RECOMMENDATION**

That Council receives the Councillor Reports for the period 1 May 2024 to 31 May 2024.

**RESOLUTION 2024/131**

Moved: Cr Moira Thompson

Seconded: Cr Michael Dingle

That Council receives the Councillor Reports for the period 1 May 2024 to 31 May 2024.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

**CARRIED 7/0**

**12.2 COUNCILLOR REPORT - LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND (LGAQ) CIVIC LEADERS SUMMIT****OFFICERS RECOMMENDATION**

That Council receive the Councillor Report in relation to participation at the LGAQ Civic Leaders Summit held on the Gold Coast on 21 – 22 May 2024.

**RESOLUTION 2024/132**

Moved: Cr Renee McGilvery

Seconded: Cr Trina Vaughan

That Council receive the Councillor Report in relation to participation at the LGAQ Civic Leaders Summit held on the Gold Coast on 21 – 22 May 2024.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

**CARRIED 7/0**

### 12.3 MAYORS REPORT - WIDE BAY BURNETT REGIONAL ROADS AND TRANSPORT GROUP (WBBRRTG) MEETING MAY 2024

#### OFFICERS RECOMMENDATION

That Council receive the Mayors Report on his participation at the Wide Bay Burnett Regional Roads and Transport Group (WBBRRTG) meeting held on 23 May 2024.

#### RESOLUTION 2024/133

Moved: Cr Michael Dingle

Seconded: Cr Trina Vaughan

That Council receive the Mayors Report on his participation at the Wide Bay Burnett Regional Roads and Transport Group (WBBRRTG) meeting held on 23 May 2024.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

**CARRIED 7/0**

### 12.4 MAYORS REPORT - WBBROC MEETING MAY 2024

#### OFFICERS RECOMMENDATION

That Council receive the Mayors Report regarding participation at the WBBROC meeting held on 31 May 2024.

#### RESOLUTION 2024/134

Moved: Cr Renee McGilvery

Seconded: Cr Melinda Jones

That Council receive the Mayors Report regarding participation at the WBBROC meeting held on 31 May 2024.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

**CARRIED 7/0**

Cr Payne queried if the Wide Bay Burnett Regional Organisation of Councils (WBBROC) membership fee covered administrative support. Mayor Hotz responded, noting that it was intended to support WBBROC's operational costs, regional projects, and advocacy. Mayor Hotz further clarified that the membership fee does not cover administrative support at this time.

Cr Payne highlighted that Fraser Coast Regional Council has applied for a grant-funded Project Officer to manage the Wide Bay Regional Waste Management Plan and questioned whether other councils, specifically North Burnett Regional Council, would have an opportunity to apply for administrative support, such as in the upcoming round for Education, or if this Project Manager would remain solely with one council. Through the Chair, Ms Mahoney (General Manager Corporate and Community) responded, confirming that the Resource and Recovery Group made the decision to appoint a Project Manager to Fraser Coast Regional Council under a Memorandum of Understanding because Fraser Coast has the necessary resources. Ms Mahoney further noted

that there are a series of meetings scheduled, and a briefing will be provided at an upcoming Councillor workshop, including details of specific funding arrangements pursued.

**GM ACTION 18 WBBROC DISCUSSION ON EQUITABLE GRANT FUND DISTRIBUTION**

The Mayor and CEO to table a discussion at the next WBBROC meeting to address Cr Payne's concerns about administrative support, ensuring that grant funds are distributed equitably among all member councils.

**GM ACTION 19 DISTRIBUTION OF MOU ON PROJECT MANAGER APPOINTMENT AND BRIEFING ON WBRWMP FUNDING**

Provide councillors with a copy of the Memorandum of Understanding (MOU) outlining the decision to appoint a Project Manager to Fraser Coast Regional Council for the Wide Bay Regional Waste Management Plan (WBRWMP).

Additionally, schedule a briefing session at an upcoming councillor workshop to discuss the WBRWMP, including details of specific funding arrangements pursued.

**13 URGENT BUSINESS**

I, Cr Trina Vaughan, inform this meeting that pursuant to Section 150EQ of the Local Government Act 2009, that I have a declarable conflict of interest with regards to an urgent matter of business that Mayor Hotz intends on raising in relation to a Change in Operating Hours for Eidsvold Customer Service and Library. The conflict of interest arises as prior to being an elected member, I signed a community petition to change the hours of operation.

