



MINUTES

General Meeting

30 October 2024

**MINUTES OF NORTH BURNETT REGIONAL COUNCIL
GENERAL MEETING
HELD AT THE MONTO BOARDROOM
ON WEDNESDAY, 30 OCTOBER 2024 AT 9:00AM**

1 WELCOME/HOUSEKEEPING

The Mayor declared the meeting open at 9.07am and welcomed all attendees.

2 ATTENDEES

COUNCILLORS:	Cr Leslie Hotz	(Mayor)
	Cr Melinda Jones	(Deputy Mayor/Division 1)
	Cr Trina Vaughan	(Division 2)
	Cr Susan Payne	(Division 3)
	Cr Renee McGilvery	(Division 4)
	Cr Michael Dingle	(Division 5)
	Cr Moira Thompson	(Division 6)
OFFICERS:	Craig Matheson	(Chief Executive Officer)
	Kim Mahoney	(General Manager Corporate & Community)
	Anna Scott	(General Manager Works)
	Rhys Habermann	(Executive Manager – Strategic Operations)^
	Michael Cartwright	(Governance, Integrity and Risk Advisor)
	Allan Hull	(Civil Works Manager)*
	Garth Nolan	(Planning & Environment Manager)*
	Jess Marteene	(Executive Assistant - Office of the CEO)
	Kat Bright	(Executive Coordinator)
	Kath Hamilton	(Executive Assistant - GM C&C)*^
	Kirsten Gagen	(Acting Executive Assistant - GM Works)*^
	Lauren Frencham	(Project Officer – Corporate & Community)*^
	Nori Luff	(Financial Services Manager)*

**attended part of the meeting*

^attended via Microsoft Teams

3 APOLOGIES/LEAVE OF ABSENCE

Nil.

4 ACKNOWLEDGEMENT OF COUNTRY

On behalf of Council, the Mayor extended an Acknowledgement of Country.

5 MOMENT OF SILENCE AND REFLECTION

The Mayor called for a moment of silence to pay respects to those who have passed in our region since 23 October 2024.

<i>Barbara Nelson</i>	<i>Eidsvold</i>
<i>Daphne Radel</i>	<i>Monto</i>
<i>Jean Voss</i>	<i>Monto</i>
<i>Merle Clark</i>	<i>Monto</i>
<i>Noel Edwards</i>	<i>Monto</i>
<i>Vera Wilson</i>	<i>Monto</i>
<i>Elvie Voss</i>	<i>Mundubbera</i>
<i>Dorothy Jacobi</i>	<i>Mundubbera</i>

LATE REPORT - WIDE BAY BURNETT REGIONAL WASTE AND RESOURCE RECOVERY PLAN STEERING GROUP - DELEGATE NOMINATION

Through the Chair, Mr Matheson (Chief Executive Officer) proposed that Council consider the inclusion of a late report as urgent business regarding the Wide Bay Burnett Regional Waste and Resource Recovery Plan Steering Group, specifically for the purpose of nominating a delegate on behalf of the Council.

RESOLUTION 2024/226

Moved: Cr Trina Vaughan

Seconded: Cr Renee McGilvery

That Council admit the late report, titled "Wide Bay Burnett Regional Waste and Resource Recovery Plan Steering Group - Delegate Nomination," as item 13.1 under Urgent Business.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

CARRIED 7/0

6 DEPUTATIONS/PETITIONS

6.1 DEPUTATION - MONTOWASTE MANAGEMENT FACILITY

Mr Peter Sharp, Mr Trevor Gleeson, and Mr Kelly Forsyth attended the meeting to present a deputation on behalf of the Montowaste Ratepayers Association concerning issues with the Montowaste Management Facility.

Mr Sharp provided information to Councillors in hard copy during the meeting, which is included as **Attachment 1** at the end of the minutes.

At 9:14am, Mr Sharp addressed the meeting, expressing concerns about the inaccessibility of the skip bin for many residents due to its height and its location relative to the vehicle unloading point. Mr Sharp requested a review of the current situation.

Additionally, Mr Sharp raised concerns about the costs associated with transporting waste to the Mundubbera Waste Facility from Montowaste three times a week, urging Council to conduct a review of this process. Mr Sharp concluded his presentation at 9:27am.

At 9:27am, Mr Trevor Gleeson addressed the meeting, noting that he had contacted Brisbane City Council's General Manager of Waste for advice. He highlighted the inefficiencies in transporting minimal waste, describing it as "transporting fresh air." He suggested implementing a compacting process, such as using a backhoe to compact rubbish in the skip bin and an excavator with a roller to aim for 300 kg per cubic meter per trailer space.

