

22 April 2024

**Our reference: DA240013**  
**Document ID: 1220953**

Ellendee Park and Accommodation  
122 Shepherds Road  
GAYNDAH QLD 4625

Dear Applicant

### **INFORMATION REQUEST**

(Given under section 12 of the Development Assessment Rules)

Thank you for your development application for the following premises taken to be properly made on 15 April 2024.

#### **Location details**

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Street address:	16191 BURNETT HIGHWAY, GAYNDAH
Real property description:	Lot 1 and 3 RP32461 Lot 3 RP32462 & Lot 26 SP102268
Local government area:	North Burnett Regional Council

#### **Application details**

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Application number:	DA240013
Approval sought:	Development Permit
Nature of development proposed:	Material change of use
Description of development proposed:	Rooming accommodation and short-term accommodation

The North Burnett Regional Council has determined the following additional information is needed to assess the application—

1. **Drawings illustrating the proposed development** (site plan, floor plans of individual buildings)—

- neat and drawn to a recognised scale;
- adequately dimensioned;
- accurately represent the mapped flood hazard area;
- show the location and extent of the effluent disposal areas;

(The Council suggests that the drawings be prepared by an appropriately-qualified person, such as a building designer, architect, or draftsman.)

2. **Description of the intended use** of the existing industrial building on Lot 1 RP32461— is there a proposed use intended for the building; If the intended use is presently unknown, the building should simply be shown as existing building not part of the application;
3. **Purpose of the ‘wooden hut gazebos’**—explain the intended use for these proposed buildings; (The application refers to these containing a ‘BBQ, fridge and washup facilities’.)

The due date for providing the requested information is 21 June 2024. Please advise North Burnett Regional Council of your response to this information request in accordance with section 13 of the Development Assessment Rules. To assist in you, please find enclosed a standard response template you can use with your response if you wish.

As the North Burnett Regional Council’s assessment of your application will be based on the information provided, it is recommended all the requested information is provided.

As the North Burnett Regional Council’s assessment of your application will be based on the information provided, it is recommended all the requested information is provided.

In accordance with section 14.2 of the Development Assessment Rules, if a response is not provided before the above due date (or a further agreed period), it will be taken as if you have decided not to respond to the information request and Council will continue with the assessment of your application without the information requested.

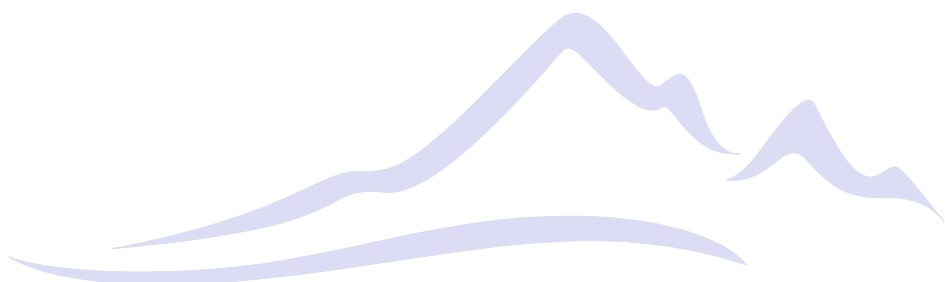
Please quote Council’s application number DA240013 in all subsequent correspondence relating to this development application. Should you require any clarification regarding this matter or wish to schedule a meeting, please contact the North Burnett Regional Council’s Development Services Department on 1300 696 272.

Yours faithfully

for 

Michael Lisle  
**Planning & Environment Manager**

Enc: “Applicant response to an information request” template



## Applicant response to an information request

### Section 13 of the Development Assessment Rules

DA240013	[application reference number]
Ellendee Park and Accommodation	[applicant's name]
122 Shepherds Road GAYNDAH QLD 4625 lisa-jensen@bigpond.com	[contact address/email address]
0429 066 634	[contact number]
	[notice date]
North Burnett Regional Council	[name of entity who made the information request]
PO Box 390 GAYNDAH QLD 4625	[address of entity who made the information request]

**RE:** Development application for: Material change of use - Rooming accommodation and short-term accommodation

16191 BURNETT HIGHWAY, GAYNDAH  
L1 BON1469 & L1,3 RP32461 & L3 RP32462 &  
L156 BON440:PAR TAUGHBOYNE

**Dear** [sir/madam/name]

In accordance with section 13.2 of the Development Assessment Rules, I wish to advise that I am providing:

[tick relevant boxes]

**all** of the information requested [ensure all information provided is attached to this notice]

[list information provided]

or

**part** of the information requested [ensure all information provided is attached to this notice]

[list information provided]

In giving this part-response I also advise that:

I now require you to proceed with your assessment of this application under section 13.3 of the Development Assessment Rules, effectively ending my applicant-response period.

**or**

I intend to provide further information at a later time before the end of the applicant-response period.

**or**

**None** of the information requested and I now require you to proceed with your assessment of this application under section 13.3 of the Development Assessment Rules, effectively ending my applicant-response period.

If you wish to discuss this matter further, please contact me on the above telephone number.

Yours sincerely

*[applicant, signature and date]*

*cc: Assessment manager [where notice is being given to a referral agency]*