**DECLARATION OF INTEREST - CR VAUGHAN****RESOLUTION 2024/135**

Moved: Cr Renee McGilvery

Seconded: Cr Moira Thompson

That in accordance with Section 150EQ of the Local Government Act 2009, Cr Vaughan remains in the room for the discussion and subsequent voting on Item 13.1 – Change in Operating Hours for Eidsvold Customer Service and Library.

In Favour: Crs Leslie Hotz, Melinda Jones, Susan Payne, Renee McGilvery and Moira Thompson

Against: Cr Michael Dingle

Ineligible to vote: Cr Trina Vaughan

**CARRIED 5/1**

**13.1 CHANGE IN OPERATING HOURS FOR EIDSVOLD CUSTOMER SERVICE AND LIBRARY****RESOLUTION 2024/136**

Moved: Cr Renee McGilvery

Seconded: Cr Moira Thompson

That the Change in Operating Hours for Eidsvold Customer Service and Library and Deputy Mayor's Attendance at the Australian Local Government Association (ALGA) National General Assembly (NGA) in Canberra from 2-4 July 2024 be tabled as an Urgent Matter of Business so that it may be considered by Council.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

**CARRIED 7/0**

Mayor Hotz reiterated his rationale for tabling the Change in Operating Hours for Eidsvold Customer Service and Library, emphasising the urgency due to the potential eight to ten months needed for workshop discussions under the current resolution. Highlighting the need for immediate action, Mayor Hotz stressed that this ensures Eidsvold residents have the same opportunity to access a library as those in Monto, Mundubbera, and Gayndah.

The Mayor underscored the importance of building community trust, a key topic at the upcoming Australian Local Government Association (ALGA) National General Assembly. Mayor Hotz described libraries as essential places for visiting, making complaints, and interacting with Council staff. Mayor Hotz further noted that considerations for adjusting hours at Biggenden and Mt Perry will be addressed at a later date under the current resolution noting that staffing matters at these



locations does not allow for an immediate response similar to Eidsvold.

**RESOLUTION 2024/137**

Moved: Mayor Leslie Hotz  
Seconded: Cr Renee McGilvery

The Council approves the change of operating hours for the Eidsvold Customer Service and Library to be open from 8:30 AM – 11:30AM and 12:30PM - 4:30 PM, Monday to Friday commencing Monday 29 July 2024.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Renee McGilvery and Moira Thompson

Against: Crs Susan Payne and Michael Dingle

**CARRIED 5/2**

**13.2 DEPUTY MAYOR'S ATTENDANCE AT ALGA**

Mayor Hotz reiterated his rationale for tabling the following motion was to supplement Resolution 2024/4, acknowledging that Ms Scott (Acting CEO), does not wish to/is unable to attend the Australian Local Government Association (ALGA) National General Assembly (NGA) in Canberra from 2-4 July 2024.

**RESOLUTION 2024/138**

Moved: Mayor Leslie Hotz  
Seconded: Cr Trina Vaughan

That Council, in accordance with the Statutory Policy Reimbursement and Provision of Facilities for Mayor and Councillors, appoints the Deputy Mayor as a representative in lieu of the CEO to attend the 2024 Australian Local Government Association National General Assembly in Canberra from 2-4 July 2024.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

Abstained: Cr Susan Payne

**CARRIED 6/1**

## 14 CONFIDENTIAL REPORTS

### OFFICERS RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

#### 14.1 Queensland Audit Office (QAO) 2024 Audit and Risk Committee Briefing Paper and External Audit Plan

This matter is considered to be confidential under 254J - 254J(3)(i) of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

#### 14.2 Progress Report on the Implementation of Internal and External Audit Recommendations.

This matter is considered to be confidential under 254J - 254J(3)(i) of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

#### 14.3 Proposed Lease

This matter is considered to be confidential under 254J - 254J(3)(g) of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

#### 14.4 Harkness Creek Bridge and Shared Path Eidsvold

This matter is considered to be confidential under 254J - 254J(3)(g) of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

### RESOLUTION 2024/139

Moved: Cr Melinda Jones

Seconded: Cr Renee McGilvery

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

#### 14.1 Queensland Audit Office (QAO) 2024 Audit and Risk Committee Briefing Paper and External Audit Plan

This matter is considered to be confidential under 254J - 254J(3)(i) of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