The deputation concluded at 9:29 AM.

OFFICERS RECOMMENDATION

That Council receive and note the deputation from the Montowaste Ratepayers Association relating to concerns about the Montowaste Management Facility.

RESOLUTION 2024/227

Moved: Cr Moira Thompson

Seconded: Cr Renee McGilvery

That Council receive and note the deputation from the Montowaste Ratepayers Association relating to concerns about the Montowaste Management Facility.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

CARRIED 7/0

7 DECLARATIONS OF INTEREST

I, **Councillor Leslie Hotz**, wish to notify that under section 150EQ (3) of the *Local Government Act 2009*, I have a Declarable Conflict of Interest in Agenda Item 9.2 that is to be considered at today's General Meeting.

Having reviewed the report at Agenda Item 9.2, I have a Declarable Conflict of Interest in this matter due to my involvement within the complaint.

On this basis, I will exclude myself from the meeting while this matter is being discussed and the vote is taken.

I, **Councillor Trina Vaughan** wish to notify that under section 150EQ (3) of the *Local Government Act 2009*, I may have a Declarable Conflict of Interest in Agenda Item 9.7 that is to be considered at today's General Meeting.

Having reviewed the report at Agenda Item 9.7, I believe it is possible that I may have a Declarable Conflict of Interest in this matter as I may be either disadvantaged by, or stand to derive a benefit from, aspects of the amendments proposed to Council's Local Laws and Subordinate Local Laws.

On this basis, given it is unclear whether I will benefit from or be disadvantaged by some of the proposed amendments to these instruments, from an abundance of caution I am notifying you that this conflict may exist and I will exclude myself from the meeting while this matter is being discussed and the vote is taken.

8 CONFIRMATION OF MINUTES

8.1 MINUTES OF THE GENERAL MEETING HELD ON 25 SEPTEMBER 2024

OFFICERS RECOMMENDATION

That the Minutes of the General Meeting held on 25 September 2024 be confirmed.

RESOLUTION 2024/228

Moved: Cr Trina Vaughan

Seconded: Cr Renee McGilvery

That the Minutes of the General Meeting held on 25 September 2024 be confirmed.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

CARRIED 7/0

8.2 MINUTES OF THE AUDIT AND RISK COMMITTEE MEETING HELD ON 17 OCTOBER 2024

OFFICERS RECOMMENDATION

That Council:

1. Note the Minutes of the Audit and Risk Committee Meeting held on 17 October 2024 at Attachment 1;
2. Note the Audit and Risk Committee recommended that the Mayor and Chief Executive Officer sign the 2023-2024 General Purpose Financial Statements for Council;
3. Note the Mayor and Chief Executive Officer signed the 2023-2024 General Purpose Financial Statements for Council (at Attachment 2) and provided these statements to the Queensland Audit Office on 17 October 2024, in accordance with section 212 (1) of the *Local Government Regulation 2012*;
4. Note the Auditor-General certified the 2023-2024 General Purpose Financial Statements for Council on 21 October 2024; and
5. Note that under section 183 of the *Local Government Regulation 2012*, the certified 2023-2024 General Purpose Financial Statements, will be included in Council's 2023-2024 Annual Report, which will be presented to Council for consideration within one month after the day the Auditor-General gives her report about Council's financial statements to Council.

RESOLUTION 2024/229

Moved: Cr Michael Dingle

Seconded: Cr Moira Thompson

That Council:

1. Note the Minutes of the Audit and Risk Committee Meeting held on 17 October 2024 at Attachment 1;
2. Note the Audit and Risk Committee recommended that the Mayor and Chief Executive Officer sign the 2023-2024 General Purpose Financial Statements for Council;
3. Note the Mayor and Chief Executive Officer signed the 2023-2024 General Purpose Financial Statements for Council (at Attachment 2) and provided these statements to the Queensland Audit Office on 17 October 2024, in accordance with section 212 (1) of the *Local Government Regulation 2012*;
4. Note the Auditor-General certified the 2023-2024 General Purpose Financial Statements for Council on 21 October 2024; and
5. Note that under section 183 of the *Local Government Regulation 2012*, the certified 2023-2024 General Purpose Financial Statements, will be included in Council's 2023-2024 Annual Report, which will be presented to Council for consideration within one month after the day the Auditor-General gives her report about Council's financial statements to Council.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

CARRIED 7/0

9 OFFICE OF THE CHIEF EXECUTIVE OFFICER**9.1 OUTSTANDING COUNCIL RESOLUTIONS, QUESTIONS ON NOTICE AND ACTIONS REPORT****OFFICERS RECOMMENDATION**

That Council receives and notes the Outstanding Council Resolutions, Questions on Notice and Actions Reports as of 4 October 2024, as detailed in Attachments 1, 2 and 3.

