

### PURPOSE

- 1) This policy is made pursuant to the requirements under the *Water Supply Safety and Security Act 2008* in the regulation of Trade Waste.
- 2) The policy purpose is to regulate, enforce and ensure compliance of activities generating trade waste.

### SCOPE

- 3) This policy applies to all Council employees involved in the identification and management of trade waste.
- 4) This policy forms part of the Trade Waste Service Contract between Council and each of its trade waste customers.

### DEFINITIONS

Term	Definition
Act	Means <i>Water Supply (Safety and Reliability) Act 2008</i>
Council	Means North Burnett Regional Council
Entity	Means a person, occupier, owner, partnership, corporation or any other entity or government agency, whose activity produces or has the potential to produce and/or discharge trade waste. May also be referred to as Discharger or Generator.
Infrastructure	Means, for the purpose of this policy, Council's Sewer System, including but not limited to, pipe work, manholes, pump stations and treatment plants.
Premises	Means any lot, tenancy, or area where trade waste is, or is likely in the opinion of Council, to be generated.
Trade Waste	Means as defined in the Act (Schedule 3 – Definitions) - any water-borne waste from business, trade or manufacturing premises, other than waste that is a prohibited substance, human waste, or stormwater.
Trade Waste Approval	Means a written approval from Council for an entity to discharge trade waste to Council's infrastructure. May be referred to as a Trade Waste Permit.

### POLICY OBJECTIVES

- 5) The objectives of this Policy are to:
  - a) Regulate the entry of all trade waste to Council's infrastructure; and
  - b) To ensure that Council adequately protects so far as reasonably practicable, its employees, assets, and the environment from prohibited trade waste substances.

### PRINCIPLES

- 6) The principles that guide this policy include:
  - i. It is an offence to discharge prohibited substances, penalties apply.
  - ii. It is an offence to discharge trade waste into Council's Stormwater drainage system, penalties apply.
  - iii. It is an offence to cause damage to Council's infrastructure, penalties apply.
  - iv. Trade waste may only be accepted into Council's infrastructure subject to terms and conditions as determined by Council from time to time and where included in any Trade Waste Approval.
  - v. Failure to comply with any term or condition of a Trade Waste Approval may result in cancellation of the Approval.
  - vi. Council may take any reasonable measure it determines appropriate to ensure that unauthorised trade waste discharge is prevented or discontinued to minimise the potential for harm.
  - vii. A Trade Waste Approval is not transferable. A new Trade Waste Approval will be required should any entity other than the holder of the Approval become responsible for the trade waste.
  - viii. Trade Waste Approval terms and conditions may be modified, amended or varied by Council at its sole discretion from time to time.

- ix. Council may recover additional costs for testing fees and (if limits are found to have been exceeded) additional inspection fees.

## POLICY STATEMENT

- 7) It is an offence to discharge trade waste to Council's infrastructure unless an entity holds a current Trade Waste Approval issued in accordance with the Act.
- 8) A Trade Waste Approval may be issued subject to payment of the prescribed fee and compliance with the terms and conditions of the approval.
- 9) Charges for trade waste will be levied annually commensurate with Council's adopted Schedule of Fees and Charges.
- 10) Charges will be levied in accordance with processes established within the Trade Waste Management Plan framework.

## ROLES AND RESPONSIBILITIES

- 11) Roles and responsibilities are detailed in the associated Trade Waste Management Plan, however in general terms will be as follows:

### Entity

- To install, operate and maintain fit-for-purpose pre-treatment devices or processes to ensure trade waste admission limits are not exceeded.
- Ensure that both the quality and quantity of the trade waste discharged is in accordance with the provisions of the Approval.

### Authorised Council Officers

- May enter premises to carry out compliance monitoring. This may include inspection of infrastructure, facilities, records and the collection of samples for analysis.
- May mandate the installation of a meter and/or onsite sampling and testing equipment to be installed as a condition of issuing or continuing a Trade Waste Approval.

## APPLICABLE LEGISLATION AND REGULATION

- 12) Applicable legislation and regulation:
- a) *Environmental Protection Act 1994*
  - b) *Local Government Act 2009*
  - c) *Planning Act 2016*
  - d) *Plumbing and Drainage Act 2018*
  - e) *State Penalties Enforcement Act 1999;*
  - f) *State Penalties Enforcement Regulation 2014*
  - g) *Water Act 2004*
  - h) *Water Supply (Safety and Reliability) Act 2008*

## RELATED DOCUMENTS

- 13) Related documents are:
- a) PRO-2232 Trade Waste Management Plan
  - b) Trade Waste Application
  - c) Trade Waste Approval

## RESPONSIBLE OFFICER

General Manager Works

## REVIEW DATE

July 2028 (Standard four year term)

## REVISION HISTORY

Version	Meeting	Approval Date	History
1	General	16 March 2012	New
2	General	31 July 2024	Revised