#### 14.2 Progress Report on the Implementation of Internal and External Audit Recommendations.

This matter is considered to be confidential under 254J - 254J(3)(i) of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

#### 14.3 Proposed Lease

This matter is considered to be confidential under 254J - 254J(3)(g) of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

#### **14.4 Harkness Creek Bridge and Shared Path Eidsvold**

This matter is considered to be confidential under 254J - 254J(3)(g) of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

**CARRIED 7/0**

#### **THE MEETING MOVED INTO A CLOSED SESSION AT 10.18AM.**

**NOTE:** During the confidential session, Councillors discussed the content in the confidential reports listed above.

At 10.39am, Cr Jones left the meeting.

At 10.42am, Cr Jones returned to the meeting.

At 10.45am, Cr McGilvery left the meeting.

At 10.50am, Cr McGilvery returned to the meeting.

#### **RESOLUTION 2024/140**

Moved: Cr Melinda Jones

Seconded: Cr Michael Dingle

That Council moves out of Closed Session into Open Session.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

**CARRIED 7/0**

#### **THE MEETING MOVED BACK INTO AN OPEN SESSION AT 10.54AM.**

#### 14.1 QUEENSLAND AUDIT OFFICE (QAO) 2024 AUDIT AND RISK COMMITTEE BRIEFING PAPER AND EXTERNAL AUDIT PLAN

##### OFFICERS RECOMMENDATION

That Council notes the 2024 External Audit Plan and 2024 Audit and Risk Committee Briefing Paper, as prepared by the Queensland Audit Office.

##### RESOLUTION 2024/141

Moved: Cr Melinda Jones  
Seconded: Cr Renee McGilvery

That Council notes the 2024 External Audit Plan and 2024 Audit and Risk Committee Briefing Paper, as prepared by the Queensland Audit Office.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

**CARRIED 7/0**

#### 14.2 PROGRESS REPORT ON THE IMPLEMENTATION OF INTERNAL AND EXTERNAL AUDIT RECOMMENDATIONS.

##### OFFICERS RECOMMENDATION

That Council notes the progress updates provided in the Internal and External Recommendations Status Register, updated May 2024.

##### RESOLUTION 2024/142

Moved: Cr Susan Payne  
Seconded: Cr Trina Vaughan

That Council notes the progress updates provided in the Internal and External Recommendations Status Register, updated May 2024.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

**CARRIED 7/0**

### 14.3 PROPOSED LEASE

#### OFFICERS RECOMMENDATION

That Council authorises the Chief Executive Officer to enter into a lease agreement with the Mount Perry Community Development Board Inc. on the basis of Councils standard lease terms and conditions, pursuant to option 4 as contained within this report.

#### RESOLUTION 2024/143

Moved: Cr Trina Vaughan

Seconded: Cr Michael Dingle

That Council authorises the Chief Executive Officer to enter into a lease agreement with the Mount Perry Community Development Board Inc. on the basis of Councils standard lease terms and conditions, pursuant to option 4 as contained within this report.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

**CARRIED 7/0**

### 14.4 HARKNESS CREEK BRIDGE AND SHARED PATH EIDSVOLD

#### OFFICERS RECOMMENDATION

That Council:

1. Accepts ownership and maintenance responsibilities associated with a new off-road shared path between Esplanade Street and the Reginald Murray Williams Australian Bush Learning Centre in Eidsvold; and
2. Retains ownership and ongoing maintenance responsibilities for the new footbridge crossing over Harkness Boundary Creek in Eidsvold.

#### RESOLUTION 2024/144

Moved: Cr Trina Vaughan

Seconded: Cr Melinda Jones

That Council:

1. Accepts ownership and maintenance responsibilities associated with a new off-road shared path between Esplanade Street and the Reginald Murray Williams Australian Bush Learning Centre in Eidsvold; and
2. Retains ownership and ongoing maintenance responsibilities for the new footbridge crossing over Harkness Boundary Creek in Eidsvold.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

**CARRIED 7/0**

**15 CLOSURE OF MEETING**

**The Meeting closed at 10.58AM.**

**The minutes of this meeting were confirmed at the General Meeting held on 31 July 2024.**

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**CHAIRPERSON**