RESOLUTION 2024/230

Moved: Cr Michael Dingle

Seconded: Cr Trina Vaughan

That Council receives and notes the Outstanding Council Resolutions, Questions on Notice and Actions Reports as of 4 October 2024, as detailed in Attachments 1, 2 and 3.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

CARRIED 7/0

At 9.40am, Mayor Leslie Hotz left the meeting. Deputy Mayor, Cr Melinda Jones assumed the role of Chairperson in the Mayor's absence.

9.2 WITHDRAWN COMPLAINT - CONDUCT BREACH

OFFICERS RECOMMENDATION

That Council:

1. In accordance with section 150AEA of the *Local Government Act 2009*, decides not to start an investigation about an alleged conduct breach by Mayor Les Hotz, after having received the Office of Independent Assessor Referral Notice, as the complainant has since withdrawn the complaint.
2. Authorises the Chief Executive Officer to provide written notice to the Office of the Independent Assessor advising of Council's decision, as set out in 1 above.

RESOLUTION 2024/231

Moved: Cr Renee McGilvery

Seconded: Cr Trina Vaughan

That Council:

1. In accordance with section 150AEA of the *Local Government Act 2009*, decides not to start an investigation about an alleged conduct breach by Mayor Les Hotz, after having received the Office of Independent Assessor Referral Notice, as the complainant has since withdrawn the complaint.
2. Authorises the Chief Executive Officer to provide written notice to the Office of the Independent Assessor advising of Council's decision, as set out in 1 above.

In Favour: Crs Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

CARRIED 6/0

At 9.45am, Mayor Leslie Hotz returned to the meeting.

9.3 2023-2024 ANNUAL REPORT

MOTION

Moved: Cr Trina Vaughan

Seconded: Cr Melinda Jones

That Council, under section 182 (2) of the *Local Government Regulation 2012*, adopts the 2023-2024 Annual Report at Attachment 1.

RESOLUTION 2024/232

That Council, under section 182 (2) of the *Local Government Regulation 2012*, adopts the 2023-2024 Annual Report at Attachment 1.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

CARRIED 7/0

9.4 2024-2025 (FY25) - QUARTERLY PROGRESS REPORT (Q1)

OFFICERS RECOMMENDATION

That Council receive and note the 2024-25 (FY25) Q1 Progress Report for the period 1 July 2024 – 30 September 2024.

RESOLUTION 2024/233

Moved: Cr Renee McGilvery

Seconded: Cr Moira Thompson

That Council receive and note the 2024-25 (FY25) Q1 Progress Report for the period 1 July 2024 – 30 September 2024.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

CARRIED 7/0

GM ACTION 47 QON - PRE-LODGE MENT APPLICATION VOLUMES

Cr Vaughan sought clarification on the significant volume of pre-lodgement advice(s) for potential development applications, as detailed on page 153 of the report, highlighting the 110 applications in Q1 FY24 compared to 8 in Q1 FY25. Through the Chair, Ms Mahoney suggested that this variance may be influenced by seasonal factors and confirmed that further analysis would be undertaken, with the question taken on notice.

GM ACTION 48 QON - INVASIVE WEED MANAGEMENT

Cr Vaughan raised concerns under item 24 on page 179 regarding the management of invasive weeds, particularly Leucaena observed in guttering and emphasised the escalating costs associated with delayed action. Through the Chair, Mr Nolan confirmed that Council is actively addressing infestations, currently deploying two field officers with a third scheduled to commence shortly. Mr Matheson noted the logistical challenge of addressing this issue with a limited team over a large geographical area. Ms Mahoney confirmed that the question would be taken on notice for further assessment.

GM ACTION 49 QON - COMMUNITY TRANSPORT SERVICE – BUS HIRE AWARENESS

Cr Payne enquired about the community transport service referenced on page 150 of the report, specifically questioning whether community groups were aware of the potential state-funded bus hire arrangements. Cr Thompson noted general community awareness but highlighted the need for clearer guidance on the service parameters. Through the Chair, Ms Mahoney confirmed that the question would be taken on notice to provide further clarification regarding the service cost structure (whether subsidised, free, or fee-based) and the application process.

