



# **MINUTES**

**Special Meeting**

**11 September 2024**

**MINUTES OF NORTH BURNETT REGIONAL COUNCIL  
SPECIAL MEETING  
HELD AT THE GAYNDAH BOARDROOM  
ON WEDNESDAY, 11 SEPTEMBER 2024 AT 3:00 PM**

**1 WELCOME/HOUSEKEEPING**

The Mayor declared the meeting open at 3.00pm and welcomed all attendees.

**2 ATTENDEES**

<b>COUNCILLORS:</b>	Cr Leslie Hotz	(Mayor)
	Cr Melinda Jones	(Deputy Mayor / Division 1)
	Cr Trina Vaughan	(Division 2)
	Cr Susan Payne	(Division 3)
	Cr Renee McGilvery	(Division 4)
	Cr Michael Dingle	(Division 5)
	Cr Moira Thompson	(Division 6)
<b>OFFICERS:</b>	Michael Cartwright	(Governance, Integrity and Risk Advisor)
	Kat Bright	(Senior Executive Assistant to the CEO & Mayor)

*\*attended part of the meeting*

*^attended via Microsoft Teams*

**3 APOLOGIES/LEAVE OF ABSENCE**

Nil.

**4 ACKNOWLEDGEMENT OF COUNTRY**

The Mayor extended an Acknowledgement of Country on behalf of Council.

**5 DECLARATIONS OF INTEREST**

Nil.

## 6 CONFIDENTIAL REPORTS

### 6.1 APPOINTMENT OF THE CHIEF EXECUTIVE OFFICER

#### OFFICERS RECOMMENDATION

That Council considers the confidential report listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

#### 6.1 Appointment of the Chief Executive Officer

This matter is considered to be confidential under 254J - 254J(3)(a) of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the appointment, discipline or dismissal of the chief executive officer.

#### RESOLUTION 2024/209

Moved: Cr Michael Dingle  
Seconded: Cr Renee McGilvery

That Council considers the confidential report listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

#### 6.1 Appointment of the Chief Executive Officer

This matter is considered to be confidential under 254J - 254J(3)(a) of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the appointment, discipline or dismissal of the chief executive officer.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

**CARRIED 7/0**

#### THE MEETING MOVED INTO A CLOSED SESSION AT 3.03PM.

**NOTE:** During the confidential session, Councillors discussed the content in the confidential report listed above.

#### RESOLUTION 2024/210

Moved: Cr Renee McGilvery  
Seconded: Cr Trina Vaughan

That Council moves out of Closed Session into Open Session.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

**CARRIED 7/0**

#### THE MEETING MOVED BACK INTO AN OPEN SESSION AT 3.47PM.

**OFFICERS RECOMMENDATION**

That Council:

1. Receive and note this report.
2. Approve under section 195(1) of the *Local Government Act 2009*, the appointment of the preferred candidate, as discussed in confidential session, as the Chief Executive Officer of the North Burnett Regional Council.
3. Delegate authority to the Mayor and Deputy Mayor to finalise and execute on behalf of Council, the proposed contract of employment associated with the appointment referred to in Item 2 above;
4. Authorise the Mayor to make public, the name, qualifications, and experience of the appointee to the position of Chief Executive Officer of the North Burnett Regional Council, once the contract of employment has been executed by all parties.

**RESOLUTION 2024/211**

Moved: Cr Renee McGilvery

Seconded: Cr Melinda Jones

That Council:

1. Receive and note this report.
2. Approve under section 195(1) of the *Local Government Act 2009*, the appointment of the preferred candidate, as discussed in confidential session, as the Chief Executive Officer of the North Burnett Regional Council.
3. Delegate authority to the Mayor and Deputy Mayor to finalise and execute on behalf of Council, the proposed contract of employment associated with the appointment referred to in Item 2 above;
4. Authorise the Mayor to make public, the name, qualifications, and experience of the appointee to the position of Chief Executive Officer of the North Burnett Regional Council, once the contract of employment has been executed by all parties.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

**CARRIED 7/0**

**7 CLOSURE OF MEETING**

The Meeting closed at 3.48pm.

The minutes of this meeting were confirmed at the General Meeting held on 25 September 2024.

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CHAIRPERSON