

2025 Australia Day Awards Nomination

Service to Sport Award



Folder Australia Day Nomination Workflow Australia Day Doc ID _____ Box No _____

Information Privacy Act 2009 collection notice – Council is collecting this information in order to process your nomination. This information will be accessed by the Australia Day Award Selection Panel (including parties external to Council). Nominee names and winners and their accomplishments may be released publicly including in local media, on Council’s website, Australia Day functions and may be used in future Council publications and reports. Your information will not be given to any other person or agency unless required by law. If you provide Council with any personal information about another person, you should ensure that you are authorised to do so.

AWARD TERMS AND CONDITIONS / ELIGIBILITY CRITERIA

- Nominees must reside in the North Burnett region. In exceptional circumstances, where this is not the case, the nomination must demonstrate how the nominee has made a significant contribution to the community and has a strong connection to the North Burnett region.
- Nominations will be assessed against set criteria for each award category and nominations must demonstrate how the nominees meet or exceed the criteria.
- Nominations cannot be carried forward from previous years. A new nomination must be submitted for the nominee to be considered for an award.
- Nominees can be nominated for more than one award category; however, a nomination must be submitted for each category.
- A nominee need only be nominated once for an award. Nominating someone multiple times does not add merit to their nomination and will bear no weight in the selection process.
- Self-nominations are not accepted. All nominees must be nominated by a third party.
- An award winner is only eligible to receive an award in one category.
- Recipients of awards are ineligible to receive the same award within a five year period, however, can be considered for recognition in a separate category.
- For example: A person was awarded the Citizen of the Year award in 2023. They can be the winner of the Volunteer of the Year award in 2024, however, are ineligible to be awarded the Citizen of the Year again until 5 years have passed.
- Council reserves the right to decline an award nomination if the nominee does not meet the award eligibility or criteria, if a nomination is incomplete or if information is incorrect.
- The Awards Selection Panel will assess each nomination against the award eligibility and category criteria.
- The Award Selection Panel reserves the right to consider a nominee under an alternate category if deemed appropriate.
- The Award Selection Panel recommendations are final, and no correspondence will be entered into on the decisions made.

Questions marked with an asterisk (*) must be completed

Confirmation*

I have read the award terms and conditions and wish to continue with my nomination

SECTION 1: NOMINEE PROFILE – WHO ARE YOU NOMINATING FOR AN AWARD?

First name*

Surname*

Mobile Number*

Home phone number

Email address*

Which community does the nominee reside? *

Biggenden Eidsvold Gayndah Monto Mt Perry Mundubbera

Address*

Town*

State*

Postcode*

SECTION 2: NOMINEE PROFILE – WHY SHOULD THEY BE RECOGNISED?

We are looking for someone who is extraordinary at what they do and has contributed to their sport and community as a coach, official or administrator.

Share with us the story of your nominee and why they should be the next Service to Sport recipient.

Review the Awards Nomination Guide for helpful hints and to check you are addressing the award criteria in your response.

You can complete your nomination as an essay style response or answer specific questions

How would you like to complete your nomination? *

Essay style response - **proceed to option 1**

OR

Question and answer response – **proceed to option 2**

Option 1: Essay Style Response*

Please provide your response here. Please add additional pages if the space is not sufficient or attach a typed response.

Option 2: Question and Answer (complete all 3 questions)

Question 1: Why are you nominating this person for an award and describe how your nominee has made an outstanding contribution in sport as a coach, administrator or official? *

Please provide your response here. Please add additional pages if the space is not sufficient or attach a typed response.

Question 2: Describe how your nominee displayed inspirational leadership, energy and enthusiasm in their sporting role including the ability to motivate and inspire others?*

Please provide your response here. Please add additional pages if the space is not sufficient or attach a typed response.

Question 3: Share with us how your nominees achievements have improved outcomes in their sporting field/s including growth, development and/or increased participation?*

Please provide your response here. Please add additional pages if the space is not sufficient or attach a typed response.

SECTION 3 – NOMINEE PROFILE - ADDITIONAL INFORMATION

How many years have they served their sport and/or the sporting community? *

Paid or Volunteer work

Has their service been completed as a: *

Volunteer only Volunteer and paid work Paid work only

If their service involved paid work, describe how the nominees service has exceeded the normal requirements of their paid work?

SECTION 4: WHO CAN COMMENT ON THEIR SERVICE

The ideal referee is someone who can provide insight on your nominee's service, overall character and is able to comment directly on the nature and impact of their achievements. The referee may be contacted to confirm nomination information.

First name*

Surname*

Mobile Number*

Home phone number

Email address*

Are you attaching a written reference letter with your nomination? *

Yes No

SECTION 5: NOMINATOR PROFILE – YOUR DETAILS

Are you nominating as an individual or organisation? *

Individual Organisation (e.g. club, community group, business)

Organisation Name

Position (President, Secretary, Treasurer)

Your Contact Details

First name*

Surname*

Address*

Town*

State*

Postcode*

Mobile Number*

Home phone number

Email address*

How do you know the person you are nominating? *

Family

Colleague

Someone, I admire

Friend

Volunteer work

Other:

SECTION 6: SUPPORTING DOCUMENTATION

Supporting documentation is not mandatory, however, it can support your nomination and show evidence of your nominee's achievements. Please attach any relevant documents or materials that support this nomination. This could include letters of recommendation, media articles (including social and print media), awards and achievements.

I am attaching documentation to my submission *

Yes No

SECTION 7: WOULD YOU LIKE YOUR NOMINATION KEPT CONFIDENTIAL

Council will notify nominees they have been nominated for an award. Please select if you wish to keep your nomination confidential or if your details can be provided to the nominee.

Select one of the following options *

- | | |
|--------------------------|--|
| <input type="checkbox"/> | I authorise Council to advise the nominee I nominated them for an award, upon the nominee's request. |
| <input type="checkbox"/> | I do not give Council consent to release my personal details to the nominee |

SECTION 8: HOW DID YOU HEAR ABOUT THE AUSTRALIA DAY AWARDS

Select one of the following options *

- | | | |
|---|--|--|
| <input type="checkbox"/> Council website | <input type="checkbox"/> Word of Mouth | <input type="checkbox"/> The paper e.g. North Burnett News |
| <input type="checkbox"/> Direct conversation with Council | <input type="checkbox"/> I have nominated previously | Other: |
| <input type="checkbox"/> Social Media | <input type="checkbox"/> Council's eNewsletter | |

SECTION 9: DECLARATION

I confirm that:

1. I have attached additional information to support my nomination (if required)
2. I have completed all relevant sections of this form.
3. I declare all information provided in this form is true and correct to the best of my knowledge.
4. I have read understood the Awards terms and conditions and eligibility criteria

Name *

Signature *

Date *

Click or tap to enter a date.

LODGEMENT OF YOUR NOMINATION

MAIL Chief Executive Officer, North Burnett Regional Council, PO Box 390, Gayndah QLD 4625

EMAIL admin@northburnett.qld.gov.au

IN PERSON Visit your local library and customer service centre

OFFICE USE ONLY

Information received from

Date and time

NBRC Receiving Officer