9.5 COUNCIL MEETING SCHEDULE 2025 - 2028**OFFICERS RECOMMENDATION**

That Council:

1. Receive and note the report titled "Council Meeting Schedule 2025-2028"; and
2. Approve that the first Ordinary Meeting of North Burnett Regional Council for 2025 be held at 9.00am on Wednesday 29 January 2025, with subsequent Ordinary Meetings to be held at least once in each month thereafter through to the start of the 2028 term.

RESOLUTION 2024/234

Moved: Cr Moira Thompson

Seconded: Cr Susan Payne

That Council:

1. Receive and note the report titled "Council Meeting Schedule 2025-2028"; and
2. Approve that the first Ordinary Meeting of North Burnett Regional Council for 2025 be held at 9.00am on Wednesday 29 January 2025, with subsequent Ordinary Meetings to be held at least once in each month thereafter through to the start of the 2028 term.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

CARRIED 7/0

9.6 ANNUAL REVIEW - COUNCIL TO CHIEF EXECUTIVE OFFICER STATUTORY DELEGATIONS

OFFICERS RECOMMENDATION

That Council:

1. Note the contents of the Delegations - Summary of Changes report at Attachment 1.
2. In accordance with section 257 of the *Local Government Act 2009*, resolve to delegate to the Chief Executive Officer, the exercise of powers contained within the Delegations Annual Review report at Attachment 2; and
3. Resolves that the powers must only be exercised subject to the Delegations General Terms and Conditions set out in Attachment 3.

RESOLUTION 2024/235

Moved: Cr Renee McGilvery

Seconded: Cr Moira Thompson

That Council:

1. Note the contents of the Delegations - Summary of Changes report at Attachment 1.
2. In accordance with section 257 of the *Local Government Act 2009*, resolve to delegate to the Chief Executive Officer, the exercise of powers contained within the Delegations Annual Review report at Attachment 2; and
3. Resolves that the powers must only be exercised subject to the Delegations General Terms and Conditions set out in Attachment 3.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

CARRIED 7/0

At 10.23am, Cr Trina Vaughan left the meeting.

9.7 LOCAL LAWS

OFFICERS RECOMMENDATION

That Council:

1. resolve to adopt:
 - (a) Amending Local Law and Subordinate Local Law No.1 (Administration) 2024 at Attachments 1 and 3;
 - (b) Amending Local Law and Subordinate Local Law No.2 (Animal Management) 2024 at Attachments 5 and 7;
 - (c) Amending Local Law and Subordinate Local Law No.3 (Community and Environmental Management) 2024 at Attachments 9 and 11;
 - (d) Amending Local Law and Subordinate Local Law No.4 (Local Government Controlled Areas Facilities and Roads) 2024 at Attachments 13 and 15;
 - (e) *Amending Local Law No.6 (Waste Management) 2024* at Attachment 17;
 - (f) Consolidated Local Law and Subordinate Local Law No.1 (Administration) 2011 at Attachments 2 and 4;
 - (g) Consolidated Local Law and Subordinate Local Law No.2 (Animal Management) 2011 at Attachments 6 and 8;
 - (h) Consolidated Local Law and Subordinate Local Law No.3 (Community and Environmental Management) 2024 at Attachments 10 and 12;
 - (i) Consolidated Local Law and Subordinate Local Law No.4 (Local Government Controlled Areas Facilities and Roads) 2011 at Attachments 14 and 16;
 - (j) Consolidated *Local Law No.6 (Waste Management) 2018* at Attachment 18.
 2. Resolve to repeal *Local Law No.5 (Parking) 2011* and *Subordinate Local Law No.5 (Parking) 2011* at Attachments 19 and 20.
 3. Authorise the Chief Executive Officer to publish a Notice of the making of the North Burnett Regional Council Consolidated Local Laws and Subordinate Local Laws (Numbers 1, 2, 3, 4 and 6) in the Queensland Government Gazette.
 4. Authorise the Chief Executive Officer to publish a Notice of the Repealing of the North Burnett Regional Council *Local Law No.5 (Parking) 2011* and *Subordinate Local Law No.5 (Parking) 2011*, in the Queensland Government Gazette.
 5. Authorise the Chief Executive Officer to publicly advertise the making of the amended Local Laws and Subordinate Local Laws (following Gazettal).
 6. Authorise the Chief Executive Officer to provide a copy of the Consolidated Local Laws and Subordinate Local Laws, and a copy of the Gazettal public notice, to the Minister for Housing, Local Government and Planning and Public Works.
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RESOLUTION 2024/236

Moved: Cr Melinda Jones

Seconded: Cr Michael Dingle

That Council:

1. resolve to adopt:
 - (a) Amending Local Law and Subordinate Local Law No.1 (Administration) 2024 at Attachments 1 and 3;
 - (b) Amending Local Law and Subordinate Local Law No.2 (Animal Management) 2024 at Attachments 5 and 7;
 - (c) Amending Local Law and Subordinate Local Law No.3 (Community and Environmental Management) 2024 at Attachments 9 and 11;
 - (d) Amending Local Law and Subordinate Local Law No.4 (Local Government Controlled Areas Facilities and Roads) 2024 at Attachments 13 and 15;
 - (e) *Amending Local Law No.6 (Waste Management) 2024* at Attachment 17;
 - (f) Consolidated Local Law and Subordinate Local Law No.1 (Administration) 2011 at Attachments 2 and 4;
 - (g) Consolidated Local Law and Subordinate Local Law No.2 (Animal Management) 2011 at Attachments 6 and 8;
 - (h) Consolidated Local Law and Subordinate Local Law No.3 (Community and Environmental Management) 2024 at Attachments 10 and 12;
 - (i) Consolidated Local Law and Subordinate Local Law No.4 (Local Government Controlled Areas Facilities and Roads) 2011 at Attachments 14 and 16;
 - (j) Consolidated *Local Law No.6 (Waste Management) 2018* at Attachment 18.
2. Resolve to repeal *Local Law No.5 (Parking) 2011* and *Subordinate Local Law No.5 (Parking) 2011* at Attachments 19 and 20.
3. Authorise the Chief Executive Officer to publish a Notice of the making of the North Burnett Regional Council Consolidated Local Laws and Subordinate Local Laws (Numbers 1, 2, 3, 4 and 6) in the Queensland Government Gazette.
4. Authorise the Chief Executive Officer to publish a Notice of the Repealing of the North Burnett Regional Council *Local Law No.5 (Parking) 2011* and *Subordinate Local Law No.5 (Parking) 2011*, in the Queensland Government Gazette.
5. Authorise the Chief Executive Officer to publicly advertise the making of the amended Local Laws and Subordinate Local Laws (following Gazettal).
6. Authorise the Chief Executive Officer to provide a copy of the Consolidated Local Laws and Subordinate Local Laws, and a copy of the Gazettal public notice, to the Minister for Housing, Local Government and Planning and Public Works.

In Favour: Crs Leslie Hotz, Melinda Jones, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

CARRIED 6/0

GM ACTION 50 QON - CLARIFICATION ON AFRICAN LOVEGRASS DECLARATION UNDER LOCAL LAW

Cr Dingle queried why African Lovegrass, is listed as a declared local pest in Schedule 1 of the North Burnett Subordinate Local Law No. 3 (Community and Environment Management) 2011, as noted on page 580 of the Agenda, whereas many other flora species should also be a declared pest. Through the Chair, Mr Nolan explained that this species is prolific in the North Burnett region, but that other flora species are already identified as declared pests under the State *Biosecurity Act 2014*. Ms Mahoney confirmed that the question would be taken on notice to allow for further clarification on this matter.

At 10.36am, Cr Trina Vaughan returned to the meeting.

At 10.37am, the meeting adjourned for morning tea.

At 10:52am, the meeting reconvened.

10 CORPORATE AND COMMUNITY**10.1 FINANCE REPORT AS AT 30 SEPTEMBER 2024****OFFICERS RECOMMENDATION**

That Council, under section 204 (2) (b) of the *Local Government Regulation 2012*, receive and note the Finance Report for the period ended 30 September 2024 at Attachment 1.

RESOLUTION 2024/237

Moved: Cr Michael Dingle

Seconded: Cr Renee McGilvery

That Council, under section 204 (2) (b) of the *Local Government Regulation 2012*, receive and note the Finance Report for the period ended 30 September 2024 at Attachment 1.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

CARRIED 7/0

GM ACTION 51 QON - ENQUIRY ABOUT PROPERTY, PLANT, & EQUIPMENT REVALUATIONS

Cr McGilvery enquired about the revaluations of property, plant, and equipment noted on page 660 of the Agenda, specifically the timing, and reasons for the significant increase. Through the Chair, Mr Matheson acknowledged that valuations were updated as part of the annual audit process and are now included in this report. Ms Mahoney confirmed that the question would be taken on notice for further clarification.

GM ACTION 52 CLARIFICATION ON DRFA RESTORATION PROJECTS FUNDING

Cr Payne raised a query regarding the Disaster Recovery Funding Arrangements (DRFA) Restoration Projects mentioned on page 668 of the Agenda, specifically in relation to the \$19m funding package. Through the Chair, Ms Scott noted that this package is part of an additional \$20m recovery funding package relating to a 2022 event, with the works needing to be completed by 30 June 2025. Cr Payne suggested that further commentary on this be included in future reports. Through the Chair, Mr Matheson acknowledged the request and noted that a detailed breakdown of the forecast, actual expenditures, and remaining funds would be included in future reporting to offer a clear breakdown of the overall funding package.

10.2 PROPOSED 1010 FINANCIAL HARDSHIP POLICY**OFFICERS RECOMMENDATION**

That in accordance with Part 10 Concessions of the *Local Government Regulation 2012* Council adopt the new Financial Hardship Policy at Attachment 1, with a commencement date of 1 January 2025, to coincide with the next rating cycle.

RESOLUTION 2024/238

Moved: Cr Trina Vaughan
Seconded: Cr Renee McGilvery

That in accordance with Part 10 Concessions of the *Local Government Regulation 2012* Council adopt the new Financial Hardship Policy at Attachment 1, with a commencement date of 1 January 2025, to coincide with the next rating cycle.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

CARRIED 7/0**GM ACTION 53 REPORTING ON FINANCIAL HARDSHIP POLICY**

Mr Matheson confirmed that moving forward, details regarding applications and take up of the Financial Hardship Policy after it commences, will be included in the monthly finance report with the standard overdue rates reporting.

10.3 10 YEAR PLANNING SCHEME REVIEW**OFFICERS RECOMMENDATION**

That Council determines under section 25 (1) (a) (i) of the *Planning Act 2016* to undertake a review of the North Burnett Regional Planning Scheme.

At 11.22am, Cr Melinda Jones left the meeting.

RESOLUTION 2024/239

Moved: Cr Moira Thompson

Seconded: Cr Michael Dingle

That Council determines under section 25 (1) (a) (i) of the *Planning Act 2016* to undertake a review of the North Burnett Regional Planning Scheme.

In Favour: Crs Leslie Hotz, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

CARRIED 6/0

UNCONFIRMED

11 WORKS

11.1 GAYNDAH MT PERRY ROAD - PROJECT MANAGEMENT

At 11:24am, Cr Melinda Jones returned to the meeting.

OFFICERS RECOMMENDATION

That:

1. Council authorises the Chief Executive Officer to work with the Department of Transport and Main Roads to seek to identify an alternative funding source from that Department to address the budget shortfall of \$398,118 for the current Gayndah Mount Perry Road project.
2. Should an alternative funding source from the Department of Transport and Main Roads (TMR) not be available, that Council endorses the reallocation of the following funds to Gayndah Mount Perry Road (chainage 29.03 to 30.70):
 - (a) \$176,394 from Council's Transport Infrastructure Development Scheme (TIDS) 2025/26 allocation.
 - (b) \$100,000 from Council's SafeST 2024/25 allocation.
 - (c) \$121,724 from Council's SafeST 2025/26 allocation.
3. Should an alternative funding source from the TMR not be available, that Council authorises its Regional Roads and Transport Group (RRTG) delegate to seek endorsement from the RRTG at its next meeting to be held on Thursday 28 November 2024 for the following funding reallocations:
 - (a) Reallocation of a portion of another RRTG member Council's TIDS 2024/25 allocation of \$176,394 to North Burnett Regional Council for the Gayndah Mount Perry Project, with a corresponding reallocation of \$176,394 from Council's 2025/26 TIDS allocation to the other RRTG member Council.
 - (b) SafeST 2024/25 – Reallocation of \$100,000 to the Gayndah Mount Perry Project.
 - (c) SafeST 2025/26 – Reallocation of \$121,724 to the Gayndah Mount Perry Project.

RESOLUTION 2024/240

Moved: Cr Michael Dingle

Seconded: Cr Trina Vaughan

That:

1. Council authorises the Chief Executive Officer to work with the Department of Transport and Main Roads to seek to identify an alternative funding source from that Department to address the budget shortfall of \$398,118 for the current Gayndah Mount Perry Road project.
2. That the Chief Executive Officer report back to Council on the outcomes of discussions with Department of Transport and Main Roads before a final position is taken in relation to the funding of the budget shortfall.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

CARRIED 7/0

12 COUNCILLOR REPORTS

12.1 OVERVIEW OF MAYOR AND COUNCILLORS ACTIVITIES - SEPTEMBER 2024

OFFICERS RECOMMENDATION

That Council receives the Councillor Reports for the period 1 September 2024 to 30 September 2024.

RESOLUTION 2024/241

Moved: Cr Trina Vaughan
Seconded: Cr Renee McGilvery

That Council receives the Councillor Reports for the period 1 September 2024 to 30 September 2024.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

CARRIED 7/0

12.2 COUNCILLOR ENGAGEMENTS & INSIGHTS FORM - FARMERS PARLIAMENTARY RECEPTION AND SUSTAINABLE AGRICULTURE LUNCHEON SEPTEMBER 2024

OFFICERS RECOMMENDATION

That Council receive the report from Cr Vaughan and Cr McGilvery regarding their participation at the Farmers Parliamentary Reception and Sustainable Agriculture Luncheon held in Brisbane on 10 September 2024.

RESOLUTION 2024/242

Moved: Cr Trina Vaughan
Seconded: Cr Renee McGilvery

That Council receive the report from Cr Vaughan and Cr McGilvery regarding their participation at the Farmers Parliamentary Reception and Sustainable Agriculture Luncheon held in Brisbane on 10 September 2024.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

CARRIED 7/0

13 URGENT BUSINESS**13.1 WIDE BAY BURNETT REGIONAL WASTE AND RESOURCE RECOVERY PLAN STEERING GROUP - DELEGATE NOMINATION****OFFICERS RECOMMENDATION**

That Council authorise Councillor Sue Payne to be North Burnett Regional Council's elected member and Councillor Moira Thompson as Councillor Payne's proxy on the Wide Bay Burnett Regional Waste and Resource Recovery Plan Steering Group until the conclusion of the current term of Council.

RESOLUTION 2024/243

Moved: Cr Trina Vaughan

Seconded: Cr Melinda Jones

That Council authorise Councillor Sue Payne to be North Burnett Regional Council's elected member and Councillor Moira Thompson as Councillor Payne's proxy on the Wide Bay Burnett Regional Waste and Resource Recovery Plan Steering Group until the conclusion of the current term of Council.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

CARRIED 7/0

14 CONFIDENTIAL REPORTS

UNCONFIRMED

OFFICERS RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with section 254J of the *Local Government Regulation 2012*:

14.1 Tenders - Leasing of Land at McIndoes Road, Mundubbera

This matter is considered to be confidential under section 254J(3)(g) of the *Local Government Regulation 2012*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

RESOLUTION 2024/244

Moved: Cr Melinda Jones
Seconded: Cr Moira Thompson

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with section 254J of the *Local Government Regulation 2012*:

14.1 Tenders - Leasing of Land at McIndoes Road, Mundubbera

This matter is considered to be confidential under section 254J(3)(g) of the *Local Government Regulation 2012*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

CARRIED 7/0**THE MEETING MOVED INTO A CLOSED SESSION AT 11.45AM.**

NOTE: During the confidential session, Councillors discussed the content in the confidential report listed above.

RESOLUTION 2024/245

Moved: Cr Michael Dingle
Seconded: Cr Renee McGilvery

That Council moves out of Closed Session into Open Session.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

CARRIED 7/0**THE MEETING MOVED BACK INTO AN OPEN SESSION AT 12.04PM.**

OFFICERS RECOMMENDATION

That Council:

1. Resolve under section 228 of the *Local Government Regulation 2012* to call tenders for the leasing of available portions of land (currently portions 5, 6, 9, 10 and 11) on Lot 35 YL819 at McIndoes Road Mundubbera; and
2. Authorise the Chief Executive Officer to execute each lease on terms considered to be most advantageous to Council.

RESOLUTION 2024/246

Moved: Cr Susan Payne

Seconded: Cr Melinda Jones

That Council:

1. Resolve under section 228 of the *Local Government Regulation 2012* to call tenders for the leasing of available portions of land (currently portions 5, 6, 9, 10 and 11) on Lot 35 YL819 at McIndoes Road Mundubbera; and
2. Authorise the Chief Executive Officer to execute each lease on terms considered to be most advantageous to Council.

In Favour: Crs Leslie Hotz, Melinda Jones, Trina Vaughan, Susan Payne, Renee McGilvery, Michael Dingle and Moira Thompson

Against: Nil

CARRIED 7/0

15 CLOSURE OF MEETING

The Meeting closed at 12.06pm.

The minutes of this meeting were confirmed at the General Meeting held on 27 November 2024.

.....
CHAIRPERSON

ATTACHMENT 1**Monto Waste Facility****Reason for deputation to Council – 30 October 2024**

Several attempts have been made in the past 3 years to address the following issues. Meetings, correspondence and telephone discussions have been had with Council officers with little to no response or any solutions offered.

There are 2 defined issues:

1. design and accessibility

a) The original concept was a 15 cubic metre skip bin (1200mm high) which would be level with the platform and allow use of the built -in metal slides, for materials to be pushed in or gravity fed.

Instead, a 30 cubic metre skip bin is in place, which is 2400mm high. Users now have to lift rubbish 1200mm and push over a 400mm gap to get the material into the skip bin.

b) Wheel barriers are in place that prevent vehicles from backing close to the skip bin. This means that materials have to be taken from the vehicle, carried to the rail and lifted over into the bin.

c) This design discriminates against the general population. It suits young and fit persons only. Strongly disadvantages those with any physical disabilities or limitations, including gender, age, mobility etc

There is a high risk of people trying to do the job themselves that can quite easily lead to them being injured.

2. cost effectiveness

Council letter of 23 April 2024 states statistics from 1 July 2022 to 30 June 2023

a) 168.6 tonnes general household waste (30m³ skip bin x 2 weekly)

Equals – 1.62t per skip bin x 2 weekly

b) 36.62 tonnes bulky waste (15m³ skip bin x 1 week)

Equals – 0.70t per skip bin x 1 weekly

c) These tonnages are transported approx. 125klm from Monto waste facility to Mundubbera waste facility.

d) The size of the truck used to transport waste has a load capacity of 15 to 20t, contracted at an average of \$5/klm. Calculated cost of transporting waste is approx. \$625 x 3 per week. (average 3.95t per week at a cost of \$1,875 per week)

Estimated yearly cost = \$97,500

e) There is an urgent need for a review into the sustainability of this transport cost across the North Burnett region. We urge Council to appoint an independent assessor to undertake such a review.



Wednesday, 30th October, 2024

North Burnett Ratepayers' & Residents' Association
Monto QLD 4630

Mr Craig Matheson
The Chief Executive Officer (CEO)
North Burnett Regional Council (NBRC)
PO Box 390
Gayndah QLD 4625

Dear Mr Matheson

RE: MONTO WASTE TRANSFER STATION REPORT

1. Purpose

The purpose of this document is to raise issues with Monto's current waste transfer station, particularly as it impacts local ratepayers and residents. Importantly, the North Burnett Ratepayers' and Residents' Association are pleased to advise Council that it has sought advice from one of the state's most lauded waste management experts, the current head of Brisbane City Council's waste management division. The Association is happy to provide further details on this, if requested. Our Association has had recent discussions with this expert and our recommendations below are based on best practice in the waste management industry.

2. Current Situation

Since the upgrading from a 15 cubic metre to 30 cubic metre collection bin presently transported (three days per week) to the Mundubbera weighing unit, there are serious physical problems. These problems have caused major issues for Monto's ratepayers and residents, the most significant of these being workplace health and safety problems, and also the incursion of hefty costs to Council. Our Association is concerned that these costs will be passed on to ratepayers over the coming years and feel strongly that this can be prevented and would like to work with Council to ensure the ongoing safety, welfare and financial sustainability of our community. In good will, our Association has identified the key issues described below, along with feasible suggestions for their resolution.

3. Issues & Recommendations

No.	Issue, Costs & Risks	Recommendations & Potential Cost Savings & Advantages
1.	Disabled and elderly residents struggle to hold their wheelie bins when they are using the facility to empty their bins, representing a major personal safety risk to each individual.	<p>The original height of the unloading platform allowed for a wheelie bin to be emptied, whilst also keeping the bin and resident safe and secure.</p> <p>The 30 cubic metre skip bin needs to be lowered to a safe height.</p>
2.	It is not uncommon for the dump manager to have to recover and retrieve escaped wheelie bins caused by the unloading platform being too high.	Please refer to the above recommendation.
3.	The transportation of Monto waste to Mundubbera each week necessitates 900km of mileage. This is for all three return trips in the 12 tonne J.J. Richards truck. The average amount of waste carried per load weighs 1.7 tonnes.	<p>A backhoe application to compact waste could be used, which would result in a reduction from three trips per week to just one trip.</p> <p>Perhaps a roller attachment on an excavator would reduce the bulk of the waste volume.</p> <p>Establishment of a weighing facility at Monto would make great fiscal sense, medium-long term, especially, negating the need to transport Monto's waste to Mundubbera. A detailed cost benefit analysis would prove that the benefits of doing this would far outweigh the costs.</p>

4. Conclusion

We would like to express our gratitude to Council for the opportunity to discuss this important matter and look forward to continuing to work with Council on a resolution to the abovementioned issues.

5. Next Steps

Please do not hesitate to contact me on the details below, should Council require further information. We look forward to hearing from Council soon.

Yours sincerely

Mr Peter Sharp
North Burnett Ratepayers' & Residents' Association

M: [REDACTED]
E: [REDACTED]